

**THIRD RENEWAL OF THE INTERLOCAL COOPERATION AGREEMENT FOR A
COLLABORATIVE HEALTH PLANNING SUBLICENSE AGREEMENT BY AND BETWEEN
THE TRAVIS COUNTY HEALTHCARE DISTRICT D/B/A
CENTRAL HEALTH AND THE CITY OF AUSTIN**

This Third Renewal ("Third Renewal") of the Interlocal Cooperation Agreement for a Collaborative Health Planning Sublicense Agreement ("Agreement") is entered into by and between the Travis County Healthcare District d/b/a Central Health, a hospital district created under Chapter 281 of the Texas Health and Safety Code, ("Central Health") and the City of Austin, a Texas home-rule municipal corporation (the "City") (each a "Party," and collectively the "Parties"), effective as of October 1, 2017 (the "Effective Date").

WHEREAS, the Parties entered into the Agreement effective December 1, 2014, and renewed the Agreement effective October 1, 2015; and

WHEREAS, the Parties renewed the Agreement again effective October 1, 2016 ("Second Renewal Term"); and

WHEREAS, Section A of the Agreement permits the Parties to renew the Agreement for up to four (4) one (1) year periods (each a "Renewal Term"); and

WHEREAS, the Parties desire to renew the Agreement for a third additional one (1) year period ("Third Renewal Term");

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements set forth herein, the amount and sufficiency of which are acknowledged, the Parties agree as follows:

RENEWAL

- 1.0 The Parties hereby agree to extend the Agreement for the Third Renewal Term, which begins on October 1, 2017, and ends on September 30, 2018.
- 2.0 The Parties hereby agree to pay Central Health for services rendered under this Agreement during the Third Renewal Term in an amount not to exceed \$10,000.
- 3.0 The Agreement is hereby amended by adding after section K.11. the following new section K.12.:

Non-Appropriation

The awarding or continuation of this Agreement is dependent upon the availability of funding. The City's payment obligations are payable only and solely from funds appropriated and available for this Agreement. If the City does not appropriate funds for this Agreement, or if there are no other lawfully available funds for this Agreement, the Agreement is void. City shall provide Central Health notice of the failure of City to make an adequate appropriation for any fiscal year to pay the amounts due under the Agreement or the reduction of any appropriation to an amount insufficient to permit City to pay its obligations under the Agreement.

- 4.0 Except as amended above, the Agreement, as modified, shall remain in full force and effect, being hereby ratified, approved, and affirmed.

IN WITNESS WHEREOF, the Parties duly execute this Third Renewal to be effective as of the Effective Date.

**TRAVIS COUNTY HEALTHCARE
DISTRICT D/B/A CENTRAL HEALTH**

Mike Geeslon 11-2-17
(Signature)

CITY OF AUSTIN

S. Hunsley
(Signature)



Mike Geeslin
President and CEO

(Date)

Sara Hensley
(Name Printed)
Interim Assistant City Manager
(Title)
12/21/17
(Date)

**SECOND RENEWAL OF THE INTERLOCAL COOPERATION AGREEMENT FOR A
COLLABORATIVE HEALTH PLANNING SUBLICENSE AGREEMENT BY AND
BETWEEN TRAVIS COUNTY HEALTHCARE DISTRICT D/B/A CENTRAL HEALTH
AND THE CITY OF AUSTIN**

This Second Renewal ("Second Renewal") of the Interlocal Cooperation Agreement for a Collaborative Health Planning Sublicense Agreement ("Agreement") is entered into by and between the Travis County Healthcare District d/b/a Central Health, a hospital district created under Chapter 281 of the Texas Health and Safety Code, ("Central Health") and the City of Austin, a Texas home-rule municipal corporation (the "City") (each a "Party," and collectively the "Parties"), effective as of October 1, 2016 (the "Effective Date").

