



Mayor's Committee for People with Disabilities Meeting Minutes July 08, 2016

Mayor's Committee for People with Disabilities
REGULAR MEETING MINUTES (08 July, 2016)

The Mayor's Committee for People with Disabilities convened in a regular meeting on 08 July, 2016 at the Boards and Commissions Room located inside City Hall at 201 W 2nd St in Austin, Texas.

MCPD Vice Chair Tanya Winters called the Board Meeting to order at 5:05 PM. New MCPD Commissioner Kevin Jackson introduced himself to the committee.

Board Members in Attendance: Vice Chair Tanya Winters, Kevin Jackson, Diane Kerns-Osterweil, Chris Masey, Marshall Mitchell, Robin Orlowski, Danny Saenz, Deborah Trejo, excused Brian Owens, David Simmons.

Staff in Attendance: Lee Nguyen

1. Approval of Minutes: Commissioner Marshall Mitchell made a motion to approve the June 10, 2016 minutes with one correction regarding the spelling of Mark Cundall. Commissioner Deborah Trejo seconded the motion. All approved.

2. Citizen Communication: One citizen communication was made during the July 08, 2016 MCPD Meeting. To view the complete communication and commissioners comments please visit the following link:

<http://austintx.swagit.com/play/07082016-529> and view item 2

A. Janee Briesemeister Commission on Seniors Chair– Presented briefly on the Age-Friendly Austin Action Plan: Executive Summary. She is asking to be placed on a future MCPD agenda to discuss the plan in more detail.

3. OLD BUSINESS: For discussion and possible action: To view the complete discussion on the old business item below: Please visit

<http://austintx.swagit.com/play/07082016-529> and view item 3.

A. **Motion** A motion to approve the template from Rev-Up into a formal recommendation regarding disability and voting was made by Commissioner Marshall Mitchell. The motion was seconded by Commissioner Danny Saenz. All approved.

4. NEW BUSINESS:

A. **Discussion** of restrooms in City Hall and other Access issues: To view the complete discussion and commissioner's comments please visit the following link: <http://austintx.swagit.com/play/070816-529> and view item 4A.

a1. City of Austin ADA Asst. Coordinator Lee Nguyen reported to the committee that the ADA Office followed up with the Facility Manager for City Hall, regarding the installation of automatic doors on the first floor bathrooms. ADA automatic doors are not required by the ADA but Building Services was looking into installing them if the funding was available or allocated.

- a2. The City and ADA Office is committed to accommodating people with disabilities so that they can have access to the services and programs that the City offers.
- a3. **Motion:** A motion to draft a recommendation that the City fund the installation of automatic door openers on the first floor bathrooms was made by Commissioner Deborah Trejo. The Motion was seconded by Commissioner Kevin Jackson. All approved.
- B. **Discussion:** of Business of Work Seminar, Consider earmarking portion of the budget to support the program. To view the complete discussion and commissioner's comments please visit the following link: <http://austintx.swagit.com/play/070816-529> and view item 4B and additional item
 - b1. The ADA Asst. Coordinator will follow up with the HRD Finance manager to see how the budget can be reallocated with new budget items. The Coordinator gave a brief summary of the Business of Work Seminar and Commissioner Masey briefly updated the Committee on planning for the program.
 - b2. **Motion:** A motion to allocate funds for the Business of Work Seminar in the annual MCPD budget was made by Commissioner Deborah Trejo. The motion was seconded by Commissioner Marshall Mitchell. All approved.
 - b3. Vice Chair Tanya Winters brought up during this discussion involving budget, that Boards and Councils can make budget recommendations to the City Budget. She recommended that the MCPD form a working group to explore budgetary considerations. Vice Chair Tanya Winters and Commissioners Robin Orlowski, Marshall Mitchell and Kevin Jackson would like to be part of this MCPD working group for budget.
- C. **Review** of MCPD City Report: Due to Chair Brian Owens excused absence, Vice Chair Tanya Winters tabled this new business item.
- D: **Report from MCPD Committees:** For the complete MCPD Committee reports and commissioners' discussions please visit <http://austintx.swagit.com/play/070816-529> and view item 5 i, ii, i:
 - d1. Access & Public Policy Committee (APP): Committee Chair Danny Saenz
 - 1. The Committee was unable to meet on June 27 due to quorum:
 - 2. Commissioner Marshall Mitchell brought up Sidewalk repair and construction priorities which was discussed amongst the Commissioners.
 - d2. Awards and Outreach Committee: Committee Chair Tanya Winters
 - 1. Committee Chair Winters reported to the committee that no nominations had been received for The Austin Access awards. Committee Chair Winters briefly summarized the event and set a deadline for nominations for the end of July.
 - 2. The ADA Asst. Coordinator will follow up with the Committee in regards to changes in the nomination form, getting the press release out to encourage nominations, and sending the archived list of previous award winners to the commissioners.
 - 3. Disability Mentoring Day (DMD): Committee Chair Winters updated the Committee on planning for the event.
 - 4. Committee Chair Winters updated the Committee on the Chief Equity Officer Recruitment process, saying the Joint Inclusion

