City of Austin Strategic Planning Workshop

April 5, 2017





Objectives for the Workshop

- Affirm Citywide strategic outcomes as foundation for strategic plan
- Clarify direction regarding indicators for each of the strategic outcomes
- Provide direction and insights about Austin to advance the strategic planning process
- Build understanding and buy-in among Council and Executive Team regarding roadmap for completing the City's strategic plan
- Review opportunities for Council and CMO to further align its work to strategic outcomes
- Continue to strengthen collaboration among City Council and Executive Team members



Proposed Agenda – with time estimates

MORNING (Call to Order @9:00AM)

- Review Objectives, Agenda & Principles for the Workshop (15-20 minutes)
- Recap of the last 90 days (10 minutes)
- Review and Affirm City's Strategic Outcomes (15-20 minutes)
- Review and Clarify Direction on Indicators for Each Outcome (60 minutes)

BREAK (15 minutes)

Discussion of Austin-Specific Critical Issues and Challenges for Each Outcome (60 minutes)

LUNCH (45-60 minutes)

- Prioritization of Strategic Issues (20-30 minutes)
- Review of Existing Plans/Initiatives & Their Alignment with Outcomes (45-60 minutes)
- Presentation and Discussion of Proposed Roadmap for Completing the Plan (45-60 minutes)

BREAK (15 minutes)

- Discussion of Opportunities to Align Council and CMO Governance with Outcomes (60-90 minutes)
- Clarify Next Steps (15-30 minutes)

ADJOURN @5:00PM



Workshop Principles

The workshop is more likely to be successful if we follow these guiding principles:

- Everyone is encouraged to contribute to the discussion; having said that, there will be times when the facilitators ask specifically for input from just the City Council
- Be fully present when at the table; please handle email or texts away from the table.
- There will be designated breaks throughout the day; please return to the table on time.
- Stay focused on the topic at hand; the facilitators can capture other issues in a "parking lot" for future consideration.
- Remain open to the ideas of others, recognizing that we each bring our own perspective to the table; seek first to understand asking for clarification if unsure of what someone said even if you might ultimately disagree.
- Speak with each other candidly, respectfully and concisely to make the time we have together as productive as possible.
- Trust the facilitators to keep the group focused on the agenda so that we can achieve the workshop objectives.



Testing for Consensus

At different points throughout the day, the facilitators may use the Fist-to-Five tool to test for consensus on items. As a reminder, here is the scale for that tool:

5	I am very enthusiastic about the proposal and would be a champion for it.
4	I like the proposal and would actively support it.
3	While the proposal is not my preferred choice, I would support it.
2	I do not support the proposal, but could probably accept it. However, I have suggestions for improvement that I would like the group to consider.
1	I do not support the proposal and have serious reservations before I could accept it. But I would not seek to block it.
Fist	I do not support the proposal and would actively work to block it



Creating A Strategic Direction for the City of Austin

Element of Strategic Direction	Definition	What's Been Done To Date	What We Will Do Today
Vision	Statement of what Austin aspires to become	Continue to use <i>Imagine</i> Austin as 30-year vision	N/A
Outcomes	Key results that City seeks to achieve for all Austinites	January draft revised slightly	Review and affirm six outcomes
Indicators & Metrics	Quantifiable ways to know whether outcome is happening	Staff has begun mapping existing metrics to Indicator categories	Review and clarify Council direction on indicators
Challenge Statements	Descriptions of critical issues facing the Austin community over next 3-5 years	Dept. Directors and cross- dept staff teams generated lists of critical issues	Identify & prioritize Austin- specific critical issues by outcome
Strategies & Initiatives	Approaches that the City chooses to leverage in order to achieve the outcomes	Staff teams have begun inventorying existing plans/initiatives by outcome area	Presentation of plan inventory; identify missing plans/initiatives
Programs/ Activities	Specific Dept. activities to be performed in support of the strategy	Dept. Directors did activity alignment exercise	N/A

RECAP OF LAST 90 DAYS

(and some key takeaways)







Learning #1:

Employees are hungry for priorities.