WHEREAS, the Parties entered into the Agreement Effective December 1, 2014; and

WHEREAS, Section A of the Agreement permits the Parties, upon written agreement, to renew the Agreement for additional periods (each a "Renewal Term");

WHEREAS, Section C of the Agreement specifies the Financial Terms of each renewal option not to exceed \$10,000 per renewal option; and

WHEREAS, the Parties desire to renew the Agreement for an additional one-year renewal option;

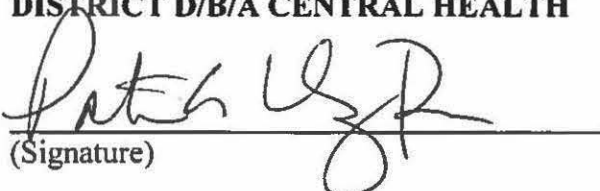
NOW, THEREFORE, for an in consideration of the mutual covenants and agreements set forth herein, the amount and sufficiency of which are acknowledged, the Parties agree as follows:

RENEWAL

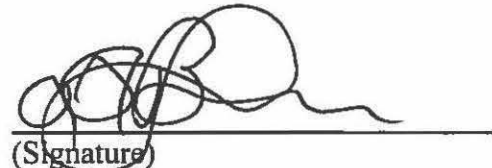
- 1.0 The Parties hereby agree to extend the Agreement for the Second Renewal Term beginning on October 1, 2016 and ending on September 30, 2017.
- 2.0 The Parties hereby agree to pay Central Health for services rendered under this Agreement during the Second Renewal Term in an amount not to exceed \$10,000.
- 3.0 Except as amended above, the Agreement, as modified, shall remain in full force and effect being hereby ratified, approved, and affirmed.

IN WITNESS WHEREOF, the Parties duly execute this Second Renewal to be effective as of the Effective date.

**TRAVIS COUNTY HEALTH CARE
DISTRICT D/B/A CENTRAL HEALTH**


(Signature)

CITY OF AUSTIN


(Signature)

Patricia A. Young Brown
President and CEO

4/30/2016
(Date)

H.G. (Bert) Lumbreras
Assistant City Manager

10/13/16
(Date)

**FIRST RENEWAL OF THE INTERLOCAL COOPERATION AGREEMENT FOR A
COLLABORATIVE HEALTH PLANNING SUBLICENSE AGREEMENT BY AND
BETWEEN TRAVIS COUNTY HEALTHCARE DISTRICT D/B/A CENTRAL HEALTH
AND THE CITY OF AUSTIN**

This First Renewal ("First Renewal") of the Interlocal Cooperation Agreement for a Collaborative Health Planning Sublicense Agreement ("Agreement") is entered into by and between the Travis County Healthcare District d/b/a Central Health, a hospital district created under Chapter 281 of the Texas Health and Safety Code, ("Central Health") and the City of Austin, a Texas home-rule municipal corporation (the "City") (each a "Party," and collectively the "Parties"), effective as of October 1, 2015 (the "Effective Date").

WHEREAS, the Parties entered into the Agreement effective December 1, 2014; and

WHEREAS, Section A of the Agreement permits the Parties, upon written agreement, to renew the Agreement for additional periods (each a "Renewal Term"); and

WHEREAS, the Parties desire to renew the Agreement for an additional one-year renewal option;

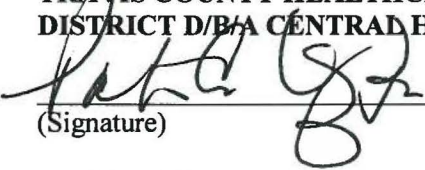
NOW, THEREFORE, for and in consideration of the mutual covenants and agreements set forth herein, the amount and sufficiency of which are acknowledged, the Parties agree as follows:

RENEWAL

- 1.0 The Parties hereby agree to extend the Agreement for the First Renewal Term beginning on October 1, 2015 and ending on September 30, 2016.
- 2.0 Except as amended above, the Agreement, as modified, shall remain in full force and effect, being hereby ratified, approved, and affirmed.

IN WITNESS WHEREOF, the Parties duly execute this First Renewal to be effective as of the Effective Date.

**TRAVIS COUNTY HEALTHCARE
DISTRICT D/B/A CENTRAL HEALTH**


(Signature)

Patricia A. Young Brown
President and CEO

11/23/15
(Date)

CITY OF AUSTIN


(Signature)

(Name Printed)

(Title)

11/12/15
(Date)



City of Austin

MA 9100-NI150000014 – Travis County Healthcare District/Central Health

This agreement was created by the Health and Human Service Department (HHSD) and is administered and maintained by same. There is no procurement function other than the creation of the payment vehicle.



