



#1

MEMORANDUM

To: Parks and Recreation Board

From: Warren W. Struss, Acting Director
Parks and Recreation Department

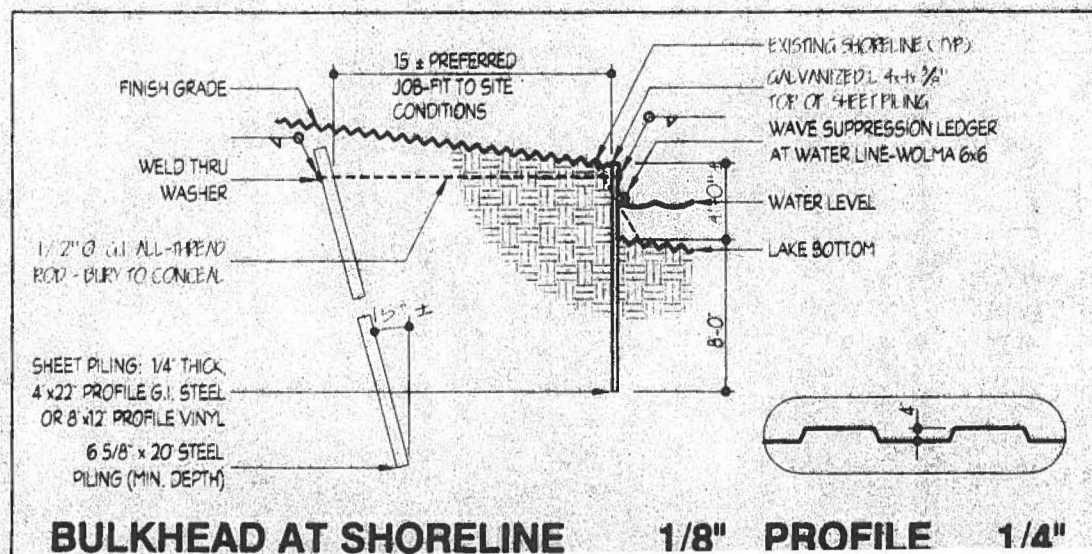
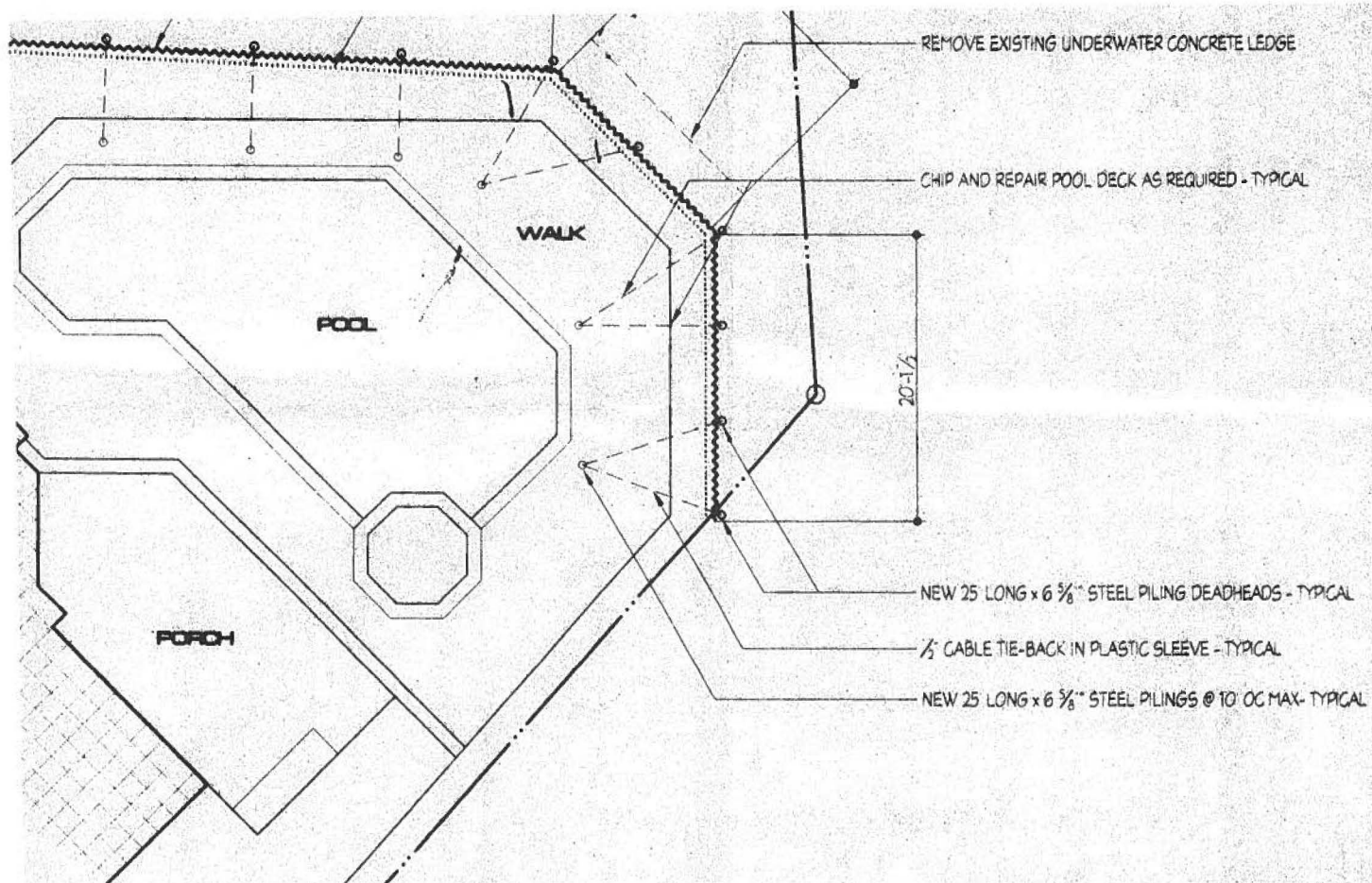
Date: February 24, 2004

Subject: Karp Residence Bulkheading
Case Number SP-04-0023D

A request has been received from Gene Lucas on the behalf of Bradley Karp to construct 129' of bulkhead on Lake Austin at 4213 Waters Edge. The bulkhead would consist of corrugated metal to be driven along the shoreline.

Bulkheads, retaining walls, and other erosion protection devices on the main body of the lake must be constructed to minimize wave return and reduce wave action. The Parks and Recreation Board shall review and comment on the effect the proposal will have on navigational safety and recreational quality of the lake.

Warren W. Struss, Acting Director
Parks and Recreation Department





#2

MEMORANDUM

To: Parks and Recreation Board

From: Warren W. Struss, Acting Director
Parks and Recreation Department

Date: February 24, 2004

Subject: Navigation Control Zone Map

In order to regulate navigation and other activities on Lake Austin, Town Lake or Lake Long, for the purpose of protecting the health and safety of all who use or enter such lakes for any purpose, the lakes are divided into navigation control zones with the regulations imposed within those zones.

The boundaries of the navigation control zones shall be shown on a map. Such a map is hereby designated as the "Navigation Control Zone Map". The navigation control zone map shall be kept on file in the office of the City Clerk.

The Parks and Recreation Board shall review and comment on the effect the proposed buoy locations will have on navigational safety and recreational quality of the lake.

Warren W. Struss, Acting Director
Parks and Recreation Department

①
only



#3

MEMORANDUM

To: Parks and Recreation Board

From: Warren W. Struss, Acting Director
Parks and Recreation Department

Date: February 24, 2004

Subject: Zapp Boat Dock
2908 Oestrick Lane

A request has been received from Gene Lucas on the behalf of John Zapp to construct a boat dock at 2908 Oestrick Lane.

