

# Late Backup

37

## Board and Commission Nominations and Waivers January 26, 2017

### Removal of Board Member

#### Board/Nominee

#### Nominated by

#### Historic Landmark Commission

Arif Panju

Council Member Flannigan

#### Zoning & Platting Commission

Susan Harris

Council Member Alter

#### Land Development Code Advisory Group

Guy Dudley

Council Member Flannigan

#### Land Development Code Advisory Group

Roger Borgelt

Council Member Alter

### Nominations

#### Board/Nominee

#### Nominated by

#### African American Resource Advisory Commission

Ruthie Redmond\*

Council Member Pool

#### Airport Advisory Commission

Michael Watry

Council Member Flannigan

#### Airport Advisory Commission

William McDaniel\*

Council Member Pool

#### Animal Advisory Commission

Edward Flores

Council Member Flannigan

#### Animal Advisory Commission

Craig Nazor\*

Council Member Pool

#### Arts Commission

Jamie Castillo \*

Council Member Garza

#### Board of Adjustment

Brooke Bailey \*

Mayor Adler

#### Board of Adjustment (alternate)

Kelly Blume \*

Mayor Adler

Board of Adjustment (alternate)

Martha Gonzalez \*

Mayor Adler

Board of Adjustment (alternate)

Pim Mayo

Mayor Adler

Board of Adjustment

Bryan King\*

Council Member Houston

Board of Adjustment

James Valdez\*

Council Member Renteria

Board of Adjustment

Melissa Hawthorne \*

Council Member Kitchen

Board of Adjustment

Don Leighton-Burwell\*

Council Member Pool

Board of Adjustment

Melissa Neslund\*

Council Member Troxclair

Bond Oversight Commission

Kristina Hager \*

Council Member Garza

Bond Oversight Commission

Alice Hammer

Council Member Flannigan

Bond Oversight Commission

Linda Guerrero\*

Council Member Pool

Building & Fire Code Board of Appeals

Aubrey Brasfield \*

Council Member Garza

Building & Fire Code Board of Appeals

Matt Hart\*

Council Member Pool

Building & Standards Commission

Natalya Sheddan \*

Mayor Adler

Building & Standards Commission

Wordy Thompson\*

Council Member Renteria

Building & Standards Commission

Charles Cloutman \*

Council Member Kitchen

Building & Standards Commission

Melissa Orren\*

Council Member Pool

Building & Standards Commission  
Brian Talley\*

Council Member Troxclair

Building & Standards Commission  
Andrea Freiburger \*

Mayor Pro Tem Tovo

Commission for Women  
Rossana Barrios \*

Council Member Garza

Commission for Women  
Tanya Athar-Jogee

Council Member Flannigan

Commission for Women  
Flannery Bope\*

Council Member Pool

Commission on Immigrant Affairs  
Nicole Merritt\*

Council Member Pool

Commission on Seniors  
Billy Jackson

Council Member Garza

Commission on Seniors  
Erica Garcia-Pittman\*

Council Member Pool

Commission on Veterans Affairs  
Adrenne Mendoza \*

Council Member Garza

Commission on Veterans Affairs  
Pete Salazar\*

Council Member Pool

Commission on Veterans Affairs  
Zach Goldstein

Mayor Pro Tem Tovo

Community Technology & Telecommunication Commission  
Claudia Yanez

Council Member Garza

Community Technology & Telecommunication Commission  
Lemuel Williams \*

Council Member Flannigan

Community Technology & Telecommunication Commission  
Mateo Clarke\*

Council Member Pool

Construction Advisory Committee  
Thomas Dodd\*

Council Member Pool

Design Commission  
Martha Gonzalez \*

Council Member Garza

Design Commission

Beau Frail

Council Member Flannigan

Design Commission

Katie Halloran

Council Member Pool

Downtown Austin Community Court Advisory Board

Andrew Cates \*

Council Member Garza

Downtown Austin Community Court Advisory Board

Gary Ponder

Council Member Flannigan

Downtown Austin Community Court Advisory Board

Lea Downey Gallatin\*

Council Member Pool

Downtown Commission

Andrew Harrison

Council Member Flannigan

Downtown Commission

Jennifer Bristol\*

Council Member Pool

Early Childhood Council

