



**PEDESTRIAN ADVISORY COUNCIL (PAC)
MONDAY APRIL 3, 2016 – 6:00 PM
CITY HALL – ROOM 1027
301 W. SECOND STREET
AUSTIN, TEXAS 78701**

DRAFT MEETING MINUTES

CALL TO ORDER: The meeting was called to order at 6:05 p.m. by Carly Haithcock.

Full Members in Attendance:

Carly Haithcock	Peter Marsh	Patricia Schaub	Heyden Walker
Girard Kinney	Branigan Mulcahy	Tom Wald	

Alternate Members in Attendance:

Jonathan Brewer	Carly Haithcock	Lenore Shefman
Katie Deoloz	Michael Kram	Mike Sledge

Agency Representatives in Attendance:

Amir Emamian, Public Works

Full Members Absent:

Peter Baird – Chair	Carrie Gammell
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Alternate Members Absent:

John Andoh	Tony Lynch
Maria Carmen de la Morena	

Staff in Attendance:

Laura Dierenfield, Austin Transportation	Ashley Frederick, Austin Transportation
Joel Meyer, Austin Transportation	Upal Barua, Austin Transportation
Emily Smith, Austin Transportation	John Eastman, Public Works

Guests in Attendance:

Emil Ottis	Sabrina McCarty	Arman Rajaeian
Janet Beinke	Kathy Rock	John Woodley

1. CITIZEN COMMUNICATION: GENERAL

None.

2. APPROVAL OF MARCH MEETING MINUTES

The March meeting minutes were unanimously approved (6-0) as amended on Girard Kinney motion and Heyden Walker second.

3. ITEMS FROM PAC

A. Code Requirements Regarding Pedestrian Access at Drive Through Facilities – Discussion and Possible Action

The PAC reviewed a [staff report](#) responding to their action in November requesting that city staff look in to how the City of Austin could require that businesses across the city offer pedestrian service concurrently with drive-through and drive-in motor vehicle service. Greg Dutton, Planning and Zoning, was present to answer PAC member's questions about Land Development Code Sections 25-2-813 and 25-2-592 and the CodeNEXT process.

No action taken. The PAC Technical Subcommittee will take up the topic at their April meeting and begin drafting recommendation language for the full PAC's consideration at their May meeting.

B. 2016 Mobility Bond Local Mobility Implementation: Safe Routes to School, Sidewalks, and Fatality Reduction Strategies – Briefing

Amir Emamian, Public Works, briefed the PAC on how 2016 Mobility Bond funding is being invested in the [Safe Routes to School Program](#). John Eastman, Public Works, briefed the PAC on how 2016 Mobility Bond funding is being invested in the Public Works Department [Sidewalk Program](#). Upal Barua, Austin Transportation, briefed the PAC on how 2016 Mobility Bond funding is being invested in Safety Improvements (Vision Zero/[Fatality Reduction Strategies](#)).

The briefing slides and accompanying report that staff referenced during their briefings can be found on the [2016 Mobility Bond webpage](#) and are posted as backup the City Council Work Session on [February 28, 2017](#).

C. Appointment of Vacant PAC Vice Chair Seat – Discussion and Possible Action

Branigan Mulcahy was elected to the position of Vice Chair of the PAC.

D. Appointment of an Alternate PAC Member to Full Membership – Discussion and Possible Action

PAC alternate member Carly Haithcock was elected to full PAC membership.

E. Recommendations to Capital Metro for Bus Stops and Transit Facilities – Discussion and Possible Action

PAC Technical Subcommittee Chair Peter Marsh presented [draft recommendation language](#) for the PAC's consideration.

No action taken. The PAC Technical Subcommittee will take up the topic again at their April meeting and revise the draft recommendation language for the full PAC's consideration at their May meeting.

4. PROJECT SUBCOMMITTEE UPDATE

The PAC Project Subcommittee met on March 22 to discuss the Pedestrian Safety Action Plan and finalize their position paper in anticipation of workshop meetings with Vision Zero Task Force members and staff in early April. The PAC Project Subcommittee will not meet in April.

5. TECHNICAL SUBCOMMITTEE UPDATE

The PAC Technical Subcommittee will meet on April 19 to revise the draft recommendation language regarding Capital Metro bus stops and transit facilities and begin to draft recommendation language regarding pedestrian access at drive through facilities.

6. STAFF AND COMMISSION BRIEFINGS

- Staff Updates:
 - The PAC welcomed Ashley Frederick, the new Vision Zero Outreach Coordinator for the Active Transportation and Street Design Division.
 - Joel Meyer, Pedestrian Coordinator with the Active Transportation and Street Design Division, briefed the PAC on a recent pedestrian-focused [Road Safety Audit](#) conducted by Federal Highway Administration, City of Austin, and Texas Department of Transportation staff along IH 35 North.
- Bicycle Advisory Council: Tom Wald gave the update. In March, the BAC received briefings on the Travis County Transportation Plan and the Austin Strategic Mobility Plan and took action on recommendations regarding a community proposal for new mountain bike trails in central Austin and consideration of bicycle use in the AISD Facility Master Plan. In April, the BAC will also consider access at drive through facilities.

7. FUTURE BUSINESS / ADJOURN

This is a running list of potential future agenda items that have been proposed by PAC members and/or staff which may be placed on a future PAC agenda. These items were not be discussed by the PAC as part of this agenda.

- Code Requirements Regarding Pedestrian Access at Drive Through Facilities + Recommendations to Capital Metro for Bus Stops and Transit Facilities (April Technical Subcommittee)
- Code Requirements Regarding Pedestrian Access at Drive Through Facilities (May)
- Recommendations to Capital Metro for Bus Stops and Transit Facilities (May)
- Discussion of Agency Representatives and Community Liaisons
- CodeNEXT Draft Land Development Code
- PSAP Draft Plan
- Parking and Transportation Management Districts & Parking Benefit Districts (June)
- Rocky Mountain Institute (July)
- Transportation Systems Development update (September)
- Medical District Master Plan

Meeting was adjourned at 8:10 pm by Carly Haithcock.