



**Recommendation for
Water & Wastewater Commission**

Commission Meeting Date:	April 12, 2017
Council Meeting Date:	April 20, 2017
Department:	Purchasing
SUBJECT	
<p>Authorize negotiation and execution of a 12-month contract with BERMEX, INC., or one of the other qualified offerors to Request For Proposals RMJ0310, to provide manual meter reading services for electric and water utility meters, in an amount of \$3,500,000, with four 12-month extension options in an amount of \$3,500,000 per extension option, for a total contract amount not to exceed \$17,500,000.</p>	
AMOUNT AND SOURCE OF FUNDING	
<p>Funding in the amount of \$3,088,110 is available in the Fiscal Year 2016-2017 Operating Budget of Austin Energy. Funding for the remaining five months of the original contract period and extension options are contingent upon available funding in future budgets.</p>	
Purchasing Language:	<p>The Purchasing Office issued a Request for Proposals (RFP) RMJ0310 for these goods and services on October 24, 2016, and it closed on December 6, 2016, with four offers received. The recommended offer best satisfies scope requirements and is submitted by a responsible offeror. Additional information on the solicitation is included below the line. The recommended offeror is not the current provider for these goods and services.</p>
Prior Council Action:	N/A
For More Information:	<p>Samantha Johns, 512-322-6036; Raymundo Moncada, 512-322-6594; Alice Flora 512-972-0041</p>
Boards and Commission Action:	<p>March 20, 2017- Recommended by the Electric Utility Commission on a 6-0 vote, with Commissioners Hadden and Biedrzycki absent and three vacancies. April 12, 2017- To be reviewed by the Water and Wastewater Commission.</p>
MBE/WBE:	<p>This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established.</p>

The contract will provide manual meter reading services for water and electric utility meters, as well as other meter related activities. The contractor will be responsible for providing: billing reads for water and select electric meters; the delivery of disconnection notices and select City event notifications; and read-verification services on an ongoing, daily basis. The solution comprises all of the software, hardware, labor, vehicles, and related equipment necessary for meter reading and related activities.

The current contract for meter reading and related services includes a four-month holdover, which extends its expiration date to September 3, 2017. This will allow for a thorough evaluation process during the transition and create sufficient time for the recommended contractor to install and calibrate their solution for accuracy. There are sufficient funds existing on the current contract to continue operations through the vendor transition.

An evaluation team comprised of utility subject matter experts from Austin Energy and Austin Water with expertise in this area evaluated the offers and scored Bermex, Inc. as the best to provide these services based on technical concept, price, experience, and local business presence.

This request allows for the development of a contract with a qualified offeror selected by Council. If the City is unsuccessful in negotiating a satisfactory contract with the selected offeror, negotiations will cease with that provider and staff will return to Council so that another qualified offeror may be selected, authorizing contract negotiations with the new provider.

A complete solicitation package, including a response list, is on file in the City's Purchasing Office and is available on the City's Financial Services Austin Finance Online website. Link: [Solicitation Documents](#)

BERMEX INC.				
	# months	Contract Amount	Contract Amendment	Revised Amount
Original Term	12	\$3,500,000	n/a	n/a
Extension Option 1	12	\$3,500,000	n/a	n/a
Extension Option 2	12	\$3,500,000	n/a	n/a
Extension Option 3	12	\$3,500,000	n/a	n/a
Extension Option 4	12	\$3,500,000	n/a	n/a
TOTAL	60	\$17,500,000	\$ -	\$-

**EVALUATION MATRIX
MANUAL METER READING SERVICES
RFP RMJ0310**

Evluation Category	Maximum Points	BERMEX, INC.	CORIX UTILITY SERVICES, INC.	CONTRACT CALLERS, INC.	OLAMETER CORPORATION
Technical Concept and Solutions	40	31.40	26.40	27.40	20.60
Demonstrated Applicable Experience	30	27.80	24.60	24.80	19.80
Cost	20	20.00	16.40	10.70	18.10
Local Business Presence	10	0.00	10.00	0.00	0.00
Total	100	79.20	77.40	62.90	58.50

NOTE: As per Section 252.049 of the local government code, contents of a proposal shall remain confidential until a contract is awarded. Therefore, the matrix will include points awarded for price but exact pricing will not be disclosed.