Austin/Travis County Health and Human Services Department



OFFICE OF THE DIRECTOR

P.O. Box 1088

Austin, Texas 78767

Phone (512) 972-5410

Fax (512) 972-5416

To: Stephanie Hayden, Assistant Director, Community Services

From: Shannon Jones, Deputy Director
Veena Viswanathan, Program Manager

Date: Oct 16, 2014

Subject: FY 2015 Social Services Planning Funds

For your review and approval:

Planning and Development drafted a plan for the use of fiscal year 2015 Social Services Planning funds to include support for Accreditation, Community Health Improvement Planning (CHIP), and A/TCHHSD Planning and Development.

For 2015, we are asking to use the agreed on \$7,155 for the 2nd of a 5 year installment application fee for Public Health Accreditation; \$27,845 for CHIP planning and implementation; and \$10,000 to use on a shared community public health and social services indicator web portal/site contingent on legal approval. The amounts for consideration are listed below. Item 1 has received your approval.

1. Your office supports the total application cost of the 5-year accreditation fees of \$47,700 with the 2nd year cost to be paid to Public Health Accreditation Board (PHAB) at the time of invoice (by March 2015) and \$7,155 to be paid to PHAB for the remaining four (3) subsequent years.
2. \$27,845 to be used on contracts for planning, strengthening CHIP areas including disparities, community engagement, reporting, meeting facilitation, and education for CHIP community-wide. (If the web portal is not purchased, the 10K will be added to CHIP planning and implementation contracts totaling \$37,845).
3. \$10,000 to be paid to contractor or purchasing partner agency for shared community public health and social services indicator web portal/site.



Approved by

Stephanie Hayden
Stephanie Hayden, Assistant Director

10/27/14

Date



Disapproved by



MEMORANDUM

TO: Bert Lumbreras, Assistant City Manager
FROM: Gregory D. Miller, Assistant City Attorney
DATE: April 28, 2015
RE: ILA with Central Health for Software Services

Please find attached for your signature one copy of the above referenced ILA by and between the City and Central Health. This agreement provides the terms by which the City will contribute funds as a sublicensee for the right to access a social services data management platform procured by Central Health.

Council approved the negotiation and execution of this agreement on December 1, 2014 (20141211-48). This agreement is approved as to legal form and is within your authority to sign.

**INTERLOCAL COOPERATION AGREEMENT FOR A
COLLABORATIVE HEALTH PLANNING SUBLICENSE AGREEMENT
BETWEEN THE CITY OF AUSTIN
and
TRAVIS COUNTY HEALTH CARE DISTRICT dba CENTRAL HEALTH**

This agreement for collaborative health planning is entered into by and between the City of Austin, a Texas home-rule municipal corporation (the "City"), and Travis County Health Care District dba Central Health, a political subdivision of the State of Texas ("Central Health"), together the "Parties," and each individually, a "Party," and shall be effective upon execution by Central Health and the City.

On December 18, 2014, Parties, along with Travis County Health and Human Services & Veteran Services ("County") (City, Central Health, and County, hereafter collectively referred to as the "CHP Partners") entered into a Collaborative Health Planning Agreement ("CHPA"), establishing a foundation and structure for CHP Partners to collaborate in planning concerning the health and social determinants of health for the populations served by the CHP Partners.

In furtherance of the goals stated in the CHPA, Central Health has, or will, procure a license agreement for the use of a software as a service tool for data management (the "Platform"). The Platform is, or will be, a tool for planning and community engagement which will allow the CHP Partners to share public data relating to critical health issues and the social determinants contributing to those issues.

This agreement establishes the terms by which Central Health, in exchange for monetary consideration provided by the City, will authorize the City to participate as a sublicensee in the development, implementation, and ongoing use of the Platform.

The City and Central Health (Parties) agree to the following terms and conditions.

A. Term

The term of this Agreement shall be from December 1, 2014 through September 30, 2015, with four one-year renewal options for each succeeding year October 1, 2015 through September 30, 2019. Any agreed-upon amendment or renewal option exercised by HHSD, to this Agreement shall be in writing and signed by an authorized representative of each party.

B. Services

Central Health shall pay for all services described in the "Work Statement" attached to and incorporated into this Agreement as Exhibit B. The City shall pay Central Health as provided in the following Section C for the right to, as a sublicensee, access the Platform to view, add, and edit data, including customizable reports.

