

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

62722

Agenda Number

37.

Meeting Date:

October 6, 2016

Department:

Purchasing

Subject

Authorize award and execution of a contract with CANNON INSTRUMENT COMPANY, to provide an automatic kinematic viscometer, in an amount not to exceed \$71,136.

Amount and Source of Funding

Funding is available in the Fiscal Year 2016-2017 Capital Budget of Austin Energy.

Fiscal Note

A fiscal note is attached.

Purchasing Language:

The Purchasing Office issued an Invitation for Bids (IFB) GGH0162 for these goods and services on February 3, 2016 which closed on March 22, 2016 with two offers received. The recommended offer is the sole responsive offer submitted by a responsible offeror. Additional information on the solicitation is included below the line.

Prior Council Action:



For More Information:

Gabriela G. Harthcock, Buyer I, 512-322-6118

Boards and Commission Action:

September 19, 2016 - Unanimously recommended by the Electric Utility Commission on a 10-0 vote with Commissioner Roa absent.

Related Items:

MBE / WBE:

This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established.

Additional Backup Information

The contract is for the purchase of an automatic viscometer used to measure oil's resistance to flow at a certain temperature. The viscosity of oils is regularly monitored at Austin Energy power generation facilities to ensure that equipment is properly lubricated, which is essential in maintaining reliability.

The new viscometer will replace an outdated, less efficient and less accurate manual model, allowing Austin Energy to more accurately and quickly measure viscosity. This upgrade will improve data quality, decrease processing time per sample, and free personnel to perform other duties. The viscometer will be used at various locations including the Sand Hill Energy Center, Decker Creek Power Station, Mueller Energy Center, and Domain District Cooling Plant.

The manual viscometer currently used by Austin Energy is at the end of its useful life. Without an accurate viscometer, Austin Energy will be unable to analyze and interpret the condition of the oils in its power generation equipment which may jeopardize proper maintenance.

BID TABULATION

IFB GGH0162

Automatic Kinematic Viscometer

4 Line Items – Qty. 1

Vendor

Extended Price

Cannon Instrument Company

\$71,135.26

Integral Logistics Corp.

*

* Deemed Non-Responsive - Did not meet the requirements of the solicitation.

A complete solicitation package, including a bid tabulation, is on file in the City's Purchasing Office and is available on the City's Financial Services Austin Finance Online website. Link: [Solicitation Documents](#)