What problems are we solving for?

1. Lack of Clear, Shared Citywide Strategic Priorities

3. Effective Governance Has Been A Challenge

4. Inadequate Feedback and Learning Loops

2. Shared Sense that City is Not Dealing with Significant Critical Issues that Will Determine its Future

*Informed by discovery conducted by Accenture, Office of Performance Management and 2016 Community Engagement Task Force report.

Council Strategic Direction 30 years 50,000 feet Long-Range Community **IMAGINEAUST** Vision 3-5 years 1 year Altitude Level Organizational Focus Areas Short Mid Long Horizon (time)

The City of Austin is creating its first Strategic Plan in more than a decade.

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a sustainable strategic planning capability!

Learning #2:

None of this matters without changing *how* we work.





Monthly Performance Dashboard

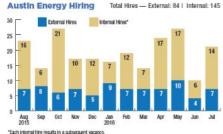


Safety Incidents

	FY to July 2016	Previous FY through July 2015	Industry Comparison	Target
Recordable Incident Rate*	2.03	3.28	2.40	0
Lost Time Incident Rate*	0.39	0.55	0.70	0

*per 100 employees

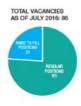
Total Hires — External: 84 | Internal: 145



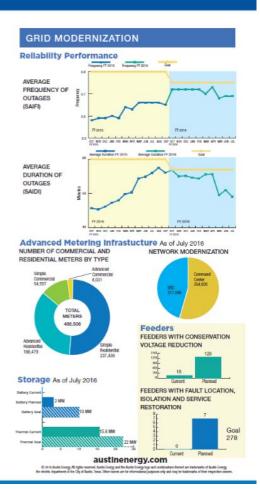
Vacancles

AVERAGE VACANCIES AND DAYS VACANT PER MONTH

	May	Jun	Jul	Goal
Vacancy Rate per Month (%)	6.8	5.3	5.1	≤6.0
Average Days Vacant	139	121	106	≤120



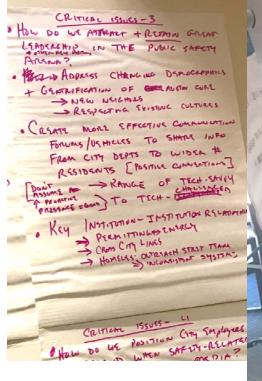
BUSINESS EXCELLENCE Commercial Availability Generation Source Decker Steam Units 64.93 95.00 Sand Hill Combined Cycle 95.00 97.00 Fayette 92.22 South Texas Project 100.00 **Start Success** Simple Cycle Start Success The Competitive Market POWER SUPPLY ADJUSTMENT COST COMPONENTS Twelve Months ending July 2016 Difference between Load Zone and Power Supply: +\$47M **Capital Improvement Budget** Fiscal Year to July 2016 BUDGET SPEND PLAN PERCENT OF SPEND PLAN MET - 57.0% Budget Budget Spend Spend Plan Plan Balance

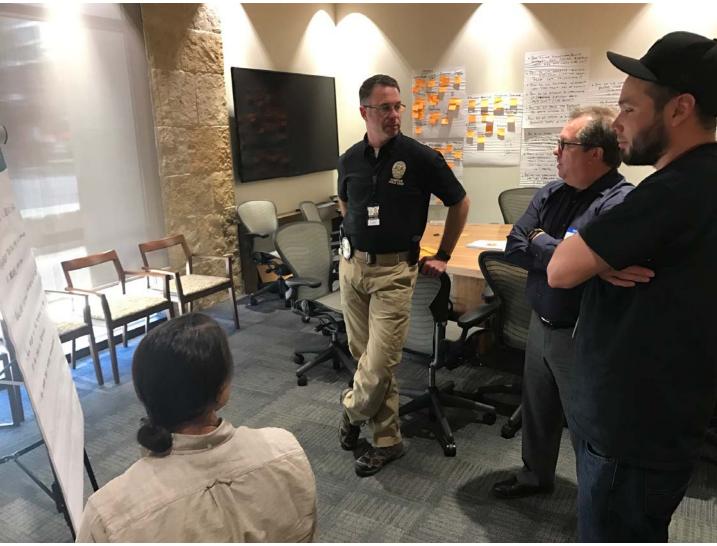












"I loved participating in the session and I hope that I was able to add value. This is so important for the City and I would love to be part of it!"