The Parks and Recreation Department (PARC) staff has reviewed plans for the proposed project and finds they do not meet the requirements of Article XIII, Section 25-2-1176, (Regulations for the Construction of Boat Docks) of the Land Development Code. A dock may not extend more than 30' from the shoreline unless the Parks and Recreation Board determines that the dock will not create a hazard and approves the construction.

The proposed dock extends 34' 10" from shore requiring a variance. The Parks and Recreation Board shall make a recommendation on the distance the proposed dock may extend into Lake Austin without constituting a hazard.

Warren W. Struss, Acting Director
Parks and Recreation Department

JOHN ZAPP

To: Randy Scott
Subject: boat dock variance

Randy Scott -

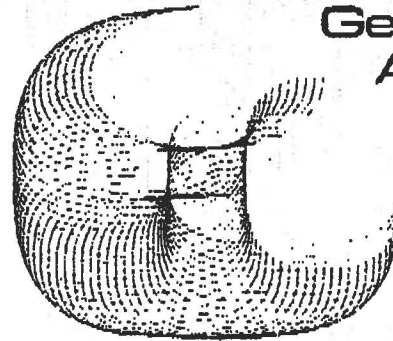
This letter is to request a variance consideration at the February PARD meeting for my boat dock permit which was submitted on Feb 9, 2004. My current boat dock is in need of rebuilding. I would like to be permitted to keep the same dimensions as my current dock, which is in compliance with the 30' extension rule; except for a current swim dock extension that is at 34'10".

We are showing that this existing extension does not protrude into the implied navigation lanes, and falls inside the outer limits of both bordering neighbors existing docks. Lake Austin will benefit from the removal / rebuilding of a delapidated creasote pier dock, and my family will still have a safe swim area that is protected from the boat traffic. My shoreline is 267', so I am in compliance with existing codes. Any help I can get in this matter is greatly appreciated.

Sincerely,



John Zapp
2908 Oestrick Lane
Austin, Texas 78733
402-9876



Gene Lucas,
Architect,
Inc. #5807

11201-6 Bonham
Ranch Road
Dripping Springs,
Texas 78620
tel: 512.264.1242
fax: 512.264.0352
Gene@GLAinc.com

FAX Transmittal

3 pages total

DATE: February 18, 2004

TO: Randy Scott
Parks and Recreation Department
City of Austin
974-6756

RE: Zapp Residence - Boat Dock Permit: Application
Application Drawing Excerpts

Randy:

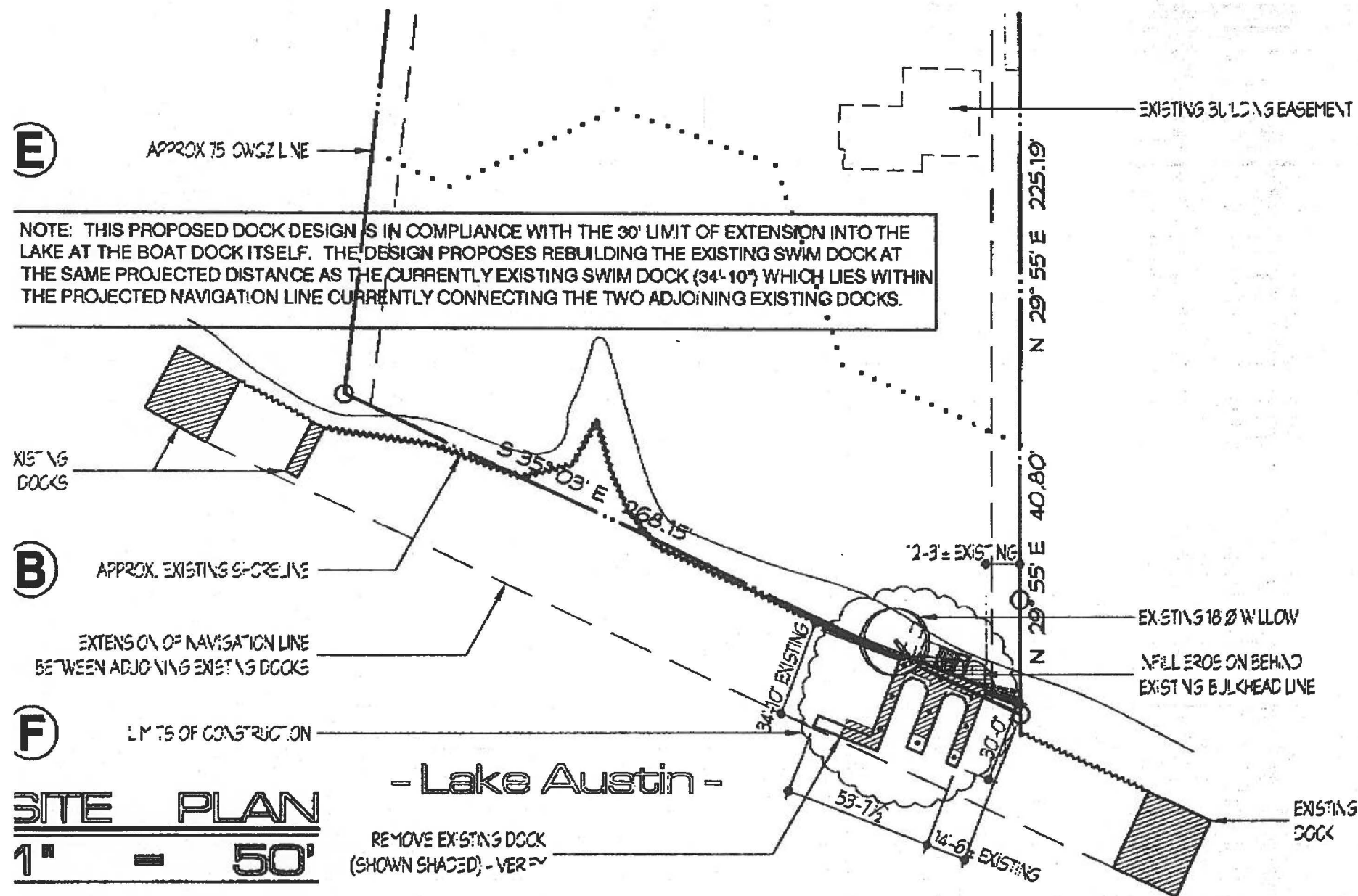
As you requested, and for your use establishing the variance application on the Navigation Board agenda, I'm transmitting two selected inserts - the shoreline portion of the site plan, and the lower level dock plan - taken from the full-size application drawing which is now ready to be re-submitted to the City.

I will be taking that full-size drawing and accompanying notes to John McDonald tomorrow morning in response to his completeness check review notes; at the same time, I'll drop off copies of everything at your office in the event that you might make better use of the larger, more complete drawing.

In the meantime, I trust that these two sheets will be satisfactory for today; please contact me directly if you have any questions or desire further information.