Committee may be the hiring panel for this position. The Committee would like to get a presentation regarding Equity Assessment that the City is conducting.

d3. Education and Employment Committee: Committee Chair Chris Masey.

1. The Business of Work Seminar is in planning progress Austin Community College (ACC) Steps Program is interested in partnering with MCPD on this event.

5. **PUBLIC HEARING:** No public hearings were held during the July 08, 2016 meeting.

6. **ACTION ITEMS:** Action item taken during the July 08, 2016 meeting include:

- A. Motion: A motion to approve the template from Rev-Up into a formal recommendation regarding disability and voting was made by Commissioner Marshall Mitchell. The motion was seconded by Commissioner Danny Saenz. All approved.
- B. Motion: A motion to draft a recommendation that the City fund the installation of automatic door openers on the first floor bathrooms was made by Commissioner Deborah Trejo. The Motion was seconded by Commissioner Kevin Jackson. All approved.
- C. Motion: A motion to allocate funds for the Business of Work Seminar in the annual MCPD budget was made by Commissioner Deborah Trejo. The motion was seconded by Commissioner Marshall Mitchell. All approved.

7. **STAFF BRIEFING:** Lee Nguyen. To view Commissioners comments and discussion on the briefing please visit this link:

<http://austintx.swagit.com/play/070816-529> and view item 6.

- A. Budget: report: There were no expenses in the month of June leaving a fiscal year balance of \$6,105.00. The ADA Asst. Coordinator will follow up with the Human Resources Finance Division in regards to budget allocations.
- B. The ADA Asst. Coordinator will follow up on meeting action items including: the Access Awards Nomination Form, press release and sending archived winner information to commissioners. The Coordinator will follow up with the manager regarding recommendations made by the MCPD during this meeting.
- C. The ADA Asst. Coordinator is meeting with departments for their annual ADA compliance meetings. These meetings take place on-site with the departments to review various aspects of ADA compliance including employment, effective communication and training.

8. **Future Agenda Items:** To view the complete discussion on future agenda items for the MCPD please visit this link: <http://austintx.swagit.com/play/070816-529> and view item 7.

- A. Age-Friendly Austin Action Plan: Executive Summary Presentation from the Chair of the Seniors, Janee Briesemeister
- B. Discussion on budget allocations, establishing funding for events and adding new budget lines.
- C. MCPD Annual Internal Report by Chair Owens. Chair Owens would like the committee to review it before submission to Boards & Commissions.
- D. Discussion with City regarding proposal to move ADA Office

E. Discussion regarding moving Aids Non-discrimination ordinance enforcement from the HR Director to ADA Office Commissioner Robin Orlowski and Marshall Mitchell seconded.

9. **ADJOURN** – A motion was made to adjourn the July 08, 2016, meeting by Commissioner Deborah Trejo. The motion was seconded by Commissioner Diane Kearns-Osterweil. All approved.