-Austin Water employee



Learning #3:

The City of Austin is drowning in inputs while some in Austin feel "engagement fatigue."

Guideposts for how we go about strategic planning

- 1. Be in service to Austinites and each other.
- 2. Honor and integrate existing contributions. Avoid new layers of bureaucracy.
- 3. Stick to a sound process and practice strategic discipline.
- 4. Follow a structured approach to solving problems.
- 5. Consider the needs of today and tomorrow with a boundaryless lens.
- 6. Everyone touches the pen: unlock ability, inspiration and engagement.
- 7. Learn along the way.

"We're willing to fail so long as we learn quickly and keep trying."

-Mayor Steve Alder, State of the City 2017

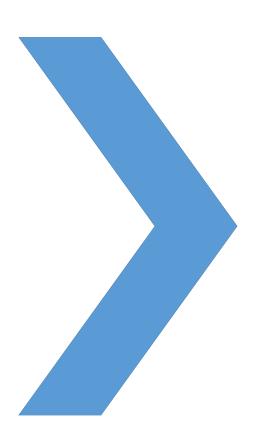
Learning #4

Metrics are awesome and hard at the same time.

(Let's establish standards of excellence).

Some Challenges with Metrics

- Valuable to community and department
- Variety of outcome, output, efficiency, demand metrics
- Is data source available?
 Consistent? Reliable?
 Calculation methodology?
- Potential for large number of responsible staff



Our Goals

- Guide to Quality Metrics
- Help people setting, collecting and monitoring metrics

Learning #5

We were making a lot of assumptions. We needed a way to check-in with Council.

25%

- √ Council Outcomes
- **✓** Outcome Champions
- ✓ Roadmap
- √ Starter Kits
- ✓ Preparing Organization for the Journey



Citywide Strategic Outcomes: Modified Proposal

In working toward the city's long-term vision as articulated in *Imagine Austin* and our aspiration of being one of the most unique, thriving, livable cities in the country, this City Council has chosen to pursue these strategic outcomes at this time.

Together we strive to create a community where <u>every Austinite</u> has <u>choices</u> at <u>every stage of life</u> that allow us to experience and contribute to all of the following outcomes:

- Having economic opportunities and resources that enable us to lead sustainable lives in our community.
- Getting us where we want to go, when we want to get there, safely and cost-effectively.
- Being safe in our home, at work and in our community.
- Maintaining a healthy life both physically and mentally.
- Being enriched by Austin's unique civic, cultural, ethnic and learning opportunities.
- Believing that city government works for all of us: that it is fair and equitable; serves as a good, continuously improving and innovating steward of its resources; recruits and retains a high-performing, ethical workforce; effectively collaborates with the public; and delivers the results we expect and an experience we welcome.



Indicators

Terminology	Example		
Outcome	Having economic opportunities and resources that enable us to lead sustainable lives in our community		
Outcome Indicator	Measure(s) of employment		
Outcome Metric	Percentage of working-age people employed		
Outcome Target	75% or better		
Strategy	Train the unemployed for tech-related jobs		
Additional metrics not in the strategic plan can be used to assess City performance			
Program	Job training program by XYZ non-profit		
Program Metrics	Number of program "graduates" obtaining jobs within 6 months		



Economic Opportunity & Affordability

Having economic opportunities and resources that enable us to lead sustainable lives in our community.