Thanks,

Gene Lucas, Architect



SITE PLAN

1" = 50'

DRAWING

KEYS:

- A - LAKE LEVEL ELEVATION
- B - EXISTING SHORELINE
- C - DOCK BLDG. SETBACKS
- D - NAVIGATION LIGHTS
- E - 75' CWQZ LINE
- F - CONSTRUCTION LIMITS

SITE

EXISTING LOT AREA (4.03 ACRES)

EXISTING SHORELINE LENGTH 268.15 LIN FT

ALLOWABLE DOCK LENGTH (20.00%) 53.63 LIN FT

PROPOSED DOCK LENGTH (20.00%) 53.62 LIN FT

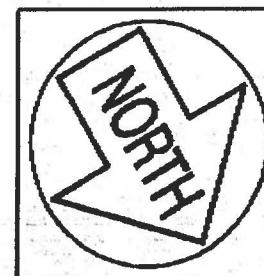
TABULATIONS:

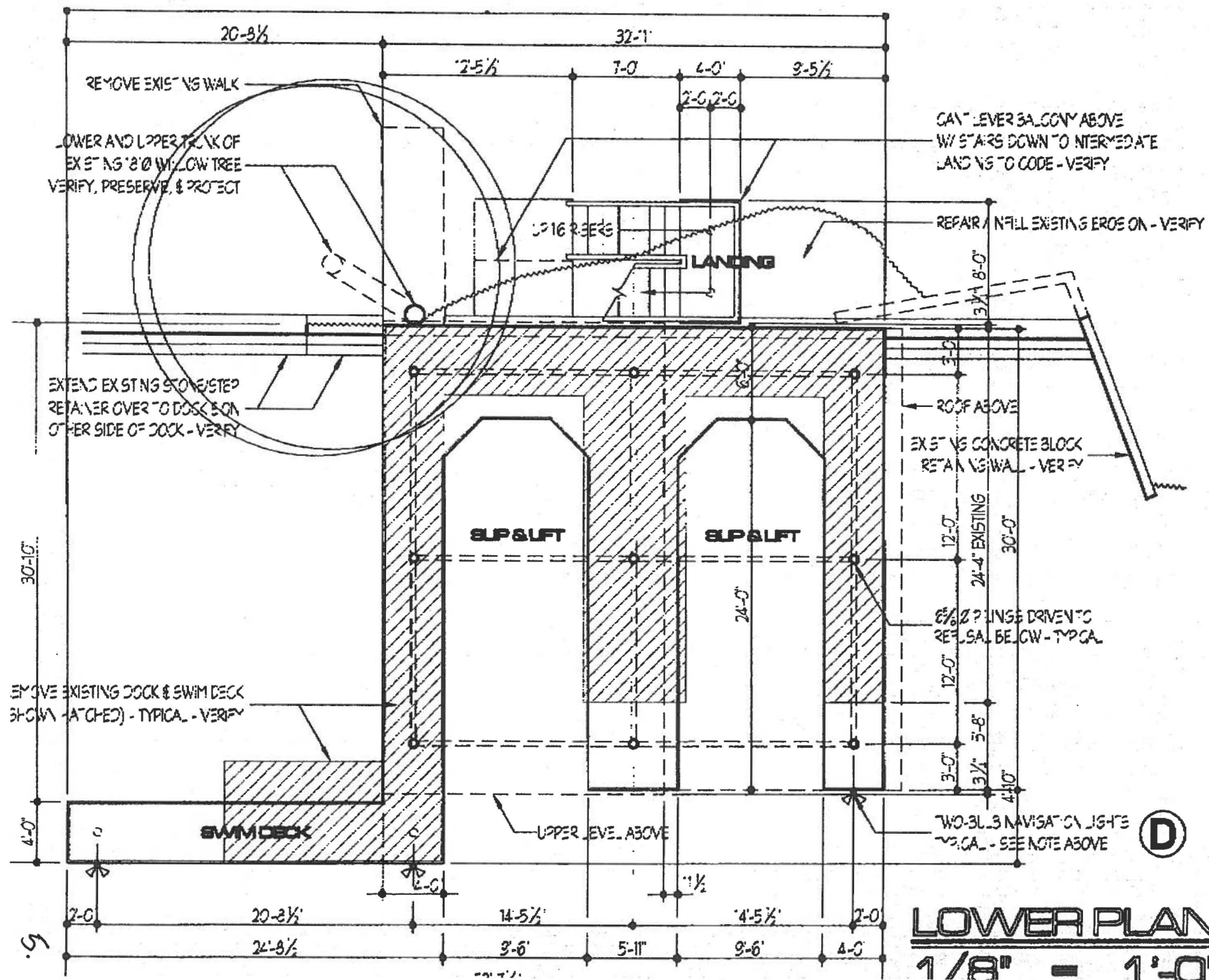
175477 SQ FT

268.15 LIN FT

53.63 LIN FT

53.62 LIN FT







#5

MEMORANDUM

TO: Parks and Recreation Board

FROM: Warren W. Struss, Acting Director
Parks and Recreation Department

DATE: February 18, 2004

SUBJECT: Library and Parks Enhance Fund – Utility Bill Check-Off

On July 17, 2003, the City Council passed a resolution directing the City Manager to create a Library and Parks Enhancement Fund as an option for additional contributions from Austin Energy customers through a check-off box on their utility bills, (attached resolution).

After several attempts to determine how this fund would be distributed, it became evident that a consensus among all parties would not occur. In addition, limitations to the modification of the utility bill to accommodate such a fund compounded the concerns of how the check-off fund would actually work, (see attached memorandum). Due to the limitation on the number of lines and characters acceptable on the bill, it will make it impossible to maintain the Tree Planting Fund as a separate check off item. According to Austin Energy, this change will require the combination of all funds on one line with one check-off box.

On October 7, 2003, Parks and Recreation staff met with the staff of Austin Energy and the Library Department to layout all the details to implementing the Council directive. On October 20, 2003, the Parks and Recreation Department Director met with the Chairs of the Parks Board, Forestry Board, Library Commission and Austin Energy to gather all the information and listen to the concerns of each respective board. It was from that meeting, that two proposals were developed.

1. Have an initial amount of contributions be dedicated solely to the Tree Planting Fund. The amount of initial contributions would be determined based on past history of the fund and potential for future growth. The Parks and Recreation and Library Departments would then divide the amount received for the remainder of the year. However, if the Parks and Library Fund reached equal amounts to the Tree Planting cap, the additional amount received thereafter would be divided equally three ways.

2. All the money contributed through the utility check off be divided equally three ways between Parks Improvement, Tree Planting and Library.

Each board chair was asked to take this information to their full board in order to give a recommendation on how the Parks and Library Enhancement Fund would be distributed.

Since this meeting, the following motions have been made:

The Library Commission voted (5-1) on October 27, 2003 to adopt resolution #2 as listed above, with a request to change to seasonal collection when Austin Energy has the technical capability to explore options to allow donors to specify which of the three funds they target and give the Forestry Board, as previous recipient, their choice of months, (see attached minutes).

The Forestry Board unanimously voted on November 19, 2003 against both proposals and in favor of leaving the fund as a Tree Planting only fund, (see attached minutes).

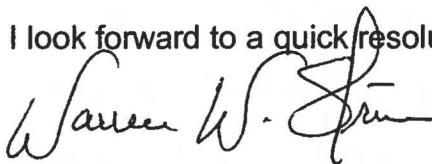
The Parks and Recreation Board voted on January 27, 2004 to table the motion and requested staff provide further information on the Parks and Library Enhancement Fund.

Accountability – The parks portion of the fund will be directed towards park improvements, such as trail maintenance, park furniture repair and tree maintenance. The library portion of the fund will be directed towards library material and related activities. The tree planting portion will be applied to public tree plantings. In order to address the concerns regarding accountability, the Parks and Recreation Department and the Library Department will report to their respective boards on the amount collected and how the funds are being expended for each year.

The Parks and Recreation Board is again being requested to review this item at your February 24, 2004 meeting and make a recommendation on the Parks and Library Enhancement Fund. Once this occurs, I will weigh all the recommendations, along with any other outlying factors and make a recommendation to the City Manager.

