



**Firefighters', Police Officers' and Emergency Medical Personnel's Civil Service Commission  
SPECIAL CALLED MEETING  
MINUTES**

**Monday, March 20, 2017**

The Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission convened in a Special Called Meeting on Monday, March 20, 2017 at the Research and Learning Center located at 2800 Spirit of Texas Drive, Austin, Texas.

**Civil Service Commission Chair Eyna Canales-Zarate called the Board Meeting to order at 9:00 a.m.**

**Board Members in Attendance:**

Commission Chair Eyna Canales-Zarate  
Commission Vice Chair Andrew Harris  
Commission member Craig Moore

**Staff in Attendance:**

Barry Cook, Civil Service Administrator  
Guillermo Mireles, Civil Service Coordinator  
Mecia Griffin, Civil Service Coordinator  
Monika Arvelo, Assistant City Attorney  
Pablo Ruiz, Austin Fire Division Chief  
Michael Cronig, Assistant City Attorney  
Aaron Woolverton, Fire Assistant Chief  
Christina Pezulich, Paralegal  
Matt Bachop, Attorney  
Bob Nicks, Fire Association President  
Les McKay, Fire Battalion Chief  
Travis Waldon, Fire Battalion Chief  
John McKinney, Fire Specialist  
Alex Zottarelli, Firefighter  
Matt Avery, Fire Lieutenant  
Roth Lamb, Firefighter

**1. APPROVAL OF MINUTES**

The minutes from the meeting of February 6, 2017, were approved on Commission Vice Chair Harris' motion, Commission member Moore second on a 3-0 vote.

## 2. NEW BUSINESS

- a. Consider and act upon a request to postpone the disciplinary appeal hearing of Fire Specialist Erin Dempsey before the Firefighters', Police Officers' and Emergency Medical Services Personnel's Civil Service Commission no later than May 1, 2017.
  - **Commission member Moore made the motion to postpone the appeal hearing, Commission Vice Chair Harris second the motion and the motion pass 3-0 to postpone the disciplinary appeal hearing of Fire Specialist Erin Dempsey no later than May 1, 2017.**
- b. Hear and act upon a disciplinary appeal from Fire Fighter Alex Zottarelli before the Firefighters', Police Officers' and Emergency Medical Services Personnel's Civil Service Commission for a 4-hour suspension.
  - **Commission Vice Chair Harris made the motion to sustained the 4-suspension given to Fire Fighter Alex Zottarelli, Commission member Moore second the motion and the motion pass 3-0 to sustain the decision of the Fire Chief to temporarily suspend Fire Fighter Alex Zottarelli for a period of four (4) hours.**
- c. Hear and act upon a disciplinary appeal from Fire Specialist John McKinney before the Firefighters', Police Officers' and Emergency Medical Services Personnel's Civil Service Commission for a 4-hour suspension.
  - **Commission Vice Chair Harris made the motion to sustained the 4-suspension given to Fire Specialist John McKinney, Commission member Moore second the motion and the motion pass 3-0 to sustain the decision of the Fire Chief to temporarily suspend Fire Specialist John McKinney for a period of four (4) hours.**
- d. Hear and act upon a disciplinary appeal from Fire Fighter Roth Lamb before the Firefighters', Police Officers' and Emergency Medical Services Personnel's Civil Service Commission for a 4-hour suspension.
  - **Commission Vice Chair Harris made the motion to sustain the punishment on Fire Fighter Roth Lamb, however reduce the 4-hour temporary suspension to a Notice of Unacceptable Performance. Commission Moore second the motion and the motion pass 3-0 to reduce the 4-temporary suspension to a Notice of Unacceptable Performance for Fire Fighter Roth Lamb.**

## 3. STAFF BRIEFINGS

Civil Service Administrator Barry Cook gave a presentation on Professional Medical Selection for Fit for Duty and Appeal for Hiring processes. After receiving additional feedback from Dr. Marc Kruse, the Commission would like to continue the discussion at the next regular meeting.

## 4. ADJOURN

Commission Chair Canales-Zarate adjourned the meeting without objection.