- Employment
- Income equality
- Cost of living compared to income
- Housing/Homelessness
- Skills and capabilities of community workforce
- Economic mobility



Mobility

Getting us where we want to go, when we want to get there, safely and cost-effectively.

- System efficiency and congestion
- Transportation cost
- Accessibility to & equity of transportation options
- Safety
- Condition of infrastructure

Safety



Being safe in our home, at work and in our community.

- Community compliance with laws and other regulations
- Success of emergency response outcome
- Administration of justice
- Quality and reliability of infrastructure and utility services

Health



Maintain a healthy life both physically and mentally.

- Healthy conditions among residents [absence of unhealthy conditions]
- Accessibility to physical and mental health care services
- Accessibility to parks, trails and recreational opportunities
- Environmental quality
- Food security and nutrition



Cultural and Learning Opportunities

Being enriched by Austin's unique civic, cultural, ethnic and learning opportunities

- Educational attainment
- Quality, accessibility and diversity of civic and cultural venues, events, programs and resources
- Vibrancy of creative sector (creative ecosystem)
- Appreciation, tolerance and welcoming of diverse cultures
- Honoring of historical and ethnic heritage



Government that Works

Believing that city government works for all of us: that it is fair and equitable; a good, continuously improving and innovating, steward of its resources; has a high-performing, ethical workforce; effectively collaborates with the public; and delivers the results we expect and an experience we welcome.

Citywide Indicators could include measures of:

- Financial sustainability of City government
- Condition/quality of City facilities, infrastructure and technology
- Satisfaction with City services
- Employee engagement
- Stakeholder engagement and participation
- Equity of City programs and resources
- Transparency and ethical practices



Austin-Specific Critical Issues, Challenges, and Opportunities

As part of providing additional direction to the development of the strategic plan, we want to outline the most critical issues, challenges and opportunities that the Austin community is expected to face over the next 3-5 years in achieving these six strategic outcomes. Here are some *possible* examples:

- Mobility: The emergence of autonomous vehicles
- Safety: Police-community relations, particularly among communities of color.
- Health: The creation of the new Dell medical school

Therefore, we will spend time today identifying and doing some *initial* prioritization of the issues/challenges/opportunities that you believe will be most critical for the City of Austin to address in its strategic plan. We will not discuss today <u>how</u> the City should address these issues/challenges/opportunities; that will be the work of the strategic planning process.



Critical Issues/Challenges/Opportunities Exercise

- You each have 6 sets of 5 Post-It notes; each set is a different color and corresponds to a different strategic outcome (see chart at front of the room)
- On each Post-It, write a <u>single</u> answer to the question of: "If the City of Austin is to be successful at advancing this outcome over the next three to five years, it is critical that our strategic plan address the challenge/issue/opportunity of ______."
 Each answer should be written as a relatively short (3-10 words) phrase, as legibly as possible.
- When you are done writing all of your ideas, take your collection of Post-Its to the corresponding flip-chart based on the outcome they are addressing.
- Pick one of the outcomes for which you would like to assist the CMO staff in grouping the Post-Its of that outcome into approximately 10-15 critical themes
- Those themes will be reported out to the whole group for review and clarification
- Over lunch, we will prepare sheets for each of the outcomes that Council members and CMO staff will use to prioritize each of the themes as either High, Medium or Low in terms of their criticalness in developing the strategic plan.

KEY

Economic
Opportunity
&
Affordability

Mobility

Cultural & Learning

Safety

Health

Government
That Works
for
Austinites



Example: Prioritization Exercise

Strategic Issue Themes for Safety

Check ONLY one box for each Theme

	High	Medium	Low
Theme 1		Х	
Theme 2	Χ		
Theme 3	Χ		
Theme 4			Χ
Theme 5		Χ	
Theme 6			Χ
Theme 7	Χ		
Theme 8		Χ	
Theme 9		Χ	
Theme 10			Χ
Theme 11	Χ		
Theme 12			Χ
	4 total	4 total	4 total



Existing Plans/Initiatives to Inform Strategic Planning

While undergoing the strategic planning process, it became apparent that there is no central repository of the City's numerous plans and initiatives. Staff have begun inventorying these plans and aligning them to the strategic outcomes to which they are most relevant. This information will be provided as part of a "starter kit" to the Outcome teams who will develop the strategic plan.

