

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	68852	Agenda Number	36.
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Meeting Date:	March 23, 2017
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Department:	Purchasing
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### Subject

Authorize negotiation and execution of a 24-month contract with PROFESSIONAL TURF PRODUCTS, LP, to provide original equipment manufacturer parts and repair services for Toro commercial turf and lawn equipment, in an estimated amount of \$268,000, with three 12-month extension options in an estimated amount of \$134,000 per extension option, for a total contract amount not to exceed \$670,000.

### Amount and Source of Funding

Funding in the amount of \$63,583 is available in the Fiscal Year 2016-2017 Operating Budget of Fleet Services. Funding in the amount of \$14,583 is available in the Fiscal Year 2016-2017 Operating Budget of the Parks and Recreation Department. Funding for the remaining 17 months of the original contract period and extension options are contingent upon available funding in future budgets.

### Fiscal Note

A fiscal note is not required.

Purchasing Language:	Sole Source
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Prior Council Action:	
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For More Information:	Marian Moore, Buyer II, 512-974-2062
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Boards and Commission Action:	
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Related Items:	
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MBE / WBE:	This contract is exempt from the City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established.
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### Additional Backup Information

The contract is for the supply of original equipment manufacturer (OEM) parts and repair services for Toro commercial turf and lawn equipment. This equipment is used by various departments to maintain fields, parks, medians, and other landscapes throughout the City. The contractor will provide repair services to supplement the work performed by City technicians. The contractor is the only authorized OEM parts dealer and repair facility in the Austin region by the manufacturer for Toro commercial turf and lawn equipment.

This contract will replace two contracts, one of which will expire June 23, 2017. The requested authorization amounts were determined by utilizing departmental estimates based on historical spend. The contract will consolidate needs from Fleet Services and the Parks and Recreation Department and allow for a small annual growth for parts and repair service requirements associated with aging equipment and future equipment purchases.

A contract is needed to ensure parts and repair services are available to minimize delays in landscape maintenance. If the City is unable to secure a contract, departments will not have a reliable source for parts and repair services for this equipment, and will be forced to procure these requirements on an as needed basis, which may result in higher pricing and higher operational costs.

<b>PROFESSIONAL TURF PRODUCTS, LP</b>				
	<b># months</b>	<b>Contract Amount</b>	<b>Contract Amendment</b>	<b>Revised Amount</b>
Original Term	24	\$ 268,000	n/a	n/a
Extension Option 1	12	\$ 134,000	n/a	n/a
Extension Option 2	12	\$ 134,000	n/a	n/a
Extension Option 3	12	\$ 134,000	n/a	n/a
<b>TOTAL</b>	<b>60</b>	<b>\$ 670,000</b>	<b>\$ -</b>	<b>\$ -</b>