

AGENDA



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	60163	Agenda Number	34.
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Meeting Date:	August 4, 2016
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Department:	Purchasing
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Subject

Authorize negotiation and execution of a 12-month contract with DARTEZ, LLC. to provide professional services for operational support of the Application Management and Data Automation software system in an amount not to exceed \$145,080, with two 12-month extension options in an amount not to exceed \$159,588 for the first extension option and \$175,547 for the second extension option, for a total contract amount not to exceed \$480,215.

Amount and Source of Funding

Funding in the amount of \$24,180 is available in the Fiscal Year 2015-2016 Operating Budget of the Communications and Technology Management Department. Funding for the remaining 11 months of the original contract period and extension options are contingent upon available funding in future budgets.

Fiscal Note

A fiscal note is not required.

Purchasing Language:	Professional Service
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Prior Council Action:	
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For More Information:	Sai Xoomsai Purcell, Senior Buyer Specialist, 512-974-3058
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Boards and Commission Action:	
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Related Items:	
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MBE / WBE:	This contract was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this contract, there were insufficient subcontracting opportunities therefore; no subcontracting goals were established.
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Additional Backup Information

The contract is for professional services in support of the Application Management and Data Automation (AMANDA) case management software system which was implemented by the City in the spring of 2007. The AMANDA system manages, tracks and produces reports on land development and review activities including permits, trade licenses, escrow, inspections, neighborhood planning, zoning and all activities in the One Stop Shop. In addition, this system manages, tracks and produces reports for Austin Code department activities such as housing and zoning violations and for the Health and Human Services department, Environmental Health Services division activities such as restaurant and pool inspections and rodent control.

The Contractor will provide professional services focused on help desk support of the AMANDA software for the City. The Contractor will provide a full range of services to include, but not be limited to, handling of operational duties as assigned through the Communications Technology Management (CTM) service desk, development of system enhancements to meet business needs and participation in various tasks associated with project implementations. The Contractor will also coordinate work efforts among the business users, information technology staff and the vendor. Without this contract, additional work will fall on existing staff that are already overburdened and result in delays to critical initiatives such as assisting the Development Services department with technology improvements.

The Contractor is uniquely qualified to perform these responsibilities with over 10 years of experience with the City's version of the AMANDA system and expertise with multiple lines of business within the City. Their experience will facilitate effective operational maintenance, as well as, rapid trouble-shooting and resolution of issues experienced by AMANDA users while freeing City staff to focus on needed system improvements.

DARTEZ, LLC.				
	# months	Contract Amount	Contract Amendment	Revised Amount
Original Term	12	\$ 145,080	n/a	n/a
Extension Option 1	12	\$ 159,588	n/a	n/a
Extension Option 2	12	\$ 175,547	n/a	n/a
TOTAL	36	\$ 480,215	\$ -	\$ -