C. Financial Terms

1. City shall pay Central Health for services rendered under this Agreement in an amount not to exceed \$10,000 for the initial term, and in an amount not to exceed \$10,000 for each of the four optional renewal terms, for a total Agreement not to exceed \$50,000.
2. The City's payment shall be made on a monthly basis following invoice from Central Health. Central Health shall not submit more than one invoice per calendar month.
3. Central Health shall submit invoices to City within sixty (60) calendar days following the end of each calendar month for services provided during the preceding month. City shall pay Central Health within thirty (30) days of receipt of a complete and accurate invoice. Each invoice shall include copies of any and all materials deemed by the City, in its reasonable discretion, to support and verify the invoice. Such materials shall include, without limitation, invoices and receipts of payments by Central Health to the Platform provider identified in Exhibit B to this agreement.
4. Central Health shall not submit, and the City shall not pay, any invoice that would cause the total amount paid by the City during any annual term of this agreement to exceed \$10,000.

D. Compliance with Laws

Central Health agrees to comply with all applicable federal, state, and local laws and regulations in performing and providing services under this Agreement. Central Health agrees not to discriminate against employees or other persons engaged by it to provide services under this Agreement because of race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, or veteran status.

E. Designation of Contract Managers

1. City's Contract Manager for this Agreement is Cassandra DeLeon, Program Manager, City of Austin Health and Human Services Department, P.O. Box 1088, Austin, Texas 78767, (512) 972-5488, who shall be responsible for oversight of this Agreement. City's Contract Manager may meet with Central Health to discuss any operational issues or the status of the services or work to be performed.
2. Central Health shall provide in writing to the City's Contract Manager the identity and contact information (i.e., *name, title, phone number*) for its Contract Manager within thirty (30) days of execution of this Agreement, and the identified Contract Manager shall represent Central Health with regard to performance of this Agreement and shall be the designated point of contact for City Contract Manager.
3. If either party replaces its Contract Manager, the party shall promptly send written notice of the change to the other party. The notice shall identify a qualified and competent replacement and provide contact information.

F. Right to Audit

1. Central Health agrees that the representatives of the Office of City Auditor, or other authorized representatives of City, shall have access to, and the right to audit, examine, or reproduce, any and all records of Central Health related to the performance under this Agreement during normal business hours (Monday – Friday, 8 am – 5 pm, excluding state holidays). Central Health shall retain all such records for a period of five (5) years after the expiration or early termination of this Agreement or until all audit and litigation matters that City has brought to the attention of Central Health are resolved, whichever is longer. Central Health agrees to refund to City any overpayments disclosed by any such audit.

G. Warranties

Each party warrants and represents to the other that the person signing this Agreement on its behalf is authorized to do so, that it has taken all action necessary to approve this Agreement, and that this Agreement is a lawful and binding obligation of the party.

H. Public Information Act

The Parties acknowledge that each Party is required to comply with Chapter 552 of the Texas Government Code (Public Information Act). Under the Public Information Act, this Agreement and documents related to this Agreement that are in City's or Central Health's possession or to which City or Central Health has access are presumed to be public and City or Central Health may release these records to the public after the other Party consents to the release unless a mandatory or discretionary exception described in the Public Information Act applies to a document.

I. Termination & Dispute Resolution

1. Termination for Cause

In the event of a default by a party, the other party shall have the right to terminate the Agreement for cause, by written notice delivered by certified mail to the party in default. Unless the party giving notice specifies a different time period in the notice, the Agreement is terminated ten (10) calendar days after the date of the notice. During this time period, the party alleged to be in default may cure the default or provide evidence sufficient to prove to the other party's reasonable satisfaction that the default does not exist or will be cured in a time satisfactory to the party alleging the default. In addition to any other remedy available at law or in equity, the party not in default shall be entitled to recover all actual damages and direct costs incurred as a result of the other party's default, reasonable court costs, and prejudgment and post-judgment interest at the maximum lawful rate. Each party's rights and remedies under the Agreement are cumulative and are not exclusive of any other right or remedy provided by law.

