

AGENDA



Recommendation for Council Action

Austin City Council	Item ID	65162	Agenda Number	17.
Meeting Date:	12/1/2016		Department:	Health and Human Services
Subject				
<p>Approve an ordinance amending Exhibit A to the Fiscal Year 2016-2017 City of Austin Fee Schedule (Ordinance 20160914-003) to include fees for Central Preparation Facility Registrations and One Day/One Booth Temporary Food Permits, to reactivate fees related to information and certain records requests, and to correct a clerical error to the \$25.00 fee for vending machine permits.</p>				
Amount and Source of Funding				
<p>The revenue sources from all fees are included in the budgeted revenue projections for the Health and Human Services Department Operating Budget for Fiscal Year 2016-2017.</p>				
Fiscal Note				
<p>A fiscal note is not required.</p>				
Purchasing Language:				
Prior Council Action:	<p>On September 8, 2015 Council approved a \$35 One Day/One Booth Temporary Food Permit Fee. Ordinance 20151119-033 amended the Fiscal Year 2015-2016 Fee Schedule to include a Central Preparation Facility Registration Fee. Exhibit A to the Fiscal Year 2016-2017 Fee Schedule (Ordinance 20160914-003) inactivated fees related to information and certain records requests.</p>			
For More Information:	<p>Shannon Jones, Director, 512-972-5010; David Lopez, Assistant Director for Environmental Health Services, 512-972-5026, Elena Lloyd, Agenda Coordinator, 972-5033.</p>			
Council Committee, Boards and Commission Action:				
MBE / WBE:				
Related Items:				
Additional Backup Information				

During the budget adoption process for Fiscal Year 2015-2016, Council approved a \$35 fee for One Day/One Booth Temporary Food Permit; and on November 19, 2015, Council approved a \$50 fee for Central Preparation Facility Registrations for central preparation facilities serving mobile food establishments by amending Exhibit A to the Fiscal Year 2015-2016 Fee Schedule (Ordinance 20151119-033). Both fees were not reflected in Exhibit A to the Fiscal Year 2016-2017 Fee Schedule (Ordinance 20160914-003). The Health and Human Services Department relies on both fees in order to continue providing services in compliance with Chapter 10-3 of the City Code (Ordinance 20151008-011). Additionally, fees for information and certain records requests, including birth certificates, death certificates, and immunization records, were inactivated for Fiscal Year 2016-2017, but need to be reactivated following a determination that such fees are appropriate and necessary for operations. The revenue sources from all fees described above are included in the budgeted revenue projections for the Health and Human Services Department Operating Budget for Fiscal Year 2016-2017.

Last, a clerical error in the fee schedule requires an edit to the "Vending Machine Application Fee" set at \$25 to be changed to state "Vending Machine Permit per Machine Fee" at the \$25 amount.

PERFORMANCE MEASURES: N/A