

## A G E N D A



## Recommendation for Council Action (CCO)

Austin City Council

Item ID:

65641

Agenda Number

7.

Meeting Date:

December 15, 2016

Department:

Capital Contracting Office

## Subject

Authorize negotiation and execution of a professional services agreement with the following five staff recommended firms (or other qualified responders) for Request for Qualifications Solicitation No. CLMP204: WISS, JANNEY, ELSTNER ASSOCIATES; STANLEY CONSULTANTS INC.; STRUCTURES PE, LLP; ENCOTECH ENGINEERING CONSULTANTS INC.; and DATUM ENGINEERS INC, for engineering services for the 2017 Structural Engineering Rotation List for an estimated period of three years or until financial authorization is expended, with the total amount not to exceed \$1,250,000 divided among the five firms.

## Amount and Source of Funding

Funding is available in the Capital, Operating, and Maintenance Budgets of various departments requiring services.

## Fiscal Note

A fiscal note is not required.

**Purchasing Language:**

Staff recommendation is selection of the five most qualified firms out of 10 firms evaluated through the City's qualifications-based selection process.

**Prior Council Action:**

**For More Information:**

Rolando Fernandez, 512-974-7749; Sarah Torchin, 512-974-7141.

**Boards and Commission Action:**

**Related Items:**

**MBE / WBE:**

This contract will be awarded in compliance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program). No goals were established for this solicitation.

## Additional Backup Information

As a standard business practice, the City routinely engages the services of professional engineering firms to perform analysis, design, and related support associated with construction or improvement of City capital assets. Rotation list contracting allows the City to always have a group of qualified consultants available to perform a specific type of recurring work in a timely manner to meet the project needs of the City.

Prior to issuing, this solicitation was reviewed by the City's Rotation List Advisory Committee, which is made up of staff from the Capital Contracting Office, Small and Minority Business Resource Department, and Public Works Department. The total authorization amount, the number of firms to be recommended for selection, and the authorization amount per firm were reviewed by the Committee. Numerous upcoming projects have been identified as part of the current Capital Improvement Program. These projects will require external engineering services to properly plan, evaluate, design, and implement current and future engineering customers' needs.

The existing 2014 Structural Engineering rotation list was established utilizing five firms to provide structural engineering services for various departments within the City.

The firms selected for the 2017 Structural Engineering Services will provide the following for various City projects:

- Structural evaluations and condition reports for buildings, parking garages, bridges, pools, dams and plant facilities. Determination of structural adequacy of existing facilities to accommodate additional design loads and updated design standards.
- Design of foundations, retaining walls, small building renovation projects and related construction phase services.
- Assisting in the review of proposed building plans and other structural engineering projects for compliance with City structural standards.
- Providing cost estimates for the design development services in support of the City's Job Order Contracting program.

The total funding authority for the 2017 Structural Engineering Rotation List is \$1,250,000 with the authority for each of the five firms to be approximately \$250,000.

Authority on the existing 2014 Structural Engineering Rotation List will be expended in the near future therefore a delay in establishing the 2017 Structural Engineering Rotation List would negatively impact capital improvement projects throughout the City.

This request allows for the development of a professional services agreement with each of the five recommended firms for an estimated period of three years or until financial authorization is expended. Initial project assignments will be based on the firm's final ranking as determined during the Request for Qualifications evaluation (highest to lowest), the maximum cumulative contracted amount in comparison to the estimated task budget for that firm, and the firm's qualifications and availability of expertise at time of project need. Per firm authorizations may be increased or decreased, through the life of the contract, based on the needs of a particular assignment and will follow the established rotation list policies and procedures. If the City is unsuccessful in negotiating a satisfactory agreement with a recommended firm(s), if a selected firm ceases practice during the contract period, or if the City elects to terminate its agreement with one of the selected firms, the remaining assignments will be assigned to the remaining firm(s) for the duration of the contract period.

Information on this solicitation is available through the City's Austin Finance Online website. Link: [Solicitation Documents](#).

**TOP RANKED FIRMS:**

WISS, JANNEY, ELSTNER ASSOCIATES is located in Austin, TX

STANLEY CONSULTANTS INC. is located in Austin, TX

STRUCTURES PE, LLP is located in Austin, TX

ENCOTECH ENGINEERING CONSULTANTS INC. is located in Austin, TX

DATUM ENGINEERS INC. is located in Austin, TX