

**City Council Questions and Answers for
Thursday, October 06, 2016**

These questions and answers are related to the
Austin City Council meeting that will convene at 10:00 AM on
Thursday, October 06, 2016 at Austin City Hall
301 W. Second Street, Austin, TX



Mayor Steve Adler
Mayor Pro Tem Kathie Tovo, District 9
Council Member Ora Houston, District 1
Council Member Delia Garza, District 2
Council Member Sabino "Pio" Renteria, District 3
Council Member Gregorio Casar, District 4
Council Member Ann Kitchen, District 5
Council Member Don Zimmerman, District 6
Council Member Leslie Pool, District 7
Council Member Ellen Troxclair, District 8
Council Member Sheri Gallo, District 10

The City Council Questions and Answers Report was derived from a need to provide City Council Members an opportunity to solicit clarifying information from City Departments as it relates to requests for council action. After a City Council Regular Meeting agenda has been published, Council Members will have the opportunity to ask questions of departments via the City Manager's Agenda Office. This process continues until 5:00 p.m. the Tuesday before the Council meeting. The final report is distributed at noon to City Council the Wednesday before the council meeting.

QUESTIONS FROM COUNCIL

1. Agenda Item # 34: Authorize award and execution of two 60-month contracts with AUSTIN SCREEN PRINTING, LP and EAGLE GROUP SPORTSWEAR, to provide athletic and recreational apparel, in an amount not to exceed \$1,114,919, with one 60-month extension option in an amount not to exceed \$1,292,496, for total contract amounts not to exceed \$2,407,415.
 - a. QUESTION: 1) In each of the past 5 years, please provide the type, quantity, and cost that PARD purchased for "athletic and recreational apparel, such as sports jerseys, ball caps, athletic shorts, swimsuits, Cool DRI performance shirts, t-shirts, sweatshirts, cheerleading uniforms, polo shirts, and other related apparel for the Parks and Recreation Department's staff and program participants". 2) Does staff and/or program participants pay fees that cover the costs of these items? If so, what was that revenue? COUNCIL MEMBER ZIMMERMAN'S OFFICE
 - b. ANSWER: 1) Due to the number of pages, staff has provided a link to the solicitation documents, orders per item, the estimated number of items per order and the item descriptions. https://assets.austintexas.gov/financeonline/downloads/vc_files/IFB_8600_SMB0101%20REB. The specific information requested is unavailable at this time. This will be the Parks and Recreation Department's comprehensive array of athletic and recreational apparel needs. PARD has been using a combination of standard issue, spot purchases, t-shirts, caps and jacket; and spot purchases to meet its needs for these goods. 2) PARD collects fees associated with clothing items in this contract. The following serve as recovery examples for Fiscal Year 2016: PARD collected \$111,152 in revenue. Approximately ¼ of that revenue covers the total cost of clothing for PARD operated youth sports, for Athletics' adult sports shirts and league promotional shirts, 100% of the cost of standard issue staff uniforms, such as shirts, polos, hats, outerwear, for PARD staff. Individuals who desire clothing items beyond standard issue, pay a fee equal to the cost of the item. In Fiscal Year 2016, PARD collected \$12,213 from lifeguards. These funds go to direct costs of swimsuits/shirts.
2. Agenda Item # 39: Authorize award and execution of a 24-month contract with ON SITE AUTO TRIM INC. DBA AUSTIN AUTO INTERIORS, to provide vehicle and equipment upholstery repair services, in an amount not to exceed \$282,844, with four 12-month extension options in an amount not to exceed \$141,422 per extension option, for a total contract amount not to exceed \$848,532.

- a. QUESTION: 1) In each of the past 5 years, please provide the type, quantity, and cost of upholstery repair services. 2) Are there pictures of the types of repairs that have been done recently that can be shared? COUNCIL MEMBER ZIMMERMAN'S OFFICE
- b. ANSWER: 1) In year 2011 Fleet's cost for upholstery repair services was: \$38,437.23. In year 2012 Fleet's cost for upholstery repair services was: \$40,598.35. In year 2013 Fleet's cost for upholstery repair services was: \$48,628.81. In year 2014 Fleet's cost for upholstery repair services was: \$56,478.01. In year 2015 Fleet's cost for upholstery repair services was: \$64,770.56. Present 2016 - \$39,906.96. These services would include repairs for: Seats, Roof/Headliner, Arm Rest, Floor Coverings, Seat assemblies, Seat Belts, Welding of Seat Frame/or Back Rest, Replacing Cushion Foundation, Rebuilding Seats/or Backrest for Tractors, Loaders, Bucket Type Seats, any/all types of City owned-vehicles/or equipment with seats, backrest, headrest and arm rest, this includes Mansaver Bar Replacement Pads per Specification on Fire Apparatus Pumpers and Ladder Trucks. 2) No pictures are taken before or after sending units out for upholstery repairs.
- c. QUESTION FOLLOW-UP: Averaging the amounts spent from FY11-16, it looks like \$61,432 was spent each year and in no year was it higher than \$65,000. Staff is asking Council to approve \$848,532 for 6 years or an average of \$141,422 per year. Why is this so much higher than the previous usage? COUNCIL MEMBER ZIMMERMAN'S OFFICE
- d. ANSWER, FOLLOW-UP:
Fleet is requesting Council to authorize an annual amount of \$141,422 based on the following factors:
- 1.The scope of this contract is broader than the previous contract. The new contract takes into consideration categories of upholstery repair services as opposed to listing specific vehicle requirements (Example: "Sedan Front Seat Reupholstery" versus "2008 Ford Crown Victoria Front Seat Reupholstery"). The new contract includes 11 more line items than the previous contract to support the actual demand for these types of services. The previous contract did not capture all of the upholstery repair services which were required by the department.
 - 2.The City's fleet has grown by 21% over the past five years. The City had 5,330 vehicles and pieces of equipment five years ago and now has a total number of 6,437 vehicles and pieces of equipment.
 - 3.The City's fleet has aged by 3% over the past five years with an average age of 7.6 years five years ago and now has an average age of 7.8 years.
3. Agenda Item # 41: Authorize negotiation and execution of a 12-month contract with ECLINICALWORKS, LLC., or one of the other qualified offerors to

