

COMMITTEES AND WORKING GROUPS

From the Bylaws:

COMMITTEES

(A)) The Zero Waste Advisory Commission shall have the following committees:

(1) **Universal Recycling Ordinance Committee:** the duty of the committee is to review the Universal Recycling Ordinance, Austin City Code Article 5.

(2) **Construction and Demolition Ordinance Reform Committee:** the duty of the committee is to review relevant ordinances that impact recycling of construction and demolition debris.

(3) **Organics Management Committee:** The duty of the committee is to collaborate with staff by making recommendations to the Austin Resource Recovery Director to develop policies for food waste prevention and recovery consistent with the Zero Waste Master Plan.

(B) Each committee must be established by an affirmative vote of the commission. A committee cannot meet until its creation is approved by the Council Audit and Finance Committee. Each committee shall consist of at least three commission members appointed by the chair. A staff member shall be assigned to each committee by the director of the Austin Resource Recovery.

(C) The commission chair shall appoint a commission member as the committee chair, with the member's consent.

(D) A majority of the total number of appointed committee members constitutes a quorum.

(E) Each committee shall meet on a regularly scheduled basis at least quarterly.

(F) Each committee shall make an annual report to the commission at the January commission meeting.

(G) Committee meetings must be posted in accordance with Texas Government Code Chapter 551(Texas Open Meetings Act).

(H) At each committee meeting, a committee member shall sign in on a sheet provided and shall indicate that the member has no conflict of interest with any item on the committee meeting agenda, or identify each agenda item on which the member has conflict of interest.