

**MEMORANDUM**

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**TO:** Stephen Oliver, Chair  
Planning Commission Members

**FROM:** Maureen Meredith, Senior Planner (Plan Amendment Case Manager)  
Andrew Moore, Senior Planner (Zoning Case Manager)  
Planning and Zoning Department

**DATE:** October 18, 2016

**RE:** NPA-2016-0005.02\_Montopolis - Ben White FLUM Amendment  
C14-2016-0085\_Montopolis – Ben White Zoning/Rezoning  
C14-78-220(RCT)  
Property addresses: 6700 & 6800 E. Ben White Blvd. & 2601 Montopolis Drive

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The Montopolis Neighborhood Planning Contact Team has asked for a postponement of the above referenced cases from the October 25, 2016 Planning Commission hearing date to the **November 8, 2016** hearing date, to allow them more time to work with the applicant. John Joseph, the applicant's agent, has agreed to the postponement.

The postponement request was made in a timely manner and meets the Planning Commission's policy.