

**RESOLUTION NO. 20170413-\_\_**

**WHEREAS**, the Austin City Council has commenced a national search for a new city manager; and

**WHEREAS**, the Council previously selected the executive search firm of Russell Reynolds Associates to conduct the city manager search process; and

**WHEREAS**, Russell Reynolds Associates expressed its desire that the Council establish a citizens group to, among other things, conduct community engagement to shape development of a candidate profile for the city manager position, and assist in creating a preferred profile enumerating desired professional experience and personal characteristics, with such profile to be suitable for use in the recruitment and selection process; and

**WHEREAS**, in its February 28, 2017 work session, the Council expressed its intent to create such a citizens temporary task force; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:**

1. A citizens task force is created, to be called the City Manager Search Advisory Task Force, to be composed of eleven members drawn from the Austin community. Council members and the Mayor will have one nomination each for approval by the council, with the Mayor's appointee being named as Chair and the Mayor Pro Tem's appointee being named as Vice Chair.
2. A quorum for the conduct of business is a majority of task force members.

**BE IT FURTHER RESOLVED:**

The Council directs the interim city manager to provide the necessary resources to support the efforts of the task force.

**BE IT FURTHER RESOLVED:**

The task force will work at the direction of Russell Reynolds Associates to accomplish its purposes and to provide recommendations, including selection criteria, to the search firm and to the council.

**BE IT FURTHER RESOLVED:**

The task force, once fully constituted and in consultation with staff and Russell Reynolds Associates, will return to council with their recommendations for a proposed outward-facing process to recommend to council the prospective city manager profile.

**BE IT FURTHER RESOLVED:**

Unless extended by the Council, the task force will expire after issuing its final recommendations to the Council, but not later than the date of appointment of the new city manager.

**ADOPTED:** \_\_\_\_\_, 2017    **ATTEST:** \_\_\_\_\_  
Jannette S. Goodall  
City Clerk