Request For Proposals PAX0133, to provide integrated electronic health records system, in an amount not to exceed \$ 1,192,125, with five 12-month extension options in an amount not to exceed \$350,000 per extension option, for a total contract amount not to exceed \$ 2,942,125.

a. QUESTION: 1) Approximately how many individual patients does HHSD currently have records for? 2) What is the timeframe to have this new solution in place? 3) When is HHSD expecting to have a connection to the Texas HIE? COUNCIL MEMBER ZIMMERMAN'S OFFICE

b. ANSWER: 1) Due to the disparate systems, HHSD can only provide the number of patient's visits, which may include some duplication. On an annual basis HHSD provides approximately 50,000 appointments. The Immunization clinic provides approximately 20,000 appointments; STD clinic provides approximately 13,000 appointments, TB clinic provides approximately 10,000 appointments, and Refugee clinic provides approximately 7,000 appointments. 2) HHSD anticipates implementation in approximately 6 months from contract execution. 3) HHSD is currently researching the costs of connecting with Texas HIE but does not have a specific time frame.

4. Agenda Item # 45: Authorize negotiation and execution of a 60-month contract with Lincoln Property Company Commercial, Inc., or one of the other qualified offerors to Request For Proposals JRD0314, to provide property management services at One Texas Center with five 12-month extension options, in an amount not to exceed \$400,000 for the initial contract term and escalating annually thereafter at 3.5% per year, plus reimbursement of authorized annual operating and maintenance expenses.


a. QUESTION: What are the terms of the current contract (who is it with, how long, initial contract term, any escalating features, etc.)? COUNCIL MEMBER ZIMMERMAN'S OFFICE


b. ANSWER: The current contract was an agreement between the previous building owner Robertson Stephens and Company, Inc. and Lincoln Property Company CSE, Inc. The City kept the agreement in place as part of the purchase of the building in 1997. The contract had an automatic renewal option for one year successive terms with at least a 30 day cancellation notice by either party. Funding was provided through a special General Accounting Expenditure (GAX) exemption that exempted the contract from competitive procurement law using Ordinance No. 970407-A as the cited authority. The GAX exemption used has been removed as a payment option during the 2016 fiscal year. Regarding fees: On a monthly basis, for routine building management services and for common projects under \$10,000, the City pays Management Fees to the contractor in the amount of 2.5% of the total amount the contractor collects (rent) for the City. Periodically as necessary, for larger projects including rehabilitations, remodeling, repair or reconstruction, the City pays a Project Fee in the amount of 5% of the

project's costs. We did not see any escalation features addressed in the contract.

5. Agenda Item # 46: Authorize negotiation and execution of a contract with STEM, INC., to provide integrated energy storage systems and control software implementation services for Austin Energy's SHINES project, in an amount not to exceed \$750,000.
 - a. QUESTION: 1) Did the City foresee the need for this \$750,000 in February 2016 when the award was accepted? 2) Is the City foreseeing any other additional funds needed for this project? COUNCIL MEMBER ZIMMERMAN'S OFFICE
 - b. ANSWER: 1) Yes, Austin Energy foresaw the need for this \$750,000 in February 2016 when Austin Energy accepted the award. The accepted Department of Energy budget at the time of award included \$607,039 for the commercial aggregation hardware, software and services. Austin Energy anticipated additional funding would be necessary for installation services and included this in its budget as outside grant funding. These costs were incorporated into the projected SHINES budget presented to the Austin Energy Utility Oversight Committee in March 2016. 2) No, Austin Energy does not foresee any unanticipated or unbudgeted expenses impacting this project.

END OF REPORT - ATTACHMENTS TO FOLLOW

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