2. Termination for Convenience (or without cause)

Each party may terminate this Agreement for convenience at any time upon providing at least fifteen (15) calendar days written notice to the other party. On receipt of notice of termination from City, Central Health shall immediately stop performance of services (unless the notice directs otherwise) and deliver all documents, programs, reports, and materials accumulated in performing this Agreement (whether finished or in process) to City's Contract Manager within ten (10) business days. City shall pay Central Health for all reimbursable costs and obligations

incurred up to the date of notice of termination. However, in no event shall Central Health be entitled to recover any funds for unperformed services.

On receipt of termination by Central Health, Central Health shall return all unearned and unencumbered funds to City within fifteen (15) days of Central Health's notice of termination for convenience.

3. Default

A party shall be in default under the Agreement if the party fails to fully, timely and faithfully perform any of its obligations under the Agreement or fails to provide adequate assurance of performance under subsection 4 below. (Right to Assurance.)

4. Right to Assurance

When a party to this Agreement in good faith has reason to question the other party's intent to perform, that party may make a written demand on the other party for assurance of the intent to perform. The party who is asked for assurance shall have ten (10) business days to provide notice of its assurance of intent to perform. If the party fails to provide the assurance within the required time period, the demanding party may treat this failure as an anticipatory repudiation of the Agreement.

J. Insurance.

Central Health agrees to procure the required insurance coverages attached to this Agreement as **Exhibit D** and deliver evidence of such coverages to City. Central Health shall require all Subcontractors of every tier providing services under this Agreement to have insurance meeting the same requirements in said Exhibit D.

K. Miscellaneous

1. Independent Contractors

This Agreement shall not be construed as creating an employer/employee relationship, a partnership, joint enterprise, or a joint venture between the Parties. City and Central Health are independent contractors. City will not be responsible for reporting or paying employment taxes or other similar levies for Central Health either individually or collectively that may be required by the United States Internal Revenue Service or other State or Federal agencies. Central Health agrees and understands that the agreement does not grant to Central Health or its employees any rights or privileges established for employees of City.

2. Jurisdiction and Venue

This Agreement is made under and shall be governed by the laws of the State of Texas, without regard to conflict of laws principles that would apply the law of any other jurisdiction. Venue for any dispute arising out of or concerning this Agreement, either administrative or judicial, shall be proper in Austin, Travis County, Texas.

3. Force Majeure

a. Each party to this Agreement may excuse the failure of the other party to perform its obligations under this Agreement if that failure is caused by an event of Force Majeure. Force Majeure means acts and events not within the control of the party, and which the party could not use due diligence to avoid or prevent. Events of Force Majeure include acts of God, strikes, riots, sabotage, civil disturbances, epidemics, acts of domestic or foreign terrorism, lightning, earthquakes, fires, storms, floods, and landslides. Force Majeure does not include economic or market conditions that affect a party's cost but not its ability to perform.

b. The party invoking Force Majeure shall give timely written notice to the other party of the event by facsimile transmission, telephone, or electronic mail. The party shall then promptly provide written notice of the Force Majeure in the manner required by this Agreement. The party shall use due diligence to remedy the effects of Force Majeure as soon as reasonably possible. If a party's performance is delayed by the event of Force Majeure, the Parties will mutually agree to extend the time for the completion of obligations by a period of time reasonably necessary to overcome the effect of the Force Majeure event.

4. Offset of Indebtedness

Central Health acknowledges that City has provided notice of Article VIII, Section 1 of the Austin City Charter, which prohibits the payment of any money to any person who is in arrears to City of Austin for taxes, and of § 2-8-3 of the Austin City Code concerning the right of City of Austin to offset indebtedness owed to City of Austin.

5. Current Revenue

Central Health acknowledges that City has provided notice that City's payment obligations to Central Health are payable only from funds appropriated and currently available for the purpose of this Agreement. City shall provide Central Health with prompt notice of failure of City to make an adequate appropriation or lack of current revenue for any fiscal year to pay the amounts due under the Agreement.

6. Assignment

Neither party may transfer any right or obligation under this Agreement without the prior written consent of the other party.

7. Non-Waiver

In no event shall any payment by City to Central Health, the acceptance or receipt of reports, or any other act or failure of City to insist in any one or more instances upon the terms and conditions of this Agreement constitute or be construed in any way to be a waiver by City of any breach of covenant or default that may then or subsequently be committed by Central Health. Neither shall such payment, act, or omission in any manner impair or prejudice any right, power, privilege, or remedy available to City to enforce its rights hereunder, which rights, powers, privileges, or remedies are always specifically preserved. No representative or agent of City may waive the effect of this provision.

