



**MEMORANDUM**

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TO: Stephen Oliver, Chair  
Planning Commission Members

FROM: Andrew Moore, Planning and Zoning Department

DATE: November 3, 2016

RE: Postponement Request  
C14-2016-0070 – Thrasher Lane Lots  
District 3

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Zoning staff is requesting a postponement to the December 13, 2016 Planning Commission meeting to address fire department and access issues.