



**Task Force on Community Engagement
MINUTES**

**REGULAR MEETING
March 24, 2016**

The Task Force on Community Engagement convened in a regular meeting on March 24, 2016 at Street-Jones Building, Room 400A, 1000 E. 11th Street, in Austin, Texas.

Facilitator Diane Miller, with Civic Collaboration, called the Task Force Meeting to order at 6:08 p.m.

Task Force Members in Attendance:

Michael Clark-Madison, Richard Fonte, Chris Howe, Christopher Ledesma, Sara Torres, Navvab Taylor, Ken Rigsbee

Staff in Attendance: Matthew Chustz, Doug Matthews, Larry Schooler

1. OPENING REMARKS

- a. Diane Miller provided an overview of the meeting agenda.

2. CITIZEN COMMUNICATION: GENERAL

- a. None

3. APPROVAL OF MINUTES

- a. The Task Force approved, by consensus, the minutes from the March 10, 2016 Task Force on Community Engagement (TFCE) Regular Meeting.
- b. The Task Force reviewed the March 10, 2016 TFCE Regular Meeting notes provided by the facilitator.

4. NEW BUSINESS

a. Fiscal Implication of Recommendations

Task Force members discussed with staff from the Communications & Public Information Office the fiscal implications of the recommendations.

b. Recommendations from each Task Force Member

Task Force members discussed the top three recommendations from each task force member.

c. Timeframe and Approach for each recommendation within report

Task Force members discussed the approach and timeframe for each recommendation within the report.

d. Discussion of Remaining Workload and future meetings

The task force members reviewed the remaining work and determined that it was not necessary to hold another task force meeting.

e. Task Force Process Evaluation

The facilitators lead the TFCE members in an evaluation of overall process of the task force.

f. Meeting Evaluation (standing agenda item)

The facilitators lead the TFCE members in an evaluation of the meeting.

6. ADJOURNMENT

Facilitator, Diane Miller adjourned the meeting at 9:00 p.m. without objection.