8. Publicity

Any news release, sign, brochure, or other advertising medium including websites disseminating information prepared or distributed by or for Central Health to promote or otherwise describe the Platform shall recognize City as a CHP Partner and contributor to and user of the Platform, and

include a statement that indicates that the information presented does not officially represent the opinion or policy position of City.

9. No Third Party Beneficiaries.

This Agreement is not intended to confer any rights upon any other person or entity, including but not limited to any client or employee of Central Health.

10. Suspension of Funding

- a. If City makes a determination that Central Health has failed to timely and properly perform its obligations, City may, without limiting any rights it may otherwise have, at its discretion, and upon three (3) calendar days within such determination provide written notice to Central Health, and withhold further payments to Central Health. Such notice shall be given in accordance with subsection 11 below (Notices). The notice shall set forth the default or failure alleged and the action required for cure.
- b. The period of such suspension shall be of such duration as is appropriate to accomplish corrective action, but, in no event shall it exceed sixty (60) calendar days. At the end of the suspension period, if City determines that the default or deficiency has been satisfied, Central Health may be restored to full compliance status and paid all funds withheld during the suspension period.
- c. City shall have the right to suspend this Agreement without prior notice to Central Health upon a reasonable belief of imminent or actual misuse or misappropriation of this Agreement's funds. The period of suspension under this clause shall be for a period of time appropriate and reasonably necessary to complete an investigation, but in no event shall exceed sixty (60) days. Should City choose to exercise its rights under this clause, upon reaching a decision to suspend, notice will be forwarded immediately to Central Health notifying it of the suspension and any subsequent investigation City will undertake.

11. Notices

All notices, demands, and requests required or permitted under this Agreement shall be in writing and may be given by: (a) hand delivery to the party to be notified; (b) deposit in the United States mail, registered or certified, with return receipt requested, postage prepaid, addressed to the party at the address set forth below; (c) overnight courier of general use in the business community of Austin, Texas; or (d) facsimile correspondence if a facsimile number is provided below and the sending party retains a machine generated confirmation sheet evidencing the time and date of the facsimile transmission. Notice given under this section shall be deemed delivered and effective on the earlier of actual receipt or three (3) calendar days following deposit in accordance with the requirements of subsection (b) above, except for (d) above, which will provide the date and time of delivery. For purposes of notice the addresses of the Parties shall, until changed, be:

CENTRAL HEALTH:

Trish Young Brown
President & CEO

CITY:

By hand delivery to:
Shannon Jones, Director
City of Austin

Central Health
1111 E. Cesar Chavez Street
Austin, Texas 78702

Health & Human Services Dept.
7201 Levander Loop, Building E
Austin, Texas 78702

If by mail:
P.O. Box 1088
Austin Texas 78768

With a copy to:

Beth Devery, RN, JD
Assistant County Attorney
Director, Health Services Division
P.O. Box 1748
Austin, Texas 78767

With copy to:

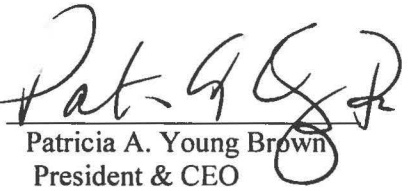
Cassandra DeLeon, Chronic Disease Program
Manager
Office of the Director
City of Austin Health and Human Services
15 Waller Street
Austin, Texas 78702

An alternative addressee or address may be designated by either party, by sending written notice in a manner described above.

12. Entire Agreement

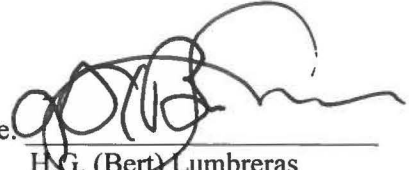
This Agreement, together with the exhibits listed below, constitutes the entire agreement between the Parties with regard to the subject matter of this Agreement. The Parties agree that any prior contract, assertion, statement, understanding, or other commitment prior to or contemporaneous with this Agreement, whether written or oral, shall have no force or effect whatsoever; nor shall any contract, assertion, statement, understanding, or other commitment occurring during the term of this Agreement, or subsequent thereto, have any legal force or effect unless signed by both Parties.

