Austin Area Comprehensive HIV Planning Council Comprehensive Planning Committee Meeting Minutes December 20, 2016

Charge: Ensures the orderly and integrated and progression of work of the committees of the Ryan White Planning Council. Plans future activities.

MEMBERS PRESENT

Justin Smith Aubrey Bragila Nicole Evans Glenn Crawford

AACHPC STAFF PRESENT

Crystal Flores, Program Manager Laura Still, Planner

Dwight Scales, Administrative Assistant

ADMINISTRATIVE AGENT STAFF PRESENT

Brenda Mendiola

Quality Management Coordinator Administrative Agent

OTHERS PRESENT

none

- I. Call to Order: AACHPC Chair, Justin Smith at 6:07pm
- II. Certification of Quorum: Quorum was established and certified by Chair, Justin Smith
- III. <u>Introductions/Announcements:</u> Crystal Flores, Program manager announced a HIV Council Community Survey has been sent out to council members and interested parties. This survey is in regards to how Planning council staff can make the Austin HIV Planning Council more accessible and reflective of community interest, upcoming projects and meeting availability. She will provide weekly updates on the results.
- IV. Approval of the September 27, 2016 Meeting Minutes:

Justin Smith motioned the minutes be tabled and re-submitted with the appropriate edits.

V. Review and discuss Standards of Care:

The Comprehensive Planning Committee reviewed, discussed and made edits to the current Standards of Care provided by HRSA.

1. Local Aids Pharmaceutical Assistance:

Voted to approve 4 to 0 Motion Carried

2. Emergency Financial Assistance: Voted to approve 4 to 0 Motion Carried

VI. Operationalized Intergraded Plan:

- 1. The Comprehensive Planning Committee discussed and reviewed the HIV Planning Council Prevention Care Plan. Planner, Laura Still provided a planning process which consists of several different steps. She identified twelve different activities that were indicated as compartmentalized projects or that lend themselves well to a specific project the AACHPC can take on. After a prioritization exercise, the top two projects selected were:
 - a. Sexual Health education
 - **b.** Transgender Health Awareness
 These activities were selected as two priority areas for 2017. The committee brainstormed next steps for these particular topics.

Meeting Adjourned at 8:04 pm

NEXT SCHEDULED MEETING
City Hall
301 W 2nd St, Austin, TX 78701
Room 1029
Tuesday, January 10, 2017
6:00 P.M.