

**MEMORANDUM**

TO: Stephen Oliver, Chair
Planning Commission Members

FROM: Maureen Meredith, Senior Planner (Plan Amendment Case Manager)
Andrew Moore, Senior Planner (Zoning Case Manager)
Planning and Zoning Department

DATE: October 18, 2016

RE: NPA-2016-0005.02_Montopolis - Ben White FLUM Amendment
C14-2016-0085_Montopolis – Ben White Zoning/Rezoning
C14-78-220(RCT)
Property addresses: 6700 & 6800 E. Ben White Blvd. & 2601 Montopolis Drive

The Montopolis Neighborhood Planning Contact Team has asked for a postponement of the above referenced cases from the October 25, 2016 Planning Commission hearing date to the **November 8, 2016** hearing date, to allow them more time to work with the applicant. John Joseph, the applicant's agent, has agreed to the postponement.

The postponement request was made in a timely manner and meets the Planning Commission's policy.