Monica Sanchez \*

Council Member Garza

Early Childhood Council

Rebecca Harrison

Council Member Flannigan

Early Childhood Council

Rhonda Paver\*

Council Member Pool

Economic Prosperity Commission

Kirsha Haverlah \*

Council Member Garza

Electric Board

Matthew Friestman

Mayor Adler

Electric Board

Mark Weaver

Council Member Flannigan

Electric Utility Commission

Shudde Fath \*

Council Member Garza

Electric Utility Commission

Teresa Reel

Council Member Houston

Environmental Commission

Marisa Perales\*

Council Member Garza

Environmental Commission  
Lawrence Rick Jacobi

Council Member Flannigan

Environmental Commission  
Peggy Maceo\*

Council Member Pool

Ethics Review Commission  
Peter Einhorn \*

Council Member Garza

Ethics Review Commission  
Brian Thompson\*

Council Member Pool

Hispanic/Latino Quality of Life Resource Advisory Commission  
Jovita Flay

Council Member Flannigan

Hispanic/Latino Quality of Life Resource Advisory Commission  
Rodolfo Jimenez\*

Council Member Pool

Historic Landmark Commission  
Terri Myers\*

Council Member Pool

Human Rights Commission  
Marshall Bennett

Council Member Flannigan

Human Rights Commission  
Garry Brown\*

Council Member Pool

Joint Inclusion Committee  
Debasree DasGupta

Asian American Quality of  
Life Advisory Commission

Library Commission  
Aimee Finney \*

Council Member Garza

Library Commission  
Chad Williams\*

Council Member Pool

MBE/WBE and Small Business Enterprise  
Procurement Program Advisory Committee  
Reginald Worlds\*

Council Member Pool

Mayor's Committee for People with Disabilities  
Tanya Winters\*

Council Member Pool

Mechanical, Plumbing & Solar Board  
David Dixon\*

Council Member Pool

Mexican American Cultural Center Advisory Board  
Blanca Valencia \*

Council Member Garza

Mexican American Cultural Center Advisory Board

Ricardo Hernandez\*

Council Member Pool

Music Commission

Rick Carney \*

Council Member Garza

Music Commission

Barbara Rappaport \*

Council Member Flannigan

Music Commission

Elizabeth McQueen\*

Council Member Pool

Parks & Recreation Board

Francoise Luca\*

Council Member Pool

Planning Commission

Greg Anderson \*\*

Council Member Flannigan

Public Safety Commission

Noel Landuyt

Council Member Flannigan

Public Safety Commission

Rebecca Webber\*

Council Member Pool

Resource Management Commission

Derrick Lesnau

Council Member Houston

Resource Management Commission

Kaiba White \*

Council Member Garza

Resource Management Commission

James Babyak

Council Member Flannigan

Resource Management Commission

Leo Dielmann\*

Council Member Pool

Robert Mueller Municipal Airport Plan

Implementation Advisory Commission

Michael Jones \*

Council Member Garza

Robert Mueller Municipal Airport Plan

Implementation Advisory Commission

Corky Hilliard\*

Council Member Pool

Urban Renewal Board

Celina Romero

Mayor Adler

Urban Renewal Board

Jana Ortega

Mayor Adler

Urban Transportation Commission

Alex Reyna \*

Council Member Flannigan

Urban Transportation Commission

Kelly Davis\*

Council Member Pool

Water & Wastewater Commission

Nhat Ho \*

Council Member Garza

Water & Wastewater Commission

Annie Kellough\*

Council Member Pool

Zero Waste Advisory Commission

Kaiba White\*

Council Member Pool

Zoning & Platting Commission

Ana Aguirre \*

Council Member Garza

Zoning & Platting Commission

V Bruce Evans \*

Council Member Flannigan

Zoning & Platting Commission

Ann Denkler\*

Council Member Pool

Zoning & Platting Commission

Jim Duncan

Council Member Alter

Land Development Code Advisory Group

Eric Schultz

Council Member Flannigan

Land Development Code Advisory Group

Christopher Allen

Council Member Alter

**Intergovernmental Bodies**

City of Austin Employees' Retirement System

Elizabeth Gonzales

Mayor Adler

(\* Indicates reappointment of a current member.)

