



**MBE/WBE and Small Business Enterprise  
Procurement Program Advisory Committee Meeting Minutes**

**Regular Meeting  
Tuesday, August 2, 2016**

**The MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee convened in a regular meeting on Tuesday, August 2, 2016 at 301 W. 2<sup>nd</sup> Street, Boards & Commission Room 1101, in Austin, Texas.**

Chair Eliza May called the Board Meeting to order at 5:57 p.m.

**Board Members in Attendance:**

Eliza May, Regina Adams, Marjorie Burciaga, Schiller Liao, Mark Madrid, Reginald Worlds

**1. APPROVAL OF MINUTES**

The minutes for the regular meeting of June 7, 2016 were approved with corrections on Committee Liao's motion, seconded by Committee Member Burciaga, on a 6-0 vote.

**2. CITIZEN COMMUNICATION: GENERAL**

**There were no speakers signed for Citizen Communication.**

**3. OLD BUSINESS**

**a. Moment of silence in honor of former Committee Member Jerry Jackson**

**The Committee observed a moment of silence.**

**b. Presentation from Trammell Crow and representatives of The Beck Group (Green Water Treatment Plant Block 23) regarding compliance with the City's Third Party Resolution (Resolution No. 20120112-058) and terms of their agreement with the City**

**Presentation provided; no action taken by Committee.**

**c. Presentation of 2015 Annual Internal Review to Committee for review and approval**

**A recommendation to approve the 2015 Annual Internal Review was approved on Committee Member Burciaga's motion, seconded by Committee Member Worlds, on a 6-0 vote.**

**4. STAFF BRIEFINGS**

**a. Commodity Crosswalk Budget Update**

**Update provided; no action taken by Committee.**

**b. SMBR 2017 Proposed Budget Update**

**The Committee postponed this item for a future meeting.**

- c. Presentation from SMBR on goalsetting, compliance, and good faith efforts  
**The Committee postponed this item for a future meeting.**
- d. Discussion and recommendations on Local Preference in Local Government Procurement
- e. Update on the status of the Minority, Women and Veteran-Owned Business Enterprise (MBE/WBE and VBE) Disparity Study
- f. **The Committee postponed this item for a future meeting.**
- g. Monthly update on the **1)** Council Awards; **2)** Third Party Project; and **3)** Request for Change (RFC) reports  
**The Committee postponed this item for a future meeting.**

**5. AGENDA ITEMS**

- a. Discussion on Good Faith Efforts Review and Recommendations
- b. Presentation from SMBR on goalsetting, compliance, and good faith efforts
- c. Discussion and recommendations on Local Preference in Local Government Procurement
- d. SMBR 2017 Proposed Budget Update
- e. Update on the status of the Minority, Women and Veteran-Owned Business Enterprise (MBE/WBE and VBE) Disparity Study
- f. Monthly update on the **1)** Council Awards; **2)** Third Party Project; and **3)** Request for Change (RFC) reports
- g. Presentation from Constructive Ventures, Aspen Heights & CIM Group and representatives of Balfour Beatty (The Independent at 3rd & West/ Austin Energy Block 24) regarding compliance with the City's Third Party Resolution (Resolution No. 20120112-058) and terms of their agreement with the City

**6. ADJURN**

Chair May adjourned the meeting at 8:00 p.m. without objection.