**TRAVIS COUNTY HEALTH CARE
DISTRICT dba CENTRAL HEALTH:**

Signature: 
Patricia A. Young Brown
President & CEO

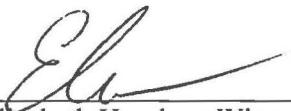
Date: April 8, 2015

CITY OF AUSTIN:

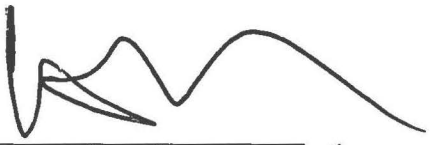
Signature: 
H.G. (Bert) Lumbreras
Assistant City Manager

Date: 05/01, 2015

Approved as to Form:

Signature: 
Elizabeth Hanshaw Winn
Assistant County Attorney
Date: April 8, 2015

Approved as to Form:

Signature: 
~~David Serola~~ Gregory D. Miller
Assistant City Attorney
Date: _____, 2015

Exhibits:

Exhibit A	Collaborative Health Planning Agreement
Exhibit B	Work Statement
Exhibit C	License Agreement: HCI Platform
Exhibit D	Insurance Requirements

Collaborative Health Planning Agreement

Purpose and Vision

Central Health, City of Austin Health and Human Services Department, and Travis County Health and Human Services & Veterans Service recognize the need for collaborative planning concerning the health and social determinants of health for the populations we serve. These three taxing entities¹ see an opportunity to leverage and maximize tax payer dollars by identifying costly health issues, which create a burden on our community, and organizing existing planning and programmatic efforts concerning these issues.

Taking inspiration from initiatives such as the National Health Promotion Strategy and building upon the Community Health Improvement Plan, the opportunity exists to broaden our impact to include policy, culture, and individual behavior. This work is particularly timely now with the changing healthcare delivery environment through the development of the local medical school and the 1115 Medicaid Waiver and the evolving healthcare needs of our rapidly growing and changing population. The goals of these efforts, namely better health, better care, and lower healthcare costs, can only be achieved with concurrent efforts to promote healthy lifestyles by impacting the environment where people live, work, learn, pray, and play. This agreement establishes a structure for the City, County, and Central Health staff to communicate and make decisions in partnership for broader community health planning.

Scope for Consideration:

Extend and expand the working relationship with Travis County Health and Human Services & Veterans Service, City of Austin HHSD, and Central Health to collaborate including planning and sharing public data and to align the three agencies' goals and activities specifically for critical health issues and the social determinants contributing to those issues.

¹ The three taxing entities being City of Austin, Travis County, and Central Health

Benefits of undertaking this effort for your Consideration:

Shared Benefits:

- Improve the health of our community, reduce disease burden, and improve health equity by increasing medical homes, reducing unnecessary emergency department utilization, and increasing access to care.
- Efforts undertaken here will serve to strengthen collaboration between government agency partners and reduce duplication of efforts, resulting in more efficient use of resources.
- Provide a consistent framework and consistent venue for leadership among the three entities to communicate and make decisions in partnership.
- Provide transparency and accountability among community partners.
- Sharing data will strengthen needs assessments, strengthen strategic planning, better address social determinants of health, and fulfill community data requests.
- Provide a platform for community engagement, communication of efforts, and showcasing success.

Travis County Benefits:

Travis County Health and Human Services & Veterans Service works to protect vulnerable populations and commits taxpayer funds to stabilize low income families and individuals through public health and social service provision. Collaborative health planning and data sharing increases the efficiency of these services and ensures that they are appropriate and effectively targeted to populations we serve. Other benefits include streamlined processes for our work in demographic reporting and the issuance of RFAs for services vital to the health and well-being of the County.

City of Austin Benefits:

The Austin/Travis County HHSD promotes and protects the health of the community through the use of best practices and community collaborations. Collaborative health and human services planning, establishment of a stakeholder web portal, community engagement, shared investment in our community, and addressing root causes affecting health support numerous Austin/Travis County HHSD goals including excellence in essential public health services, efforts to meet and exceed public health accreditation standards, community health improvement planning and addressing health disparities and improving health equity.