(\*\* Greg Anderson - appointment to fill vacancy (for unexpired term) created by resignation of Michael Wilson, who resigned effective February 14, 2017.)

## **Waivers**

Approve a waiver of the residency requirement in Section 2-1-21 of the City Code for the service of Marshall Bennett on the Human Rights Commission.

Approve a waiver of the residency requirement in Section 2-1-21 of the City Code for the service of Charles Cloutman on the Building & Standards Commission.

Approve a waiver of the residency requirement in Section 2-1-21 of the City Code for the service of Thomas Dodd on the Construction Advisory Committee.

Approve a waiver of the residency requirement in Section 2-1-21 of the City Code for the service of Matthew Friestman on the Electric Board.

Approve a waiver of the residency requirement in Section 2-1-21 of the City Code for the service of Annie Kellough on the Water & Wastewater Commission.

Approve a waiver of the residency requirement in Resolution No. 20160811-031 for the service of Ken Riggsbee on the Bond Election Advisory Task Force.

Approve a waiver of the attendance requirement in Section 2-1-26 of the City Code for the service of Brian Thompson on the Ethics Review Commission. The waiver includes absences through today's date.

Approve a waiver under Section 2-1-27(e) of the City Code of the training deadline established by Section 2-1-23(B) of the City Code for the service of Angela Newell on the Community Technology & Telecommunications Commission if the required training by Section 2-1-23 on or before February 26, 2017.

Approve a waiver of the requirement in Section 2-1-21(H) of the City Code for the appointment of Martha Gonzalez. The waiver allows his simultaneous service on the Board of Adjustment and Design Commission.

Approve a waiver of the requirement in Section 2-1-21(H) of the City Code for the appointment of Kaiba White. The waiver allows his simultaneous service on the Zero Waste Advisory Commission and Resource Management Commission.

Approve a waiver of the requirement in Section 2-1-21(H) of the City Code for the appointment of Greg Anderson. The waiver allows his simultaneous service on the Airport Advisory Commission and Planning Commission.

**Approval of Universal Changes to Bylaws for the following Boards:**  
Music Commission



1  
2  
3 **BYLAWS OF THE**  
4 **Music Commission**

5  
6 **ARTICLE 1. NAME.**  
7

8 The name of the board is Music Commission  
9

10 **ARTICLE 2. PURPOSE AND DUTIES.**  
11

12 The purpose of the board is to advise the city council on music economic development issues;  
13 The Commission duties are advisory and include:

- 14 a) Studying the development of the music industry, and assisting in the  
15 implementation of programs to meet the needs created by the development of the  
16 industry;  
17  
18 b) Holding public hearings on matters that affect the music community and industry  
19 of Austin and making recommendations on the matters to the city council; and  
20  
21  
22 c) Reviewing other matters that may affect the music industry in Austin and that  
23 may enable Austin's musicians to achieve national status while remaining in  
24 Austin and making appropriate recommendations to City Council.  
25

26 **ARTICLE 3. MEMBERSHIP.**  
27

- 28 (A) The board is composed of eleven members appointed by the city council.  
29  
30 (B) A member serves at the pleasure of the city council.  
31  
32 (C) Board members serve for a term of four years beginning March 1<sup>st</sup> on the year of appointment.  
33  
34 (D) An individual board member may not act in an official capacity except through the action of the  
35 board.  
36  
37 (E) A board member who is absent for three consecutive regular meetings or one-third of all regular  
38 meetings in a "rolling" twelve month timeframe automatically vacates the member's position  
39 subject to the holdover provisions in Section 2-1-27 of the City Code. This does not apply to an  
40 absence due to illness or injury of the board member, an illness or injury of a board member's  
41 immediate family member, active military service, or the birth or adoption of the board member's  
42 child for 90 days after the event. The board member must notify the staff liaison of the reason for  
43 the absence not later than the date of the next regular meeting of the board. Failure to notify the  
44 liaison before the next regular meeting of the board will result in an unexcused absence.  
45  
46 (F) At each meeting, each board member shall sign an attendance sheet which indicates that the member  
47 does not have a conflict of interest with any item on that agenda, or identifies each agenda item on

1 which the member has a conflict of interest. Failure to sign the sheet results in the member being  
2 counted as absent and his/her votes are not counted.  
3