Along with a final recommendation to the City Manager, I will also be recommending a one year review of the viability of this fund to determine if there needs to be future improvement processes.

I look forward to a quick resolution to this pending Council directive.



Warren W. Struss, Acting Director
Parks and Recreation Department

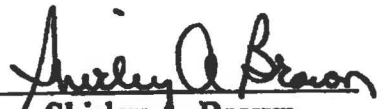
RESOLUTION NO. 030717-101

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:

The Council directs the City Manager to create a Library and Parks Enhancement Fund to which utility customers may make contributions through the use of a check-off box on their utility bills.

ADOPTED: July 17, 2003

ATTEST:


Shirley A. Brown
City Clerk

MA\gov\lat\res\2003\Finals\07-17\101 Library& Parks Fund #2588 rev.
S. Zimmerman/mch



MEMORANDUM

TO: Rosemary Castleberry, Chair, Parks Board
Joyce Basciano, Chair, Forestry Board
David Mintz, Chair, Library Commission

FROM: Jesus M. Olivares, Director
Parks and Recreation Department

DATE: October 27, 2003

SUBJECT: Utility Bill Check Off

This is to summarize our meeting of Monday, October 20, 2003, regarding the utility bill check off for the Parks/Library/Tree Fund. The meeting was called to hear Board Chairs' concerns and to work through them in order to satisfy the City Council resolution for a joint check-off fund.

Some questions and concerns that were raised at the meeting on Monday include:

- What is the plan for the Utility Bill Check-Off for the Parks/Library/Tree Planting Fund? It is unclear what the plan is and it is ever changing.
- The proposed "cap" for the Tree Planting Fund of \$24,000 is too low, as it does not reflect the average over the last 3-10 year period.
- The utility ratepayer may not be aware of what the money is going towards. Will the ratepayer know the first amount of money is going to the tree planting fund and not the other funds? The ratepayer may not be clear on what the fund is about.
- Where will the money be spent? There needs to be public documentation for accountability such as a public annual reporting mechanism.
- Once the cap for the tree-planting fund is reached, how is the remainder of the money divided?
- The administrative cost to process bill payment that have contributions included is higher than in instances where a check matches the utility bill amount.

As everyone is aware, Austin Energy is limited on the space on the utility bill for this check-off, so only one line of 22 characters is available for a combined fund. Also, processing costs are higher when contribution monies are added to a customer's payment amount, because the process switches from an automated to a manual operation. Recent timed studies demonstrate that the processing costs of contribution-increased payments are more than three times that of payments that match billed amounts. The proposal below will not add any steps or costs to the check processing procedures.

At the meeting, there was some discussion about the year being split by months to have each individual fund designated that portion of the year's income. This proposal has been rejected by all parties.

Two proposals were discussed for the Parks/Library/Tree Fund.

1. The first proposal is to have the initial amount (to be determined) of the contributions to the Parks/Library/Tree Fund be dedicated solely to the Tree Planting Fund. The Parks and Library Funds would then split the amount received for the remainder of the year. However, if the Parks and Library Funds reached an equal amount to the tree-planting cap, the additional amount received thereafter would be split equally three ways by all funds. The average proposed cap for the Tree Planting Fund will be negotiated to the satisfaction of all parties as well as the division of the remaining funds in order to allocate the money equally for all funds once tree planting reaches its cap.

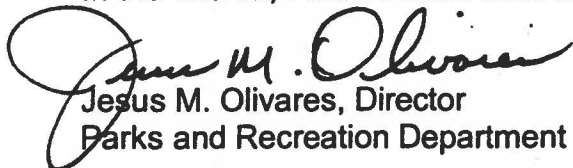
This proposal would require marketing by all parties to ensure the public is aware of how the money is to be allocated and spent. Austin Energy would dedicate some of their utility bill newsletter inserts to this effort as well as the other departments contributing to the public education of the check off.

2. The second proposal is to have the money donated to the fund be split evenly three ways. This would eliminate the cap for tree planting. This proposal would help alleviate concerns regarding possible ratepayer confusion as to how the money is divided, but will not ensure tree planting as a priority for the fund as in past years.

In addition, the appropriate departments are to provide an annual accounting of how the money is spent. The money received is earmarked for trees, books and Parks and Recreation maintenance. It is proposed that a breakdown of how the money is spent be published in the Austin Energy newsletter utility bill insert.

I am requesting that each board chair take these two options back to their full boards for their recommendations so a consensus may be reached on how this fund will operate. Once we receive the boards' recommendations, a joint recommendation by the participating Department Directors will be provided to the City Manager on the proposed fund's operations.

In the interim, I will be more than happy to answer any questions.


Jesus M. Olivares, Director
Parks and Recreation Department

Xc: Toby Hammett Futrell, City Manager
Michael McDonald, Acting Chief of Staff
Brenda Branch, Director, Library Department
Juan Garza, General Manager, Austin Energy

Haines, Dina

From: Esquivel, Joan
Sent: Tuesday, December 30, 2003 9:33 AM
To: Haines, Dina
Subject: RE: Minutes needed - Library Commission

From October 27, 2003:

UTILITY BILL CHECK OFF

Austin Energy collects funds and routes to PARD via a 'trust in agency' fund. Check-off funds are routed to a manual system. Commission discussed options proposed by the Director PARD for allocating funds. Commission made a motion:

"to adopt PARD option #2 with a request to change to seasonal collection when Austin Energy has the technical capability and explore options to allow donors to specify which of the 3 funds they target; and give the Forestry Board, as previous recipient, their choice of months."

1 vote opposed; 5 votes in favor of motion

From September 22, 2003:

UTILITY BILL CHECK OFF

Leonard Lyons and Joyce Basciano from the Urban Forestry Board made public comment to the Commission regarding their concerns about the utility check-off initiative that would include public libraries and parks. They requested Commission support for their position that the initiative be delayed until decisions regarding implementation are further discussed.

Action: A motion was made by Ira Strange that the Library Commission communicate to the City Council the Commission's request that the initiative to add the Austin Public Library to the City of Austin utilities bill check-off be delayed until all the affected parties (represented by the Austin Parks Board, The Austin Library Commission, and the Urban Forestry Board) can have a full discussion of the proposal.

From August 11, 2003:

UTILITY BILL CHECK OFF

It was reported that the City Council approved the concept of a utility bill check-off for Libraries, Parks and tree planting at a July meeting, but that details regarding how the check-off would work were still in negotiations between the relevant interest groups. Mr. Ornelas expressed his recommendation that each City department receive the check-off proceeds during a specific designated period of the year. Library staff and Commission representatives will continue to work on this initiative and present specific recommendations to the Commission at a future meeting.

From April 28, 2003:

Consideration of a combined check off box for APL and Parks on City utility bills

Scott Johnson asked Commission to support / endorse joint check-off box on City utility bills. Discussion of how to distribute funds between 3 entities: Trees, Parks, Libraries. Mr. Ornelas proposed calendar schedule of donating contributions by month. Ms. Brady made motion to support the initiative, stipulating that the Commission be involved in all future discussions with Parks and Recreation on this issue. The motion passed, and Ms. McKay will submit.

-----Original Message-----

From: Haines, Dina

6.

12/30/2003



Note: Next meeting will be held on Wednesday, January 21, 2004
URBAN FORESTRY BOARD MEETING
Minutes for November 19, 2003

Board Members Present: Joyce Basciano, Heidi Dues, Brandi Clark, Leonard Lyons, Debbie Russell and Roberto Garcia.

