

**AGENDA**



**Recommendation for Council Action (Purchasing)**

<b>Austin City Council</b>	<b>Item ID:</b>	62700	<b>Agenda Number</b>	34.
<b>Meeting Date:</b>	October 6, 2016			
<b>Department:</b>	Purchasing			
<b>Subject</b>				
<p>Authorize award and execution of two 60-month contracts with AUSTIN SCREEN PRINTING, LP and EAGLE GROUP SPORTSWEAR, to provide athletic and recreational apparel, in an amount not to exceed \$1,114,919, with one 60-month extension option in an amount not to exceed \$1,292,496, for total contract amounts not to exceed \$2,407,415.</p>				
<b>Amount and Source of Funding</b>				
<p>Funding in the amount of \$1,114,919 is available in the Fiscal Year 2016-2017 Operating Budget of the Parks and Recreation Department. Funding for the remaining 48 months of the original contract period and extension option are contingent upon available funding in future budgets.</p>				
<b>Fiscal Note</b>				
<p>A fiscal note is not required.</p>				
<b>Purchasing Language:</b>	<p>The Purchasing Office issued an Invitation for Bids (IFB) SMB0101REBID for these goods on June 20, 2016, and it closed on July 14, 2016 with two offers received. The recommended offers are the lowest offers submitted by a responsible offeror. Additional information on the solicitation is included below the line.</p>			
<b>Prior Council Action:</b>	<p>█</p>			
<b>For More Information:</b>	<p>Sandy Brandt, Senior Buyer Specialist, 512-974-1783</p>			
<b>Boards and Commission Action:</b>	<p>█</p>			
<b>Related Items:</b>	<p>█</p>			
<b>MBE / WBE:</b>	<p>This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were insufficient subcontracting</p>			

opportunities; therefore, no subcontracting goals were established.

#### Additional Backup Information

The contract is to provide athletic and recreational apparel, such as sports jerseys, ball caps, athletic shorts, swimsuits, Cool DRI performance shirts, t-shirts, sweatshirts, cheerleading uniforms, polo shirts, and other related apparel for the Parks and Recreation Department's staff and program participants. Contracts will be awarded to two vendors based on product category, which will provide the City with a 10% savings compared to awarding one contract to the lowest overall bidder.

If the City is unable to enter into a contract, the Parks and Recreation Department will continue to make small purchases on an as needed basis and will not be able to take advantage of volume discounts and quicker turnaround time on orders.

#### **BID TABULATION**

IFB SMB0101REBID

Athletic and Recreational Apparel for Parks & Recreation

181 line items

<b><u>VENDOR</u></b>	<b><u>TOTAL BID</u></b>	<b><u>TOTAL AWARDED</u></b>
Austin Screen Printing, LP	\$216,276	\$144,438 135 of 181 line items
Eagle Group Sportswear	\$221,855	\$50,213 46 of 181 line items

A complete solicitation package, including a bid tabulation, is on file in the City's Purchasing Office and is available on the City's Financial Services Austin Finance Online website. Link: [Solicitation Documents](#)

<b>AUSTIN SCREEN PRINTING, LP and EAGLE GROUP SPORTSWEAR</b>				
	<b># months</b>	<b>Contract Amount</b>	<b>Contract Amendment</b>	<b>Revised Amount</b>
Original Term	60	\$ 1,114,919	n/a	n/a
Extension Option 1	60	\$ 1,292,496	n/a	n/a
<b>TOTAL</b>	<b>120</b>	<b>\$ 2,407,415</b>	<b>\$ -</b>	<b>\$ -</b>