Central Health Benefits:

Central Health's work is centered on increasing access to health care services for individuals living at or below 200% of the federal poverty level (FPL) who are not covered by other programs or insurance. Collaborative health planning and data sharing, in coordination with addressing the social determinants of health, will benefit Central Health in expanding the focus of health care services from being primarily directed at treatment of illness and chronic disease, to also expand wellness and

Collaborative Health Planning Agreement

prevention strategies for the Community Care Collaborative population. This work will also inform Central Health and community partners' health policy recommendations for the region.

Project Management Approvals

Name	Name	Signature	Date
County Executive for Travis County Health and Human Services & Veterans Service Executive Team	Sherri E. Fleming	Sherri E. Fleming	12/18/14
City of Austin Health and Human Services Department Executive Director	Carlos Rivera	Carlos Rivera	12/18/14
Central Health Vice President	Christie Garbe	Christie Garbe	12/18/2014

Collaborative Health Planning Work Statement 2015

Scope

Extend and expand the working relationship with the Travis County Health and Human Services & Veterans Service, City of Austin Health and Human Services Department, and Central Health to collaborate including planning and sharing public data and to align the three agencies' goals and activities specifically for critical health issues and the social determinants contributing to those issues.

Statement of Work

* This is a non-linear framework consisting of a series of parallel processes.

- A. **Align Planning Cycles:** Design and implement an interactive planning cycle for the three agencies and other partners to continually monitor and collaboratively plan for community health improvement
 - Create standing organization through a documented agreement.
 - Create a monthly staff meeting schedule and a quarterly Executive Leadership meeting schedule with expectations.
 - Create a biannual meeting with both staff and Executive Leadership to review data requests and updates.
- B. **Data collection, sharing, and analysis:** Create a data schedule based on public data that each agency collects, needs, and can share.
 - Establish parameters for sharing data, both internally and for publication;
 - data and publication inventory and calendar;
 - analysis of duplicate data collection or publications and identification of gaps;
 - plan for data and publication alignment;
 - shared communication plan for data and distributing key messages to the community.

- C. **Indicators:** Establish community-wide targeted indicators shared among the three entities, and possibly others, to focus health improvement efforts and increase effectiveness; set specific, measurable goals for targeted indicators and monitor the community's progress toward meeting those.
- Set targets for key indicators;
 - mobilizing and tracking activity in response to identified issues.
- D. **Community Engagement:** Create a communication and engagement strategy, to include a comprehensive web portal, to inform and engage the public about critical health issues and to encourage and facilitate health promotion and disease prevention activities.
- Portal establishment;
 - shared engagement and marketing plan for portal for the planning community, inter-agency and community-wide.
- E. **Assurance**
- Measure effectiveness of the collaboration.
 - Measure effectiveness of the products born out of the collaboration
 - Portal
 - Indicators
 - Data-sharing and publication inventory.

Budget

Travis County Health and Human Services & Veterans Service, City of Austin Health and Human Services Department, and Central Health are requesting to jointly purchase a web and data platform from Healthy Communities Institute (HCI). The HCI Platform empowers health coalitions, consortiums and collaborations with access to key health and quality of life data that is continuously updated, and helps to prioritize opportunities and track progress against national and locally identified targets. It offers a platform for community partners to highlight best and promising practices, collaborate more efficiently, and provide a way to feasibly keep the community informed and involved in key local public health initiatives.

	Set-Up Fee + First Year Annual Maintenance Fee	Ongoing Annual Maintenance Fee
Travis County Health and Human Services & Veterans Service	\$10,000	\$6,666
City of Austin Health and Human Services Department	\$10,000	\$6,667
Central Health	\$10,000	\$6,667
TOTAL	\$30,000	\$20,000

In addition to the monetary resources allocated above, each agency will assign staff(s) dedicated to planning and communications of this project. Central Health will hire a part time web and communications specialist dedicated to maintenance of the web portal worth an estimated \$40,000 in salary and benefits specifically allocated to this project. Travis County Health and Human Services & Veterans Service, City of Austin Health and Human Services Department, and Central Health will identify roles, responsibilities, and qualifications for this position and make recommendations for assignments related to this project.

Travis County Health and Human Services & Veterans Service, City of Austin Health and Human Services Department, and Central Health received quotes from a total of three entities for similar web and data platforms. HCI provided the most reasonable set-up costs and has a long-standing reputation for providing this platform to other health departments, hospitals, and collaborations across the county.