Today, we will review these plan inventories and invite Council and CMO staff to:

- 1) Identify any plans that you believe may be missing
- 2) Provide your thoughts on whether the plans are appropriately pointed towards the most relevant outcome(s). NOTE: it is ok for plans to be aligned with more than one outcome.



Existing Plans/Initiatives: Economic Opportunity & Affordability (1 of 2)

- Auditor's Affordability Review District Profiles -2016
- Auditor's Assessment of City Department Affordability Programs 2017
- Austin Affordability Action Plan [proposed]
- Austin Age-Friendly Plan 2016
- Austin Airport Master Plan 2002
- Austin Commercial Music Economy Census 2015
- Austin Energy Investment in Economic Development 2012
- Austin Energy Low-Income Advisory Task Force Report 2015
- Austin Energy Resource, Generation and Climate Protection Plan -2014
- Austin Energy Strategic Plan 2016
- Austin Strategic Economic Plan 2016
- Austin Strategic Housing Plan under development
- Building Austin's Creative Capacity plan 2016
- City of Austin Capital Improvements Program 5-Year Plan



Existing Plans/Initiatives: Economic Opportunity & Affordability (2 of 2)

- CodeNEXT under development
- Colony Park Sustainable Communities Master Plan 2014
- Convention Center Long Range Plan 2016
- Cultural and Heritage Tourism Initiatives ongoing
- Digital Inclusion Strategic Plan 2014
- Fashion Market Study 2015
- Housing +Transit + Jobs Action Team 2014
- Imagine Austin 2012
- Music & Creative Ecosystem Stabilization Recommendations 2016
- Neighborhood Housing & Community Development Action Plan 2016
- Neighborhood Plans various
- Quality of Life Commission Initiatives/Reports various
- Spirit of East Austin underway
- Workforce Development Strategic Plan for Austin & Travis County under development
- Zucker Report on Permitting Process 2015



Existing Plans/Initiatives: Mobility (1 of 2)

- 2016 Mobility Bond implementation
- Air Quality monitoring (gas emissions) ongoing
- Austin Energy Plug In Everywhere Public Network initiative
- Austin Smart City 2016 proposal and ongoing
- Austin Strategic Housing Plan under development
- Austin Strategic Mobility Plan under development
- Austin Urban Trails Master Plan ongoing
- Bicycle Master Plan 2014
- Capitol Complex Facilities Master Plan 2016
- CapMetro Bus Electrification ongoing
- CapMetro Connections 2025 2016
- City Fleet Electrification 2016
- City of Austin Capital Improvements Program 5-Year Plan
- CodeNEXT under development
- Commute Solution Coalition ongoing



Existing Plans/Initiatives: Mobility (2 of 2)

- Complete Streets policy 2014
- Connected Corridors initiative ongoing
- Great Streets initiative ongoing
- Green Streets 2015
- Housing +Transit + Jobs Action Team 2014
- Imagine Austin 2012
- Neighborhood Plans various
- Regional Transportation Projects (35, 183, MoPac)
- Safe Routes to School initiative ongoing
- Sidewalk Master Plan 2016
- SmartTrips Austin initiative ongoing
- Spirit of East Austin underway
- Traffic Demand Model ongoing
- Travis County Land Water Transportation Plan 2014
- Vision Zero Plan and Task Force 2016



Existing Plans/Initiatives: Safety (1 of 1)