- 4 (G) A member who seeks to resign from the board shall submit a written resignation to the chair of the  
5 board, the staff liaison, or the city clerk's office. If possible, the resignation should allow for a  
6 thirty day notice so the city council can appoint a replacement.  
7

#### 8 **ARTICLE 4. OFFICERS.**

9

- 10 (A) The officers of the board shall consist of a chair, vice-chair, parliamentarian and secretary.  
11  
12 (B) Officers shall be elected annually by a majority vote of the board at the first regular meeting after  
13 April 1<sup>st</sup>. In the event a current officer becomes ineligible to serve as an officer, the board may hold  
14 an emergency election as needed.  
15  
16 (C) The term of office shall be one year, beginning May 1st and ending April 30<sup>th</sup>. An officer may  
17 continue to serve until a successor is elected. A person may not serve as an officer in a designated  
18 position of a board for more than four consecutive one-year terms. A person who has served as an  
19 officer in a designated position of a board for four consecutive terms is not eligible for re-election  
20 to that designated office until the expiration of two years after the last date of the person's service in  
21 that office. The board may override the term limit provision for an officer by an affirmative vote of  
22 two-thirds of the authorized board members.  
23  
24 (D) A member may not hold more than one office at a time.  
25  
26

#### 27 **ARTICLE 5. DUTIES OF OFFICERS.**

28

- 29 (A) The chair shall preside at board meetings, appoint all committees, represent the board at ceremonial  
30 functions and approve each final meeting agenda.  
31  
32 (B) In the absence of the chair, the vice-chair shall perform all duties of the chair.  
33  
34 (C) The Secretary shall monitor the timely completion of meeting summaries of the boards meetings.  
35  
36 (D) The Parliamentarian shall advise on all matters of procedures and shall ensure that business  
37 conducted before the board conforms to rules and regulations and Robert's Rules of Order Newly  
38 Revised.  
39  
40

#### 41 **ARTICLE 6. AGENDAS.**

42

- 43 (A) Two or more board members may place an item on the agenda by oral or written request to the staff  
44 liaison at least five days before the meeting. After first consulting with and receiving input from  
45 the staff liaison, the chair shall approve each final meeting agenda.  
46  
47 (B) The board liaison shall submit the meeting agenda through the online agenda posting system for  
48 each meeting not less than 72 hours before the meeting.

- 1  
2 (C) Posting of the agenda must comply with Texas Government Code Chapter 551 (Texas Open  
3 Meetings Act).  
4  
5

6 **ARTICLE 7. MEETINGS.**  
7

- 8 (A) The board meetings shall comply with Texas Government Code Chapter 551 (Texas Open  
9 Meetings Act).  
10  
11 (B) Board meetings shall be governed by Robert's Rules of Order.  
12  
13 (C) The board may not conduct a closed meeting without the approval of the city attorney.  
14  
15 (D) The board shall meet every month. In November of each year, the board shall adopt a schedule of  
16 the meetings for the upcoming year, including makeup meeting dates for the holidays and cancelled  
17 meetings.  
18  
19 (E) The chair may call a special meeting, and the chair shall call a special meeting if requested by three  
20 or more members. The call shall state the purpose of the meeting. A board may not call a meeting  
21 in addition to its regular scheduled meetings as identified in its adopted meeting schedule, more  
22 often than once a quarter, unless the meeting is required to comply with a statutory deadline or a  
23 deadline established by Council.  
24  
25 (F) Six members constitute a quorum.  
26  
27 (G) If a quorum for a meeting does not convene within one-half hour of the posted time for the meeting,  
28 then the meeting may not be held.  
29  
30 (H) To be effective, a board action must be adopted by an affirmative vote of the number of members  
31 necessary to provide a quorum.  
32  
33 (I) The chair has the same voting privilege as any other member.  
34  
35 (J) The board shall allow citizens to address the board on agenda items and during a period of time set  
36 aside for citizen communications. The chair may limit a speaker to three minutes.  
37  
38 (K) The staff liaison shall prepare the board minutes. The minutes of each board meeting must include  
39 the vote of each member on each item before the board and indicate whether a member is absent or  
40 failed to vote on an item.  
41  
42 (L) The city clerk shall retain agendas, approved minutes, internal review reports and bylaws. City of  
43 Austin Economic Development Department, shall retain all other board documents. The documents  
44 are public records under Texas Local Government Code Chapter 552 (Texas Public Information  
45 Act).  
46  
47 (M) The chair shall adjourn a meeting not later than 10 p.m., unless the board votes to continue the  
48 meeting.

