

## Collections Overview

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## Overview

## 475K+

City of Austin Utility Accounts

Customer Account Management provides billing, payment processing and internal collections services for all City of Austin Utility Accounts.

Electric
Water
Wastewater
Solid Waste
Anti-Litter Fee
Transportation User Fee
Drainage Fee

Austin
W/ATER


## Council Requests

Comprehensive update regarding Payment Arrangements (PA) since Ordinance adopted on June 18, 2015:

- Comparison of number of Disconnects for Non-Payment for each year since Disconnects for Non-Payment were reinstituted after the Billing System conversion
- Amount of bad debt over the same period to the present
- Number of Payment Arrangements and individuals in each Payment Arrangement phase
- Number of Disconnections for Non-Payment that were not/have not been Reconnected
- Are a higher number of individuals unable to reconnect now that City of Austin Utilities has reverted back to the requirement of $50 \%$ of past due amount?


## Collections Process Overview

## December FY17



## Collections Process Overview

## Standard Collections Process (Active)

| Bill <br> Generated | Bill Due Date | Courtesy Letter | Courtesy <br> Due Date | Eligible for 24 Hour Notice | 24 Hour Notice Delivered (Door Hanger) | Eligible for Disconnect for NonPay | $\begin{gathered} \text { Disconnect } \\ \text { for } \\ \text { Non-Pay } \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Day 17 | Day 21 | Day 31 | Day 32 | Day 33-35 | Day 34-36 | Day 36-38 |



Bill Generation to Disconnect for Non-Pay

## Collections Process Overview

## Standard Collections Process (Inactive)

| Final Bill Generated | Final Bill <br> Due Date | Balance transferred to active account if applicable | Final Collection Letter | Collection Letter Due Date | Account Referred to Collection Agency |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Day 17 | Day 26 | Day 35 | Day 45 | Day 49 |



## Collections Process Overview

## Non - Standard Collections Process (Medically Vulnerable Registry)



## 2015: Payment Arrangement Policy Changes

## Customized Approach to Payment Arrangement (PA)Terms:

## GOOD STANDING <br> ACCOUNT WATCH

## SUBJECT TO DISCONNECT

BONA FIDE

| First PA | 1 Broken PA | At least 2 broken PAs | Special Circumstances |
| :---: | :---: | :---: | :---: |
| Up to 24 months | Up to 24 months | Up to 8 months | Up to 24 months |
| First installment due <br> next bill | First installment due <br> next bill | $50 \%$ due within 15 <br> calendar days | First installment due <br> next bill |

## Customer Impact: Debt Trending Downward

Total Customer Debt Over 30 Days Past Due*

\$8.7M annually over 11 years.

## Customer Impact: Smaller Balances

Dec FY14
Dec FY16
Dec FY17


## Customer Impact: Successful PA Completion

Monthly Payment Arrangement Allocation (Total \# / Total \$)


## Customer Impact: PA Type \& Average Balance

## December FY17 Residential PAs



# $48 \%$ of PAs 

Good Standing or Account Watch PA Types on Residential Accounts

| PA Type | $\%$ of PAs (Dec FY17) |
| ---: | :--- |
| Good Standing* | $\mathbf{3 2 \%}$ |
| Account Watch* | $\mathbf{1 6 \%}$ |
| Subject to Disconnect | $8 \%$ |
| Bona Fide | $5 \%$ |
| CAP | $21 \%$ |
| Legacy | $18 \%$ |

*Customers with Good Standing or Account Watch PAs still have additional PA options left.

## Customer Impact: Disconnects for Non-Payment

Disconnects for Non-Payment have not increased due to Payment Arrangement Policy change.


Austin Energy will not perform Disconnects for Non-Payment during extreme weather or if we do not have staffing resources available to complete associated Reconnect Field Activities.

## Customer Impact: Reconnecting Service

| Annual Field Activities | 2013* | 2014 | 2015** | 2016 |
| ---: | :---: | :---: | :---: | :---: | :---: |
| Total number of Disconnect for Non-Payment |  |  |  |  |
| Field Activities | 5,878 | 16,681 | 12,942 | 16,751 |
| Total number of Reconnect or Turn On <br> Field Activities | 5,781 | 16,306 | 12,650 | 16,253 |
| \% Reconnected or Started New Service <br> within 90 days of Disconnect Date | $\mathbf{9 8 . 3 5 \%}$ | $\mathbf{9 7 . 7 5 \%}$ | $\mathbf{9 7 . 7 4 \%}$ | $\mathbf{9 7 . 0 3 \%}$ |

Accounts not reconnected after disconnection could represent vacant properties.
** Reduction in Disconnections for Non-Payment due to Water media events.

## Customer Impact: Reconnecting Service

- City of Austin Utilities makes a post-disconnection site visit 15 days and 30 days after services are disconnected to check for off-meter consumption
- New communication initiative will include leaving a door hanger during site visit


Are you currently without utility service?

There may be programs available to help!

Call 512-494-9400.


## Financial Impact: Active Accounts Receivable

## Active A/R >30 Days as a Percent of Billed Revenue

——arget Including PAs 8\%


## How a Customer Bill Becomes a Utility Expense*

## Bill Generates with a Due Date

## Some Payments Are Not Made on Time

Approximately 83\% of customers pay their bill on time or near the due date.

Approximately 9\% of customers enter the Collections process, which starts with a friendly reminder letter. Only 3\% enter the Severance process.

Approximately 5\% of customers enter into a Payment Arrangement or Pay Plan (extension) to pay a balance out over time.

Less than .02\% of customers are Disconnected for Non-Payment.

If customer debt remains unpaid, the account eventually becomes Inactive, and the debt becomes more difficult to collect.

After an account is Inactive, Uncollected customer debt is calculated into the Bad Debt Expense, representing a loss in revenue for the utility.

## Managing Uncollectible Accounts Receivables

Bad Debt Expense is an accounting estimation of uncollectible Accounts Receivable (unpaid utility bills) reflected in each department's fund summary as an operating requirement.

Bad Debt Expense (All Utilities)


Questions?

Thank you!

