



**MBE/WBE and Small Business Enterprise  
Procurement Program Advisory Committee Meeting Minutes**

**Regular Meeting  
Tuesday, May 3, 2016**

**The MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee convened in a regular meeting on Tuesday, April 5, 2016 at 301 W. 2<sup>nd</sup> Street, Boards & Commission Room 1101, in Austin, Texas.**

Chair Eliza May called the Board Meeting to order at 5:36 p.m.

**Board Members in Attendance:**

Eliza May, Regina Adams, Barbra Boeta, Victoria Espinoza, Marjorie Burciaga, Schiller Liao, Mark Madrid, Reginald Worlds

**1. APPROVAL OF MINUTES**

The minutes for the regular meeting of March 1, 2016 were approved on Committee Member Liao's motion, seconded by Committee Member Boeta, on a 7-0 vote. Committee Member Burciaga was not present.

**2. CITIZEN COMMUNICATION: GENERAL**

Carol Hadnot – *general communication*

**3. NEW BUSINESS**

- a. Presentation from Trammell Crow and representatives of Balfour Beatty (Green Water Treatment Plant Block 1) regarding compliance with the City's Third Party Resolution (Resolution No. 20120112-058) and terms of their agreement with the City  
**Representatives from Trammell Crow and Balfour Beatty presented to the Committee.**

**The Committee requested a copy of Balfour Beatty and The Beck Group's monthly reports.**

**The Committee asked staff to contact representatives of Trammell Crow and the Beck Group to reconsider attending June committee meeting.**

**The Committee requested SMBR contact the HUB Program at The University of Texas System for information on their bonding assistance program.**

- b. Adoption of Bylaw Amendments to meet compliance with universal bylaw amendments approved by the Council Audit & Finance Committee and City Council  
**The amendment was approved on Committee Member Liao's motion, seconded by Committee Member Madrid, on an 8-0 vote.**

**4. OLD BUSINESS**

- a. Discussion and recommendations on Local Preference in Local Government Procurement  
**No action was taken on this item.**

**5. STAFF BRIEFINGS**

- a. Update on the status of the Minority, Women and Veteran-Owned Business Enterprise (MBE/WBE and VBE) Disparity Study  
**Committee was advised ordinance revisions will be provided to Council in October; no action was taken.**
  
- b. Monthly report and update from SMBR regarding the 1) Council Awards; 2) Third Party Project; and 3) Request for Change (RFC) reports  
**Updates were provided; no actions were taken.**

**6. AGENDA ITEMS**

- c. Presentation from Trammell Crow and representatives of The Beck Group (Green Water Treatment Plant Block 23) regarding compliance with the City's Third Party Resolution (Resolution No. 20120112-058) and terms of their agreement with the City
  - a. Presentation from SMBR on goalsetting and compliance versus good faith efforts
  - b. Discussion and recommendations on Local Preference in Local Government Procurement
  - c. Update on the status of the Minority, Women and Veteran-Owned Business Enterprise (MBE/WBE and VBE) Disparity Study
  - d. Monthly report and update from SMBR regarding the 1) Council Awards; 2) Third Party Project; and 3) Request for Change (RFC) reports

**7. ADJOURN**

Chair May adjourned the meeting at 8:51 p.m. without objection.