



M E M O R A N D U M

**City of Austin
Financial Services Department
Purchasing Office**

DATE: January 9, 2015
TO: Memo to File
FROM: Jonathan Dalchau, Senior Buyer
RE: MA 5700 PA150000016

This MA was created as a payment mechanism only. The original contract is with the Law Department.



City of Austin
Law Department

301 W. 2nd Street, P.O. Box 1088
Austin, Texas 78767-1088
(512) 974-2268

(512) 974-2268
Writer's Direct Line

RECEIVED

(512) 974-2912
Writer's Fax Line

JAN 06 2015

December 22, 2014

LAW DEPARTMENT

Jeffrey A. Leuschel
McCall, Parkhurst & Horton, L.L.P - Dallas
717 North Harwood Street, Suite 900
Dallas, TX 75201-6587

RE: Advise the City on disclosure matters relating to the Whisper Valley and Indian Hills PID's, as assigned by the City Attorney

Dear Mr. Leuschel:

This Engagement Letter confirms that you will represent the City of Austin to provide legal services concerning the above-referenced matter. The City requires outside counsel to follow certain policies outlined in the attached Terms of Engagement. Please sign and return this Engagement Letter to Teresa Medina in the enclosed envelope, confirming that you agree to these policies.

Assistant City Attorney Gregory Miller is the in-house attorney responsible for managing this matter (the "Managing Attorney"). The City will pay for the legal services you provide, in a total amount not to exceed **\$10,000.00** for all fees and expenses billed under this agreement.

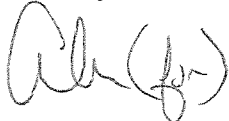
We have agreed that your billing rate for this matter is **\$500.00** per hour. The agreed billing rates for any other named attorney(s) and paralegal(s) authorized to work on this matter, if any, are shown on the attached **Rate Schedule**. **The City will not pay for work by any person not listed on the Rate Schedule unless I preauthorize the change in writing in an amendment to the Rate Schedule.** Unless later agreed to in writing, these hourly rates are set for the duration of this engagement.

If you require consultant or subcontractor services, you must receive prior written approval from me. Pursuant to the City's accounting and auditing policies, you must bill the City on your letterhead for services rendered by other firms, i.e., court reporters, record companies, and consultants. The City cannot pay invoices from other businesses if they were not hired directly by the City.

Jeffrey A. Leuschel
December 22, 2014
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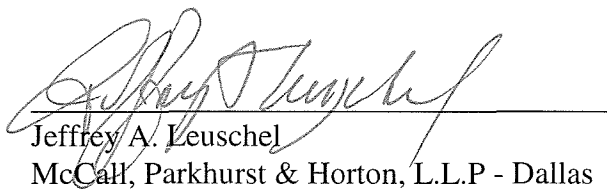
If you have any questions, please do not hesitate to call me or the Managing Attorney.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Kennard", written over a horizontal line.

Karen M. Kennard
City Attorney

AGREED:

A handwritten signature in black ink, appearing to read "Jeffrey A. Leuschel", written over a horizontal line.
Jeffrey A. Leuschel
McCall, Parkhurst & Horton, L.L.P - Dallas

Attachments: Terms of Engagement
 Rate Schedule

KMK/tmm

Outside Counsel Hourly Rate Schedule and Authorized Staff

The City will only pay for work done by the staff named and at the hourly rates listed below.

The City expects that this matter will be leanly staffed and economically handled.

Work is to be done by the person with the appropriate qualifications and an appropriate hourly rate for the services performed.

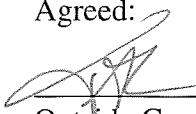
The City expects that work on city matters will be done at hourly rates that are a substantial discount from the firm's general billing rates.

These hourly rates are set for the duration of the engagement.

Only the following people are authorized to work on this matter:

Jeff Leuschel	Partner	\$500/hr
Name	Classification (e.g., "partner," "associate," "paralegal")	Hourly Rate

Agreed:



Outside Counsel Initials

12/30/14

Date