Board Members Absent: None

Staff Present: PARD: Warren Struss, Division Manager, Operations and Maintenance Division; Jay Culver, acting Urban Forester; Rob Grotty, NeighborWoods Contract Manager. AUSTIN ENERGY: Ray Henning, Utility Forestry Superintendent, Michelle McAfee, Utility Forester.

- I. CALL TO ORDER: 6:30 pm
- II. APPROVAL OF MINUTES: October minutes approved as amended.
- III. ANNOUNCEMENTS:
 - A. From Jay: There will be tree plantings in West Austin, Clarksville and Red Bud Island Parks on Dec. 6th 2003.
 - B. From Joyce: The Annual Report will be ready for review at the next UFB meeting.
- IV. CITIZEN COMMUNICATIONS:
 - A. Reed Murray and Chris Rollig, two Downtown residents reported that some trees in their neighborhood (vicinity of 6th St and Trinity) are girdled by iron grates. Mr. Murray said the grates are not maintained and represent a hazard to trees and pedestrians. Mr. Rollig has spoken several times to Warren Struss, Jay Culver and Brack Green in the last 18 months about this problem. Warren acknowledged that trees and grates are major issues in the Downtown area and that Brack Green had cut 85 grates so far, and that there are still 100 more do. The problem is a limited number of qualified vendors and the unresponsiveness of some contractors. Bidding is now open. PARD's limited resources forces staff to prioritize street tree needs. Trimming trees to keep streets passable, for vehicles in the downtown area, is a higher priority.
 - B. Scott Johnson expressed his "original intent" for the "shared benefit fund" proposal (Utility Bill Check-off). He was aware that the UFB was going vote this evening on a proposal sent to the UFB, Parks Bd. and Library Commission by PARD Director, Jesus Olivares. Scott distributed his responses to some of the questions Joyce had asked in August 2003. These responses were also distributed to the Parks Board, September 23, 2003. Scott explained that the "plan" for the "shared benefit fund" proposal is still changing and that he would accept any "cap" value for the Tree Planting fund that would be agreed upon. Joyce reiterated the UFB's fundamental objection of being asked to vote for a "concept", rather than an actual "plan", at the July 2003 UFB meeting, in the absence of the actual City Council Item's language. Scott said he did not write the City Council Item's language, but had only "suggested some wording".
- V. STAFF REPORTS:
 - A. Forestry
 1. Warren Struss spoke to the UFB regarding the improvements at the 50 acre, Mable Davis Park (at Highway 71 and Parker Lane). The former dumpsite located within park grounds will be capped to remediate environmental problems. Nancy McClintock and Chuck Lezniak of the Watershed Protection Dept. are leading this project with the Texas Commission on Environmental Quality providing State oversight. Several trees, none of protected size, need to be removed from the site. To preserve the integrity of the cap, grass rather than trees, will be planted over it. Smaller trees may be planted in other areas around the park.

2. [Jay Culver reported this and the next 5 items.] An employee's broken wrist ends Forestry's record period of 659 days without a lost time accident.
 3. Both brush trucks are in the shop. PARD Forestry considering purchasing a brush truck similar to the one Solid Waste Services recently purchased for \$126K.
 4. Chips are still available at Walnut Creek Park. Leonard suggested that making the chips smaller would encourage more people to use the plentiful mulch PARD produces.
 5. Two park plantings occurred: one in Govalle (62 trees) and the other at the Montopolis Ball Field (an Arbor Day planting of 68 trees).
 6. Two Yaupon Holly trees in front of Manuel's restaurant in the 300 block of Congress Ave were removed as per the agreement between PARD and the parties involved. The Downtown Austin Alliance paid \$500 for each tree, but there still a balance due by the restaurateurs. The large public trees in front of Manuel's were lion-tailed by a crew from Davy Tree's Residential Service last Thursday. Fortunately, Jay Culver was able to speak with the Davy Tree Service foreman before the crew left the scene. PARD will determine who is responsible for this damaging act. PARD's options include taking civil action for any damage done to trees in the Right-of-Way, or doing a damage evaluation, which will be sent to the City Legal Dept. for handling. Forestry staff does not believe there was any criminal intent involved, but both the staff and UFB agree that there needs to be compensation for the damage done. Forestry staff is also considering a letter of advisory concerning tree trimming in the Right-of-Way; customers and contractors need to be reminded of the Ordinance.
 7. There is a purchase order for 9 trees to be planted at Deep Eddy Pool, Dec 13th, 2003.
 8. Rob Grotty reported the NeighborWoods 2002-2003 inventory results. Total trees planted were 2967; dead trees = 129; missing trees = 562 for a total mortality of 23.29%. With the possibility that 57 trees are now "backyard" trees, the total mortality is 21.37%. Rob opined that this year's higher mortality rate may have been due to late delivery and a hot, dry summer. Bids are going out this week for 6 to 8 distribution cycles of 500 each for the 2004/2005 planting season. Ester Matthews, Austin Energy, will be invited to the next UFB meeting to explain the NeighborWoods 2004/2005 program. Joyce commented that the program is not the most cost-effective. Warren is open to suggestions to improve the tree-planting program.
- B. Austin Energy
1. Ray Henning reported that 40 trees were planted Oct. 18th in Lamplight Village, a community that lost many trees in the September storms.
 2. Ray relayed some interesting facts from the Dept of Energy's report on the August Blackout in the Northeastern U.S. The transmission lines were only 43% loaded but still made contact with trees. It is possible industry practices will be re-evaluated because of this extensive blackout.
 3. Michelle reported that a new brochure was prepared for AE's sapling days.
- C. Watershed Protection – No report, Jim Rhoades was absent.

VI. ITEMS FOR ACTION

A. New Business

1. The UFB voted unanimously to change the meeting schedule as follows: the UFB will have a regular "business" board meeting in odd-numbered months and a "work session" meeting, to focus on the Urban Forest Management Plan, during even-numbered months. The UFB will continue to meet the 3rd Weds of the month.

B. Unfinished Business

1. The UFB considered the two proposals offered by Jesus Olivares, Director of PARD in his October 27th, 2003 letter to the Chairs of the Parks Board, UFB and Library Commission, concerning the Utility Bill Check-off. After a discussion a motion was made against both options and in favor of leaving the fund as a Tree Planting only fund. The motion was seconded and unanimously approved by the UFB.
2. Heidi Dues showed the board a report on Melbourne, Australia trees which could serve as a model for our Management Plan. She also suggested that we have a photo contest for outstanding and unusual trees to use as illustrations for our plan.

VII. ADJOURN: 8:20 p.m.

Summarized by Joyce Basciano, Chair
Urban Forestry Board

Parks Board Meeting, Tuesday, January 27, 2004

1. Make a Recommendation to City Council Regarding the Utility Check off Box on Austin Energy Statement.

Scott Johnson stated the resolution was supported by Council Member Alvarez and Mayor Pro-Tem Goodman to modify the existing fund.

Leonard Lyons stated this item has to have a plan that includes oversight, accountability and responsibility. He also felt citizens would not like to contribute to a check-off item not stipulating which item their contribution would support (parks/trees/libraries).

Joyce Basciano, Vice Chair, Urban Forestry Board stated the utility check-off concept has no accountability plan or guidelines. Ms. Basciano asked for the Parks Board to table the item until all three boards saw a concrete plan.

Brandi Clark, Board Member, Urban Forestry Board stated there are other ways to raise money for the libraries other than changing the utility check-off. Changing the item will create more administrative cost to develop. She also stated there is no stipulation as to which of the (3) entities would receive the donation. (trees/parks/libraries)

Board Member Francell made a motion to table the item. **Board Member Boyt** seconded the motion. **The motion passed in favor 4-0-1.** Bostick abstained.

