



**MBE/WBE and Small Business Enterprise
Procurement Program Advisory Committee Meeting Minutes**

**Regular Meeting
Tuesday, November 1, 2016**

The MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee convened in a regular meeting on Tuesday, November 1, 2016 at 301 W. 2nd Street, Boards & Commission Room 1101, in Austin, Texas.

Chair Eliza May called the Board Meeting to order at 5:55 p.m.

Board Members in Attendance:

Eliza May, Regina Adams, Barbra Boeta, Victoria Espinoza, Diane Harrison, Mark Madrid

1. APPROVAL OF MINUTES

The minutes for the regular meeting of August 2, 2016 were approved on Committee Member Harrison's motion, seconded by Committee Member Espinoza, on a 6-0 vote.

2. CITIZEN COMMUNICATION: GENERAL

There were no speakers signed for Citizen Communication.

3. OLD BUSINESS

a. Update from the Purchasing Office on purchasing policies and processes

Postponed for December meeting.

b. Discussion and recommendations on Local Preference in Local Government Procurement

No action was taken; the Committee postponed the item for December meeting.

c. Discussion and recommendations on the proposed revisions to the Minority-Owned, Women-Owned (MBE/WBE) and Small Business Enterprise Procurement Program ordinances

A motion to accept the proposed revisions to the Minority-Owned, Women-Owned (MBE/WBE) and Small Business Enterprise Procurement Program ordinances and recommend the proposed revisions to the Economic Opportunity Council Committee for consideration was passed on a motion by Member Boeta, seconded by Member Harrison, on a 6-0 vote.

d. Presentation from SMBR on the goalsetting; compliance, and good faith effort process

Postponed for December meeting.

e. Monthly update on the 1) Council Awards; 2) Third Party Project; and 3) Request for Change (RFC) reports

Updates provided; no actions taken.

4. FUTURE AGENDA ITEMS

- a.** Update from the Purchasing Office on purchasing policies and processes
- b.** Discussion and recommendations on Local Preference in Local Government Procurement
- c.** Presentation from SMBR on the goalsetting; compliance, and good faith effort process
- d.** Update on the proposed revisions to the Minority-Owned, Women-Owned (MBE/WBE) and Small Business Enterprise Procurement Program ordinances
- e.** Monthly update on the **1)** Council Awards; **2)** Third Party Project; and **3)** Request for Change (RFC) reports
- f.** Review and approval of the 2017 committee meeting schedule
- g.** Presentation from VISA, Inc/Visa USA and representatives of Gensler (Global IT Center) regarding compliance with the City's Third Party Resolution (Resolution No. 20120112-058) and terms of their agreement with the City

ADJOURN

Chair May adjourned the meeting at 6:55 p.m.