1  
2 (N) Each person and board member attending a board meeting should observe decorum pursuant to  
3 Section 2-1-48 of the City Code.

4  
5 (O) A member of the public may not address a board at a meeting on an item posted as a briefing.  
6

## 7 **ARTICLE 8. COMMITTEES/WORKING GROUPS.**

### 8 9 **COMMITTEES**

10  
11 (A) The Music Commission may establish committees.  
12

13 (B) Each committee must be established by an affirmative vote of the board. A committee cannot meet  
14 until its creation is approved by the Council Audit and Finance Committee. Each committee shall  
15 consist of at least three board members appointed by the chair. A staff member shall be assigned to  
16 each committee by the director of the Economic Development Department  
17

18 (C) The board chair shall appoint a board member as the committee chair, with the member's consent.  
19

20 (D) A majority of the total number of appointed committee members constitutes a quorum.  
21

22 (E) Each committee shall meet on a regularly scheduled basis at least quarterly.  
23

24 (F) Each committee shall make an annual report to the board at the January board meeting.  
25

26 (G) Committee meetings must be posted in accordance with Texas Government Code Chapter 551  
27 (Texas Open Meetings Act).  
28

29 (H) At each committee meeting, a committee member shall sign in on a sheet provided and shall  
30 indicate that the member has no conflict of interest with any item on the committee meeting agenda,  
31 or identify each agenda item on which the member has a conflict of interest.  
32

### 33 **WORKING GROUPS**

34  
35 (A) The board can determine the size of a working group but the number of board members serving on  
36 the working group must be less than a quorum of the board.  
37

38 (B) A working group may designate a chair, with the member's consent, but is not required to do so.  
39

40 (C) Quorum requirements do not apply to working groups.  
41

42 (D) Staff support will not be provided for working groups.  
43

44 (E) Working groups are not required to post their meetings in accordance with the Texas Government  
45 Code Chapter 551 (Texas Open Meetings Act).  
46  
47

## 48 **ARTICLE 9. PARLIAMENTARY AUTHORITY.**

1  
2 The rules contained in the current edition of Robert's Rules of Order shall govern the board in all  
3 cases to which they are applicable, except when inconsistent with these bylaws or with special rules of  
4 procedure which the board or city council may adopt.  
5

6 **ARTICLE 10. AMENDMENT OF BYLAWS.**  
7

8 A bylaw amendment is not effective unless approved by the Council Audit and Finance Committee.  
9

10  
11 The bylaws were approved by the Music Commission at their meeting held on December 5, 2015.  
12  
13  
14

15  
16 \_\_\_\_\_  
17 *Staff Liaison Signature*  
18  
19

\_\_\_\_\_  
Don Pitts  
Music Division Manager  
City of Austin Economic Development  
Staff Liaison, Music Commission

**RESOLUTION NO.**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:**

The Council appoints the members listed on Attachment A to the bodies shown thereon.

**ADOPTED:** \_\_\_\_\_, 2017

**ATTEST:** \_\_\_\_\_  
Jannette S. Goodall  
City Clerk

## **ATTACHMENT A**

### **AUSTIN CITY COUNCIL APPOINTMENTS TO INTERGOVERNMENTAL COMMITTEES 2017**

**Capitol Area Metropolitan Planning Organization Transportation Policy Board** – Council Members Alison Alter, and Jimmy Flannigan (following the resignation of Council Member Delia Garza)

**Clean Air Coalition of the Capital Area Council of Governments** – Council Member Jimmy Flannigan

**Clean Air Force of Central Texas Board of Directors** – Council Member Alison Alter

**Texas Colorado River Floodplain Coalition** – Council Member Alison Alter

**Pecan Street Project, Inc.** – Council Member Jimmy Flannigan

**Capital Area Council of Governments Executive Committee** – Council Member Ellen Troxclair

**Hate Crimes Task Force** – Council Member Jimmy Flannigan (following the resignation of Council Member Leslie Pool)