

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council		Item ID:	69897	Agenda Number	20.
Meeting Date:		May 4, 2017			
Department:		Purchasing			
Subject					
Authorize negotiation and execution of a 32-month contract through the U.S. Communities Government Purchasing Alliance cooperative with ADVANCE STORES COMPANY INC. DBA CARQUEST DBA ADVANCE AUTO PARTS, for the purchase of aftermarket parts for light duty vehicles and equipment, in an estimated amount of \$1,536,000, with two 12-month extension options in an estimated amount of \$576,000 per option, for a total contract amount not to exceed \$2,688,000.					
Amount and Source of Funding					
Funding in the amount of \$235,833 is available in the Fiscal Year 2016-2017 Operating Budget of Fleet Services. Funding in the amount of \$4,166 is available in the Fiscal Year 2016-2017 Operating Budget of the Aviation Department. Funding for the remaining 27 months of the original contract period and extension options are contingent upon available funding in future budgets.					
Fiscal Note					
A fiscal note is not required.					
Purchasing Language:	Multiple cooperative purchase programs were reviewed for these goods. The Purchasing Office has determined this Contractor best meets the needs of the department to provide the goods required at the best value for the City. The recommended contractor is the current provider for these goods.				
Prior Council Action:					
For More Information:	Liz Lock, Procurement Specialist II, 512-974-2034				
Boards and Commission Action:					
Related Items:					
MBE / WBE:	This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this procurement, there were an insufficient number of				

certified M/WBEs and no subcontracting opportunities; therefore, no subcontracting goals were established.

#### Additional Backup Information

The contract will provide aftermarket parts for light duty vehicles and equipment owned and operated by the City. The parts will be purchased on an as-needed basis for preventative maintenance and repairs. The City uses aftermarket parts in lieu of original equipment manufacturer parts whenever available to help reduce the costs to maintain City owned vehicles and equipment.

The U.S. Communities Government Purchasing Alliance cooperative establishes competitively bid contracts that can be utilized by the State and other government agencies through a cooperative agreement. Cooperative agreements save taxpayer dollars by leveraging the State's volume-buying power to drive down costs on hundreds of contracts through a streamlined cooperative purchasing program.

This contract will replace the current contract, which will expire June 27, 2017. The requested authorization amounts for this contract were determined by using departmental estimates based on historical spend. Over the past five years, the City has spent up to \$510,000 annually on the current contract, which did not include needs of the Aviation Department. The base annual spend of \$510,000 for Fleet and \$10,000 for Aviation was used to estimate the annual spend for the first year. A small growth in the annual authorization amounts were factored in to account for increased repairs needed with aging vehicles and equipment as well as future acquisitions. The contract will also consolidate needs from Fleet Services and the Aviation Department.

This contract is necessary to supply Aviation and Fleet Service centers with a reliable and continuous supply of aftermarket parts, which will minimize delays in maintenance and repairs for light-duty vehicles and equipment. If the City is unable to secure a contract, the departments will be forced to procure these parts on an as needed basis, which may result in higher prices and operational costs.

<b>ADVANCE STORES COMPANCY INC DBA CARQUEST DBA ADVANCE AUTO PARTS</b>				
	<b># months</b>	<b>Contract Amount</b>	<b>Contract Amendment</b>	<b>Revised Amount</b>
Original Term	32	\$ 1,536,000	n/a	n/a
Extension Option 1	12	\$ 576,000	n/a	n/a
Extension Option 2	12	\$ 576,000	n/a	n/a
<b>TOTAL</b>	<b>56</b>	<b>\$ 2,688,000</b>	<b>\$ -</b>	<b>\$ -</b>