

## A G E N D A



## Recommendation for Council Action (CCO)

Austin City Council	Item ID:	65523	Agenda Number	3.
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Meeting Date: December 15, 2016

Department: Capital Contracting Office

## Subject

Authorize negotiation and execution of a professional services agreement with the following 10 staff-recommended firms (or other qualified responders) for Request for Qualifications Solicitation No. CLMP202: K FRIESE & ASSOCIATES, INC.; RILEY MOUNTAIN ENGINEERING, LLC DBA OTHON FOWLER, INC., ALAN PLUMMER ASSOCIATES, INC.; THONHOFF CONSULTING ENGINEERS, INC.; HEJL, LEE & ASSOCIATES, INC.; FREESE AND NICHOLS, INC., MWM DESIGN GROUP; WESTON SOLUTIONS, INC.; COBB, FENDLEY & ASSOCIATES, INC.; URBAN DESIGN GROUP PC.; for engineering services for the 2017 Small Diameter Pipeline Engineering Rotation List for an estimated period of three years or until financial authorization is expended, with the total amount not to exceed \$5,000,000 divided among the 10 firms.

## Amount and Source of Funding

Funding is available in the Capital or Operating Budgets of Austin Water.

## Fiscal Note

A fiscal note is not required.

Purchasing Language:	Staff recommendation is selection of the 10 most qualified firms out of 42 firms evaluated through the City's qualifications-based selection process.
Prior Council Action:	N/A
For More Information:	Rolando Fernandez, 512-974-7749; Sarah Torchin, 512-974-7141; Kevin Koeller, 512-972-2055.
Boards and Commission Action:	November 9, 2016 – Recommended by the Water and Wastewater Commission on a vote of 6-0 with Commissioners Lee, Ho, and Penn recusing and Commissioners Parker and Turrieta absent.
Related Items:	
MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with

	15.80% MBE and 15.80% WBE participation.
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Additional Backup Information	
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As a standard business practice, the City routinely engages the services of professional engineering firms to perform analysis, design and related support associated with construction or improvement of City capital assets. Rotation List contracting allows the City to always have a group of qualified consultants available to perform a specific type of recurring work in a timely manner to meet the project needs of the City.

Prior to issuing the solicitation, the Rotation List was reviewed by the City's Rotation List Advisory Committee, which is made up of staff from the Capital Contracting Office, Small and Minority Business Resource Department, Austin Water, and Public Works Department. The total authorization amount, the number of firms to be recommended for selection, and the authorization amount per firm were reviewed by the Committee.

The existing 2011 Small Diameter Pipeline Engineering Rotation List agreement was established utilizing 10 firms to provide engineering services for Austin Water. The remaining authority for this rotation list will be expended in the near future. Austin Water has identified numerous, small diameter water, wastewater, reuse system, and other pipeline projects as part of the current Capital Improvements Program. These projects will require external engineering services to properly plan, evaluate, design, and implement current and future utility customer needs.

Projects under the 2017 Small Diameter Pipeline Engineering Rotation List contract will generally be for pipelines that are less than 16 inches in diameter. The recommended firms will provide consultation and professional services for engineering studies, reports, planning, design, construction phase services, and project management of water, wastewater, and reclaimed water system pipeline projects. Ancillary projects may include trenchless construction, evaluation and analysis of condition assessment data, and rehabilitation of small diameter wastewater interceptors, manholes, and shafts.

The total funding authority for the 2017 Small Diameter Pipeline Engineering Rotation List is \$5,000,000 with the authority for each of the 10 firms to be approximately \$500,000.

A delay in establishing the 2017 Small Diameter Engineering Rotation List would negatively impact future Water and Waste Water pipeline projects.

This request allows for the development of a professional services agreement with each of the 10 recommended firms for an estimated period of 3 years or until financial authorization is expended. Initial project assignments will be based on the firm's final ranking as determined during the Request for Qualifications evaluation (highest to lowest), the maximum cumulative contracted amount in comparison to the estimated task budget for that firm, and the firm's qualifications and availability of expertise at time of project need. Per firm authorizations may be increased or decreased, through the life of the contract, based on the needs of a particular assignment and will follow the established rotation list policies and procedures. If the City is unsuccessful in negotiating a satisfactory agreement with a recommended firm(s), if a selected firm ceases practice during the contract period, or if the City elects to terminate its agreement with one of the selected firms, the remaining assignments will be assigned to the remaining firm(s) for the duration of the contract period.

Information on this solicitation is available through the City's Austin Finance Online website. Link: [Solicitation Documents](#).

**RECOMMENDED FIRMS:**

K FRIESE & ASSOCIATES, INC. is located in Austin TX

RILEY MOUNTAIN ENGINEERING, LLC DBA OTHON FOWLER, INC. is located in Austin, TX

ALAN PLUMMER ASSOCIATES, INC. is located in Austin, TX

THONHOFF CONSULTING ENGINEERS, INC. is located in Austin TX

HEJL, LEE & ASSOCIATES, INC. is located in Hutto, TX  
FREESE AND NICHOLS, INC. is located in Austin, TX  
MWM DESIGN GROUP is located in Austin, TX  
WESTON SOLUTIONS, INC. is located in Austin, TX  
COBB, FENDLEY & ASSOCIATES, INC. is located in Austin, TX  
URBAN DESIGN GROUP PC is located in Austin, TX