- 2016 Mobility Bond implementation
- Austin Energy Strategic Plan 2016
- Austin Water Forward (integrated resource planning) underway
- Austin/Travis County EMS Strategic Plan 2012
- Austin/Travis County Sobriety Center initiative underway
- City of Austin Capital Improvements Program 5-Year Plan
- Community Policing plan under development
- Emergency Operations Plan 2016
- Great Streets initiative ongoing
- Homeland Security & Emergency Management Hazard Mitigation Plan 2016
- Homelessness Outreach Team initiative 2016
- Indigent Defendants initiative underway
- Neighborhood Plans various
- Renewing Austin (Austin Water pipe replacement) ongoing
- Restore Rundberg 2012
- Sidewalk Master Plan 2016
- Spirit of East Austin underway



Existing Plans/Initiatives: Health (1 of 3)

- Air Quality monitoring (gas emissions) ongoing
- Aquatic Master Plan Phase III 2016
- Austin Age-Friendly Plan 2016
- Austin Code Education Initiatives
- Austin Energy Resource, Generation and Climate Protection Plan 2014
- Austin Urban Trails Master Plan ongoing
- Austin Water Forward (integrated resource planning) underway
- Barton Springs Master Plan 2009
- Bicycle Master Plan 2014
- CiNCA (Children in Nature Collaborative of Austin) initiative
- City of Austin Capital Improvements Program 5-Year Plan
- Climate Resiliency Plan 2014
- CodeNEXT under development
- Community Care Collaborative (CCC) Waiver Program ongoing
- Community Climate Plan 2015



Existing Plans/Initiatives: Health (2 of 3)

- Community Health Assessment & Health Improvement Plan underway (last done in 2012)
- · Community Health Paramedic initiative ongoing
- Dell Medical Place-Based Health Initiatives underway
- GAVA (Go Austin Vamos Austin) Place Based Initiative ongoing
- Generation Net Zero 2015
- Green Streets 2015
- Healthy Food Access Initiative 2016
- Imagine Austin 2012
- Lamar Beach Master Plan 2016
- Mayor's Health Innovation Alliance 2016
- Mobile Crisis Outreach Team (MCOT) ongoing
- Neighborhood Plans various
- PARD Community Gardens initiatives ongoing
- PARD Health Promotions initiatives ongoing
- Parks Long Range Master Plan 2010



Existing Plans/Initiatives: Health (3 of 3)

- Renewing Austin (Austin Water pipe replacement) ongoing
- Restore Rundberg 2012
- Sidewalk Master Plan 2016
- Spirit of East Austin underway
- Travis County Land Water Transportation Plan 2014
- Vision Zero Plan and Task Force 2016



Existing Plans/Initiatives: Culture & Learning Opportunities (1 of 2)

- AISD Creative Learning Initiative ongoing
- AISD Facilities Master Plan 2017 update
- AISD Strategic Plan 2015
- Aquatic Master Plan Phase III 2016
- Art Space Market Study 2013
- Austin CityWorks Academy and Austin Corps ongoing
- Austin Commercial Music Economy Census 2015
- Austin Strategic Housing Plan under development
- Austin Strategic Mobility Plan under development
- Building Austin's Creative Capacity plan 2016
- City Demographics Reports ongoing
- City Facility Master Plan
- City of Austin Capital Improvements Program 5-Year Plan
- City Owned Land Analysis ongoing
- CodeNEXT under development
- Community Engagement Task Force Plan 2016
- Create Austin Cultural Master Plan 2008 and 2012 update



Existing Plans/Initiatives: Culture & Learning Opportunities (2 of 2)

- Cultural and Heritage Tourism Initiatives ongoing
- Digital Inclusion Strategic Plan 2014
- Equity Assessment Toolkit under development
- Fashion Market Study 2015
- Imagine Austin 2012
- Mayor's Task Force on Diversity and Inclusion ongoing
- Music & Creative Ecosystem Stabilization Recommendations 2016
- Neighborhood Plans various
- Parkland Events Task Force Report 2016
- Parks Long Range Master Plan 2010
- Quality of Life Commission Initiatives/Reports various
- Residential Technology/Digital Assessment Survey 2014
- Restore Rundberg 2012
- South Central Waterfront Plan 2016
- Spirit of East Austin underway
- Zucker Report on Permitting Process 2015