#6

Dear friends of the Pfluger Bridge:

I have just heard that the Pfluger Bridge Extension Project is underway.

Other news is that funding has been approved for the Bowie Street Underpass!

Now more than ever, your participation is needed to help create that - dynamic nexus of trail connections - in the Seaholm District (see below what groups comprise the Pfluger Bridge Extension Project Community Advisory Group).

I wrote to you last October informing you of the selection of HDR Engineering to evaluate options, conduct design and engineering, and prepare construction documents toward completing the Pfluger Bridge. On October 9, 2003, Austin City Council awarded HDR Engineering (prime consultant on the original bridge) the \$322,000 contract.

In today's letter, Greg Kihoh, City of Austin Transportation and Sustainability Department, writes:

The objective of the project is to extend the Pfluger Bridge to provide safe and convenient crossings of transportation barriers for pedestrians

and bicyclists traveling in the Lamar Corridor between Town Lake and West

5th Street. The consultant team will:

- * evaluate alternative solutions for extending the existing bridge
- * design and engineering of selected alternatives to determine feasibility, constructability and construction cost estimates
- * prepare construction documents for preferred solution

Mr. Kiloh noted that in September 2002, City Council and the Cap Metro (CMTA) Board of Directors approved use of CMTA 1/4 cent refund monies (\$2,000,000-EA) to complete the bridge. He went on to state that in 2003, additional funds were approved for an underpass of the Union Pacific Railroad (amount or source unspecified).

Stakeholder involvement will be constituted in a Community Advisory Group

(CAG), whose first meeting is tentatively scheduled for March 24, 2004. You will find below the proposed CAG representation. CAG guidance and input will primarily focus on the Alternatives Analysis Stage of the project.

A Technical Advisory Group (TAG) will also meet to provide technical guidance, including City of Austin departments, Cap Metro, Union Pacific Railroad, and Austin - San Antonio Commuter Rail District.

Two Open Houses are planned:

- * following completion of the Draft Alternatives Analysis and Consultant recommendations

* following completion of schematic design stage

It seems now plausible that finally deciding upon a Pfluger Bridge extension might also inform a quality Lance Armstrong Bikeway through the Seaholm District.

Thank you for your continued interest and support,

Eric Anderson <bikeeric@yahoo.com>

Pfluger Bridge Extension Project Community Advisory Group (CAG)
Note: CAG list without possible membership attribution follows

The Community Advisory Group will be composed of no more than one member of the following groups.

I have taken the liberty of matching names to proposed CAG representation.

I have thought of you given your support of the Pfluger Bridge and Lance

Armstrong Bikeway, and your membership in one of the nineteen groups constituting the CAG. Please consider your participation on this community

advisory group, or seek out an individual from your group who shares our

commitment to these projects.

1. Planning Commission (Chris Riley/Dave Sullivan)
2. Urban Transportation Commission (Tommy Eden)
3. Design Commission (Girard Kinney)
4. Downtown Commission (Craig Nasso)
5. Parks Board (Rosemary Castleberry/Jeb Boyt)
6. ADA Task Force (Jennifer McPhail)
7. Austin Metro Trails and Greenways (Jeb Boyt)
8. Austin Parks Foundation (Hill Abel/Paul Caroza/Ted Siff)
9. Friends of the Parks (Larry Akers)
10. Friends of Lance Armstrong Bikeway (Robin Stallings/Ellie Fowler)
11. Austin Cycling Association (Stanton Truxillo/Scott Korcz/Preston Tyree)
12. American Institute of Architects (Girard Kinney/Andrew Clements)
13. American Society of Landscape Architects (Ellie Fowler?)
14. Downtown Austin Alliance (Molly Alexander/Tommy Butler)
15. West End Alliance (Perry Lorenz)
16. Downtown Austin Neighborhoods Association (Andrew Clements/Cid Galindo/Kevin Burns)
17. South Central Coalition (Bob Sessa/Sean Kelly/ Lorraine Atherton?)
18. Friends of Seaholm (Ken Altes)
19. Seaholm Reuse Planning Committee (Leslie Pool)

Please forward your groups nomination to:

Greg Kiloh
Urban Designer

Transportation, Planning and Sustainability Department
City Of Austin
P.O. Box 1088, Austin TX, 78767
974-7836
<greg.kiloh@ci.austin.tx.us>

Pfluger Bridge Extension Project (background details)

Public Works

Agenda Item # 12. Authorize negotiation and execution of a professional services agreement with HDR ENGINEERING, INC., Austin, TX, for professional engineering services for the extension of the James D. Pfluger Bicycle and Pedestrian Bridge, in an amount not to exceed \$322,000. (Funding is available in Fiscal Year 2001-2002 Amended Capital

Budget of the Transportation Planning & Sustainability Department.)

Best

qualification statement of six received.

Download Public Works Agenda Item # 12 backup for further details:
<http://www.ci.austin.tx.us/agenda/2003/downloads/092503012.pdf>

Subconsultant firms include: ROMA Design Group (10%, architect services, planning-urban); Architecture + Plus (5%, architect, draftsman services); Winterowd Associates (3%, landscape architecture); Urban Design Group (11%, civil engineering, planning).

HDR Engineering was prime consultant for design and engineering of Pfluger

Bridge phase I, working with architect Girard Kinney, Kinney and Associates.

ROMA Design Group of San Francisco is widely renowned for their work on the Mueller Redevelopment Masterplan. ROMA also conducted the Seaholm District Masterplan, and is currently conducting the Saltillo District Redevelopment Masterplan.

All other participating firms are from Austin.

Pfluger Bridge Extension Project Community Advisory Group (CAG)

The Community Advisory Group will be composed of no more than one member

of the following groups.

1. Planning Commission
2. Urban Transportation Commission
3. Design Commission
4. Downtown Commission
5. Parks Board

6. ADA Task Force
7. Austin Metro Trails and Greenways
8. Austin Parks Foundation
9. Friends of the Parks
10. Friends of Lance Armstrong Bikeway
11. Austin Cycling Association
12. American Institute of Architects
13. American Society of Landscape Architects
14. Downtown Austin Alliance
15. West End Alliance
16. Downtown Austin Neighborhoods Association
17. South Central Coalition
18. Friends of Seaholm
19. Seaholm Reuse Planning Committee

=====

Eric Anderson

Haines, Dina

From: Haines, Dina
Sent: Tuesday, February 17, 2004 3:57 PM
To: clint_small@hotmail.com; jeboyt@hotmail.com; jfrancell@audubon.org; Linda Guerrero; LyonsLP@aol.com; Marilyn Bostick; rosemarycastleberry@austin.rr.com; vivaortiz@earthlink.net
Cc: Jamail, Kim; Struss, Warren
Subject: Parks Board Sub-Committees

#1

Note to all Board Members:

Please see the list of sub-committees of which you were appointed.

Please call your liaison contact or email them to find out your next schedule meeting.

Concession Committee

Liaison: Stacie Talbert, 974-6723
stacie.talbert@ci.austin.tx.us
Jeff Francell
Rosemary Castleberry
Clint Small

Land & Facilities Committee

Liaison: Donna Bohls, 974-6728
donna.bohls@ci.austin.tx.us
Jeb Boyt
Marilyn Bostick

Programs Committee

Liaison: Mendy Marshall, 974-6738
mendy.marshall@ci.austin.tx.us
Rosemary Castleberry
Linda Guerrero
Marilyn Bostick

Navigation Committee

Liaison: Randy Scott, 974-6737
randy.scott@ci.austin.tx.us
Jeb Boyt
Jeff Francell
Clint Small



Thank you and just a reminder our **next Parks Board Meeting is Tuesday, February 24 at 6:30 p.m.** in the Board Room. Please let me know if you are not able to attend. Jeb Boyt will be on out and on travel, February 24.




