

## A G E N D A



## Recommendation for Council Action (CLMD)

Austin City Council		Item ID:	69036	Agenda Number	5.
Meeting Date:	April 6, 2017				
Department:	Capital Contracting Office				
Subject					
Authorize negotiation and execution of an amendment to the professional services agreement with OPTICOS DESIGN, INC., for additional architectural, urban design, planning, and engineering services for CodeNEXT, the comprehensive Land Development Code revision to complete Phase IV of the project in an amount of \$1,627,200 for a total contract amount not to exceed \$6,191,520.60.					
Amount and Source of Funding					
Funding in the amount of \$550,200 is available in the Fiscal Year 2016-2017 Capital Improvement Project Contingency Fund. Funding in the amount of \$350,000 is available in the Fiscal Year 2016-2017 Operating Budget of the Planning and Zoning Department. Funding in the amount of \$727,000 is available in the Fiscal Year 2016-2017 Capital Budget of the Planning and Zoning Department.					
Fiscal Note					
A fiscal note is attached.					
Purchasing Language:	Original contract was awarded to Opticos Design, Inc. through the City's qualifications-based selection process.				
Prior Council Action:	September 22, 2016 – Council approved negotiation and execution of a professional services agreement with Opticos Design, Inc. for Revisions to the Land Development Code under Phase III.  June 23, 2016 – Council approved negotiation and execution of a professional services agreement with Opticos Design, Inc. for the Strategic Mobility Plan project.  November 20, 2014 – Council approved an amendment to the professional services agreement for Phase 2 and the Airport Boulevard Form-Based Code Initiative.  March 21, 2013 – Council approved negotiation and execution of a professional services agreement with Opticos Design, Inc. for Revisions to the Land Development Code.				
For More Information:	Rolando Fernandez, 512-974-7749; Sarah Torchin, 512-974-7141; Greg Guernsey, 512-974-2387; Jorge Rousselin, 512-974-2975.				

<b>Boards and Commission Action:</b>	
<b>Related Items:</b>	
<b>MBE / WBE:</b>	This contract was awarded in compliance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 16.00% MBE and 15.80% WBE participation.
<b>Additional Backup Information</b>	
<p>In June 2012 the Austin City Council adopted the Imagine Austin Comprehensive Plan. This plan included a recommendation to revise the City's development regulations to assist in the implementation of the plan. In March 2013, Council approved a professional services agreement with Opticos Design, Inc., to conduct Phase I of CodeNEXT and in November 2014 Council approved a professional services agreement with Opticos Design, Inc., for Phase 2.</p> <p>On June 23, 2016, Council approved a professional services agreement with Opticos Design, Inc. for the Strategic Mobility Plan project to generate project deliverables related to the Imagine Austin Comprehensive Plan.</p> <p>On September 22, 2016, Council approved a professional services agreement with Opticos Design, Inc. to revise the Land Development Code which would complete Phase III of the project and generate a public draft currently under review.</p> <p>This item is a request for Council authorization for the use of funding to complete Phase IV of CodeNEXT which will produce a draft map in April 2017 and an adoption draft in August 2017.</p> <p>During Phase IV the final draft content of the Code will be prepared in advance of the Boards and Commission Draft, and the consultant team will make recommendations about specific sections to retain, add, modify, or delete. The process is designed to allow for an extensive and iterative public review and discussion of the draft code with all stakeholders anticipating a 4-6 month timeframe through September 2017.</p> <p>The consultant team will produce a Board and Commission draft (Commission Draft) of the code in August 2017 in advance of public hearings at the Planning Commission, Zoning and Platting Commission, Board of Adjustment, and City Council in the fall of 2017. This draft will be vetted by City staff and the community. A draft map will be produced in April 2017 in advance of public engagement on the mapping elements. Both the draft text and the map will be presented to the public, the commissions, and City Council through the remainder of 2017. Based on public input, the Commission Draft will be annotated with the Commission recommendation and presented to the Council for first reading consideration in December 2017.</p> <p>The first reading of the draft will note recommended changes from the Planning Commission and be presented to City Council for formal consideration. Additional changes as a result of first reading will be included in the final version with a projected presentation to Council for adoption in 2018.</p> <p>Prior to final adoption by Council in 2018, staff and the consultant team will present a new map to Council based on zoning districts created by the new code and will determine an approach as to how staff recommends those new zoning districts will be applied to specific parcels of land.</p> <p><b><u>Details of Phase IV:</u></b></p> <p>Phase IV of the project will create draft maps that apply the draft zoning districts to all properties in Austin's zoning jurisdiction. The draft maps will allow improvements to the draft text based on comments received from the public and the creation of a Commission Draft of the text and map code elements. This Commission Draft will be presented to the Planning Commission and Zoning and Platting Commissions in September 2017. Phase IV will continue extensive</p>	

outreach efforts to the community with the attendance and participation of consultants and sub-consultants at certain key public meetings:

- Regular briefings to City Council on the text and map;
- Regular briefings to Planning Commission and Zoning and Platting Commission on the text and map, and
- Five Specific Topic Talks that reference community priorities: Mobility, Community, Environment, Housing, Permitting.

To complete the implementation of CodeNEXT, additional funding will be needed in future budgets, both Capital and Operating, of the Planning and Zoning department. Approximately \$905,000 will be requested for the Fiscal Year 2017-2018 Capital Budget to complete the final phase of CodeNEXT (Phase V) which will include consultant services to complete the following:

- Consultant and sub-consultant participation and attendance at key public hearings of the City Council, Planning Commission and Zoning and Platting Commission;
- Production of an adoption text after Council public hearings;
- Production of an adoption map after Council public hearings, and
- Production of public material to inform the public hearing process.

Approximately \$264,000 will be requested for the Fiscal Year 2017-2018 Operating Budget to continue funding temporary positions critical to the project such as Public Information Specialist, GIS Analyst, and Planner I and fund printing, postage, advertising, and the use of facilities for public events to supplement Council requested outreach efforts within the community.

Additional funding, cost to be determined, will be requested in the Fiscal Year 2018-2019 Operating Budget to be used for staff training, software and hardware changes, and full time employees to administer the Code.

This amendment has been approved by the City's Change Control Committee. The Change Control Committee was established to comply with Council Resolution No. 20120126-048, which required the establishment of consistent criteria and process to evaluate contractual changes for all contracts administered by the Capital Contracting Office. The Change Control Committee is comprised of management-level subject matter experts.

Opticos Design, Inc. is located in Berkeley, CA.