Existing Plans/Initiatives: Government that Works (1 of 1)

- Annual Resident survey ongoing
- Austin CityWorks Academy and Austin Corps ongoing
- City Facility Master Plan
- City Fleet Electrification 2016
- City Information Technology Strategy 2014
- City of Austin Capital Improvements Program 5-Year Plan
- City Owned Land Analysis ongoing
- Community Engagement Task Force Plan 2016
- Equity Assessment Toolkit under development
- Gartner Group assessment of COA Technology under development
- Language Access plan
- Listening to the Workforce annual survey ongoing
- Mayor's Task Force on Diversity and Inclusion ongoing

PROPOSED ROADMAP TO COMPLETE THE STRATEGIC PLAN

- Who: Outcome Teams of 3-5 people each, selected by City Manager
- What: Metrics and Targets for each Indicator; Resident-centric Challenge Statements;
 Strategies & Initiatives to address challenges and achieve outcome
- When: To be completed by Fall 2017
- How: Starter Kits Provided for Outcome Teams
 - Existing plans, prior engagement efforts, performance and survey data related to their outcome

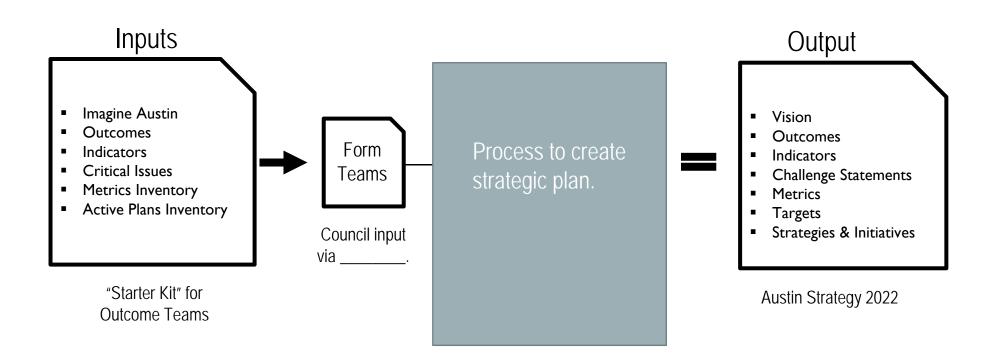
Additional Discovery Work

- Connections with relevant boards and commissions; Imagine Austin priority programs
- Fill gaps in community engagement, "Get out of the office" experiences

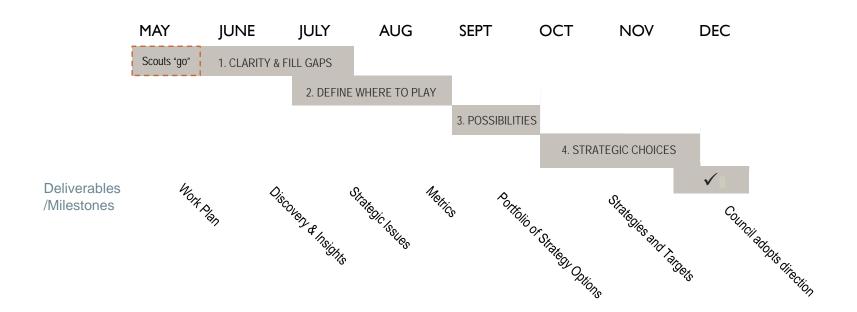
Strategy Development

Connection with Council outcome committee?

Creating Austin's Strategic Plan



DRAFT ROADMAP – Stages to build Austin's first adaptive strategic direction





Opportunities to Align

- Development of the FY 2017-18 Budget and future budgets
- Evolution of the Council's committee and task force structure
- Changes to the Council's work session and meeting process
- Direction to existing Boards and Commissions regarding alignment to the strategic outcomes