Dina Haines
Office of the Director
Parks and Recreation Department
974-6716

Budget Process Calendar Fiscal Year 2005 Budget Departments

FYI

Updated: February 5, 2004

| No | Date | Item |
|--|--|--|
| February | | |
| Departments working on 5 Yr. Forecast (Due March 1 st) | | |
| Departments working on Innovations Initiative (Due February 27 th) | | |
| Departments working on Revenue Initiative (Due March 12 th) | | |
| 1 | February 5  | Presentation To City Council: Economic Indicators Update |
| 2 | February 6 | Departments Begin 5 Yr CIP |
| 3 | February 16 | City Holiday |
| 4 | February 17 | January Current Year-end Estimates Due To Budget Office |
| 5 | February 19 | City Council Meeting Canceled |
| 6 | February 19 | Department Director Retreat |
| 7 | February 20 | Business Plan Revisions Due |
| 8 | February 27 | New Recommended Innovations Due To Budget Office |
| March | | |
| Departments working on Revenue Initiative (Due March 12 th) | | |
| 9 | March 1 | 5 Yr Forecast Due To Budget Office |
| 10 | March 1 | Performance Measures Updated On System for January |
| 11 | March 2 thru March 19 | Budget Office Developing 5 Yr Forecast – working with Departments / ACM's on any issues |
| 12 | March 5 | 5 Yr CIP Due To Budget Office |
| 13 | March 12 | Revenue Initiative – Recommendations Due To Budget Office |
| 14 | March 15 – March 19 | AISD Spring Break |
| 15 | March 16 | February Current Year-end Estimates Due To Budget Office (should match 5 Yr Forecast CYE) |
| 16 | March 18 | City Council Meeting Canceled |
| 17 | March 23 | CMO reviews 5 Yr Forecast and Revenue Initiative Recommendations |
| 20 | March 31 | Performance Measures Updated On System for February |
| April | | |
| 22 | April 2 | Reconcile FTE count on Banner |
| 24 | April 8 | City Council Meeting Canceled |
| 26 | April 9 | PREP and Working Banner available |
| 27 | April 11 | Easter Sunday |
| 28 | April 15  | Presentation To City Council: 5 Yr. Financial Forecast Revenue Initiative Recommendations |
| 31 | April 20 | March Current Year-end Estimates and 2 nd quarter report due To Budget Office |
| 33 | April 21 | New Position Data Sheets (NPDS) due to Budget Office |
| 34 | April 26 | Reconcile and Complete Previous Actual and Amended on PREP and Fund Summary. Fund Summary due to Budget Office. |
| 36 | April 29 | Departments Begin Draft Policy Budget |
| 37 | April 30 | Performance Measures Updated On System for March |

| | | |
|---|---|--|
| May | | |
| Departments working on Draft Policy Budget (Due May 12th) | | |
| 38 | May 3 | Complete CYE's on PREP and Fund Summary. Fund Summary due to Budget Office. |
| 39 | May 6  | Presentation To City Council: Economic Indicators Update |
| 40 | May 7 | Departments Begin 'Proposed Budget' |
| 41 | May 11 | Summary of Personnel Changes due to Budget Office |
| 42 | May 12 | Draft Policy Budget Due To Budget Office |
| 43 | May 13 | Vehicle Equipment forms to Purchasing. Radio Equipment forms to Wireless |
| 44 | May 14 | Budget Office Presents Proposed 5 Yr CIP Summary & 2 Yr. Bond Sale To CMO |
| 48 | May 27  | Presentation To City Council: Draft Policy Budget |
| 49 | May 28 | Performance Measures Updated On System for April |
| 50 | May 31 | City Holiday |
| June | | |
| Departments working on Proposed Budget | | |
| 51 | June 3 | City Council Meeting Canceled |
| 52 | June 4 | Enterprise Funds & Other Funds Proposed Budget Due |
| 53 | June 11 | General Fund & Support Services Funds Proposed Budget Due |
| 55 | June 18 thru July 12 | CMO Reviewing / Finalizing Proposed Budget |
| 56 | June 29 | PIO Submits Proposed Budget – Budget Cover To CMO |
| | June 30 | Performance Measures Updated On System for May |
| July | | |
| CMO Reviewing Proposed Budget | | |
| 59 | July 20 | June CYE's and 3 rd Quarter Performance Report due to Budget Office |
| 61 | July 29  | Presentation To City Council: Proposed Budget |
| 62 | July 30 | Performance Measures Updated On System for June |

Parks and Recreation Department - Events

February 2004

| <i>Start</i> | <i>End</i> | <i>Event Name</i> | <i>Start Time End Time</i> | <i>Park or Facility Address</i> | <i>Contact</i> |
|---------------------|-------------------|--------------------------------|---------------------------------------|---|-----------------------|
| 2/19/2004 | | Freddie Carnes: Aesop's Favles | 10:00 | Dougherty Arts Center Complex 1110 Barton Springs Rd | 397-1468 |
| 2/19/2004 | 2/19/200 | Black History Program | 6:30 PM | Givens Recreation Center 3800 E 12th St | 928-1982 |
| 2/19/2004 | 2/19/200 | Black History Program | 6:00 PM 8:00 PM | St. John's Recreation Center 7500 Blessing Road | 974-7865 |
| 2/20/2004 | 2/20/200 | Teen Night | 7:00 PM 10:00 PM | Northwest Recreation Center 2913 Northland Dr | 458-4107 |
| 2/20/2004 | 2/22/200 | Karate Workhop | 9:00 AM | Montopolis Recreation Center 1200 Montopolis Drive | 385-5931 |
| 2/21/2004 | 2/21/200 | Mardi Gras Pot Luck Dinner | 5:00 PM | Hancock Recreation Center 811 E 41st St | 453-7765 |
| 2/27/2004 | 2/27/200 | Between Earth and Sky | 8:00 PM | Dougherty Arts Center Complex 1110 Barton Springs Rd | 397-1468 |
| 2/28/2004 | 2/28/200 | GO Austin | 1:00 PM 5:00 PM | St. John's Recreation Center 7500 Blessing Road | 974-7865 |
| 2/28/2004 | 2/28/200 | Kite Workshop and Show | | Northwest Recreation Center 2913 Northland Dr | 458-4107 |
| 2/28/2004 | 2/28/200 | Between Earth and Sky | 8:00 PM | Dougherty Arts Center Complex 1110 Barton Springs Rd | 397-1468 |
| 2/28/2004 | 2/28/200 | Taco Dinner Sale | 11:00 3:00 PM | Montopolis Recreation Center 1200 Montopolis Drive | 385-5931 |
| 2/29/2004 | 2/29/200 | Jack and Jill of America | 8:00 PM | Dougherty Arts Center Complex 1110 Barton Springs Rd | 397-1468 |

March 2004

| <i>Start</i> | <i>End</i> | <i>Event Name</i> | <i>Start Time</i> <i>End Time</i> | <i>Park or Facility</i> <i>Address</i> | <i>Contact</i> |
|--------------|------------|---|--------------------------------------|---|----------------|
| 3/4/2004 | 3/30/200 | The Barcelona Series: Aldo Valdes Bohm (Time varies) | 9:00 AM 9:30 PM | Dougherty Arts Center Complex 1110 Barton Springs Rd | 397-1468 |
| 3/5/2004 | 3/5/2004 | Kite Workshop | 3:30 PM 5:30 PM | South Austin Recreation Center 1100 Cumberland | 444-6601 |
| 3/8/2004 | | C-Day Activities | 7:30 AM 6:00 PM | Austin Recreation Center 1301 Shoal Creek | 476-5662 |
| 3/8/2004 | | C-Day Camp | | Alamo Recreation Center 2100 Alamo St | 474-2806 |
| 3/8/2004 | 3/13/200 | Tee Ball League Registration | 9:00 AM 1:00 PM | Dittmar Recreation Center 1009 W Dittmar | 441-4777 |
| 3/8/2004 | 3/13/200 | Coach Pitch League Registration | 9:00 AM 1:00 PM | Dittmar Recreation Center 1009 W Dittmar | 441-4777 |
| 3/8/2004 | 3/8/2004 | C-Day Art Camp | 9:00 AM 5:00 PM | Dougherty Arts Center Complex 1110 Barton Springs Rd | 397-1468 |
| 3/11/2004 | 3/11/200 | Opening Reception: The Barcelona Series: Aldo Valdes Bohm | 6:00 PM 9:00 PM | Dougherty Arts Center Complex 1110 Barton Springs Rd | 397-1468 |
| 3/12/2004 | 3/13/200 | Easy Theater: Glass Balls | 8:00 PM | Dougherty Arts Center Complex 1110 Barton Springs Rd | 397-1468 |
| 3/12/2004 | 3/12/200 | Teen Night | 7:00 PM 10:00 PM | Northwest Recreation Center 2913 Northland Dr | 458-4107 |
| 3/13/2004 | 3/13/200 | "Hip-Hop & Hoops" - 3 on 3 Co-ed Basketball Tourney | 10:00 | Dittmar Recreation Center 1009 W Dittmar | 441-4777 |
| 3/15/2004 | 3/19/200 | Spring Break Camp | | Alamo Recreation Center 2100 Alamo St | 474-2806 |
| 3/15/2004 | 3/19/200 | Spring Break Camps | 9:00 AM 5:00 PM | Dougherty Arts Center Complex 1110 Barton Springs Rd | 397-1468 |
| 3/18/2004 | 3/18/200 | Teen vs Park Police Basketball Challenge | 6:00 PM | Givens Recreation Center 3800 E 12th St | 928-1982 |
| 3/19/2004 | | Kite Workshop | | Alamo Recreation Center 2100 Alamo St | 474-2806 |
| 3/19/2004 | 3/20/200 | Easy Theater: Glass Balls | 8:00 PM | Dougherty Arts Center Complex 1110 Barton Springs Rd | 397-1468 |
| 3/19/2004 | 3/21/200 | Spring Break Youth All-Star Tournament (5-17 yrs old) | 9:00 AM 6:00 PM | Montopolis Recreation Center 1200 Montopolis Drive | 385-5931 |

March 2004

| <i>Start</i> | <i>End</i> | <i>Event Name</i> | <i>Start Time End Time</i> | <i>Park or Facility Address</i> | <i>Contact</i> |
|---------------------|-------------------|---|---------------------------------------|---|-----------------------|
| 3/19/2004 | 3/19/200 | Kite Workshop (8-17 yrs old) | 11:00 12:00 PM | Montopolis Recreation Center 1200 Montopolis Drive | 385-5931 |
| 3/20/2004 | | Golf Expo | | Jimmy Clay Golf Course 5400 Jimmy Clay Dr. | 444-0999 |
| 3/20/2004 | 3/20/200 | Parent's Night Out | 6:00 PM 10:00 PM | Northwest Recreation Center 2913 Northland Dr | 458-4107 |
| 3/20/2004 | 3/20/200 | Austin International Folk Dancers | 1:00 PM 5:00 PM | Zilker Park Hillside Theater 2100 Barton Sprgs Rd | 397-1463 |
| 3/20/2004 | 3/21/200 | Morris Williams Spring Partnership | | Morris Wms Golf Course 4305 Manor Road | 926-1298 |
| 3/21/2004 | 3/21/200 | Contra Barn Dancer's Spring Dance in the Park | 1:00 PM 5:00 PM | Zilker Park Hillside Theater 2100 Barton Sprgs Rd | 397-1463 |
| 3/22/2004 | 3/27/200 | Spring Classes Begin at DAC | | Dougherty Arts Center Complex 1110 Barton Springs Rd | 397-1468 |
| 3/25/2004 | 3/27/200 | Ballet East Dance Theater | 8:00 PM | Dougherty Arts Center Complex 1110 Barton Springs Rd | 397-1468 |
| 3/26/2004 | | Kite Workshop | | Alamo Recreation Center 2100 Alamo St | 474-2806 |
| 3/26/2004 | 3/30/200 | Summer I Registration Capital City Softball League | 8:00 AM 5:00 PM | Krieg Softball Complex 515 S. Pleasant Valley | 445-6003 |
| 3/27/2004 | 3/27/200 | 2004 Summer Day Camp Registration | 8:30 AM 1:00 PM | Dittmar Recreation Center 1009 W Dittmar | 441-4777 |
| 3/28/2004 | 3/28/200 | Ballet East Dance Theater | 2:00 PM | Dougherty Arts Center Complex 1110 Barton Springs Rd | 397-1468 |

2004 YEAR PLANNER

FIRST QUARTER

| JANUARY | | | | | | |
|---------|-----------|-----|-----|-----------------|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | | | 1 USA CAN | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 USA | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| FEBRUARY | | | | | | |
|----------|-----------|-----|-----|-----|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 USA | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | | | | | | |

| MARCH | | | | | | |
|-------|-----|-----|-----|-----|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

SECOND QUARTER

| APRIL | | | | | | |
|-------|-----|--------|-----|-----|-----------------|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 ★ | 7 | 8 | 9 USA CAN | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

| MAY | | | | | | |
|-----|-----------|-----|-----|-----|-----|--------|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| 2 | 3 | 4 | 5 | 6 | 7 | 1 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 CAN | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 USA | | | | | |

| JUNE | | | | | | |
|------|-----|-----|-----|-----------|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 CAN | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

THIRD QUARTER

| JULY | | | | | | |
|----------|-----|-----|-----|----------|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | | | 1 CAN | 2 | 3 |
| 4 USA | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| AUGUST | | | | | | |
|--------|----------|-----|-----|-----|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| 1 | 2 CAN | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

| SEPTEMBER | | | | | | |
|-----------|-----------------|-----|-----|---------|-----|---------|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 USA CAN | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 ★ | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 ★ |
| 26 | 27 | 28 | 29 | 30 | | |

FOURTH QUARTER

| OCTOBER | | | | | | |
|----------|------------------|-----|-----|-----|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 USA CAN | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 31 | 25 | 26 | 27 | 28 | 29 | 30 |

| NOVEMBER | | | | | | |
|----------|-----|-----|-----|------------------|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 USA CAN | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 USA | 26 | 27 |
| 28 | 29 | 30 | | | | |

| DECEMBER | | | | | | |
|-----------|-----|-----|--------|-----|-----|------------------|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 ★ | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 USA CAN |
| 26 CAN | 27 | 28 | 29 | 30 | 31 | |

USA UNITED STATES NATIONAL/STATE HOLIDAYS

CAN CANADIAN NATIONAL/PROVINCIAL HOLIDAYS

★ JEWISH HOLIDAYS

The Jewish day begins and ends at sundown, thus, all holidays begin at sundown of the day preceding the date shown.