

**AGENDA**



**Recommendation for Council Action (CCO)**

Austin City Council	Item ID:	70642	Agenda Number	37.
Meeting Date:	May 18, 2017			
Department:	Capital Contracting Office			
Subject				
<p>Authorize negotiation and execution of a professional services agreement with the following four staff recommended firms (or other qualified responders) for Request for Qualifications Solicitation No. CLMP220: MWM DESIGNGROUP, INC. (WBE-FW); KLOTZ ASSOCIATES, INC.; dba RPS KLOTZ ASSOCIATES, HDR ENGINEERING, INC.; and CIVILITUDE, LLC (MBE-MA), for engineering services for the 2017 Local Mobility Field Engineering for Pedestrian, Bikeway and Urban Trail Rotation List for an estimated period of four years or until financial authorization is expended, with the total amount not to exceed \$4,000,000 divided among the four firms.</p>				
Amount and Source of Funding				
<p>Funding is available in the Capital and/or Operating and Maintenance Budgets of the various departments requiring services.</p>				
Fiscal Note				
<p>A fiscal note is not required.</p>				
Purchasing Language:	Staff recommendation is selection of the four most qualified firms out of 13 firms evaluated through the City's qualifications-based selection process.			
Prior Council Action:	N/A			
For More Information:	<p>Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or <a href="mailto:AgendaOffice@austintexas.gov">AgendaOffice@austintexas.gov</a>.</p> <p>NOTE: Respondents to this solicitation, and their representatives, shall direct inquiries to Rolando Fernandez, 512-974-7749 or Garrett Cox, 512-974-9423.</p>			
Boards and Commission Action:	N/A			
Related Items:				

**MBE / WBE:**

This contract will be awarded in compliance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 15.80% MBE and 15.80% WBE participation.

**Additional Backup Information**

This award is part of the 2016 Mobility Bond. The selected firms will provide field engineering services for various local mobility pedestrian, bicycle, and urban trail facilities throughout the City of Austin. As part of the City's ongoing effort to comply with the directives of the Federal Americans with Disabilities Act, the Public Works Department has developed more efficient and cost effective methods for sidewalk and curb ramp construction. The City recognizes that improved and expanded pedestrian facilities are a frequently requested infrastructure improvement from the public at large. The selected firms will provide the following local mobility field engineering services for sidewalk, bikeway, and urban trail projects:

- Prepare bid documents;
- Utilize American Association of State Highway and Transportation Officials guidelines to provide field engineering services for bicycle facilities;
- Prepare/process general permit documents;
- Review/approve construction submittals;
- Prepare sketches/design drawings as necessary to direct work;
- Provide field assessment for constructability within Indefinite Delivery/Indefinite Quantity model;
- Prepare construction estimates for use in budgeting projects;
- Interface daily with Indefinite Delivery/Indefinite Quantity contractors;
- Interface with city departments, other authorities, developers, and residents to coordinate work;
- Provide/document daily field observation and direction of site construction;
- Address contractor questions in the field;
- Communicate with stakeholders/residents;
- Attend/report at weekly progress meetings, and
- Attend/report at neighborhood/community meetings as necessary.

As a standard business practice, the City routinely engages the services of professional engineering firms to perform analysis, design and support services associated with construction or improvement of City capital assets. Rotation List contracting allows the City to always have a group of qualified consultants available to perform a specific type of recurring work in a timely manner to meet the project and operational needs of the City.

Prior to issuing, this solicitation was reviewed by the City's Rotation List Advisory Committee, which is made up of staff from the Capital Contracting Office, Small and Minority Business Resource Department, Public Works Department, and user department. The total authorization amount, the number of firms to be recommended for selection, and the authorization amount per firm were discussed and reviewed by the Committee. The Capital Contracting Office expects that user departments will require these services to meet current and future engineering needs. These projects will require external engineering services to properly plan, evaluate, design, and implement.

The existing 2013 Field Engineering Rotation List was established utilizing three firms to provide engineering services for Public Works and Transportation Departments. The new rotation list will support future Capital Improvement Program work in addition to 2016 Mobility Bond work.

This request allows for the development of a professional services agreement with each of the four recommended firms for an estimated period of four years or until financial authorization is expended. Initial project assignments will be based on the firm's final ranking as determined during the Request for Qualifications evaluation (highest to lowest), the

maximum cumulative contracted amount in comparison to the estimated task budget for that firm, and the firm's qualifications and availability of expertise at time of project need. Per firm authorizations may be increased or decreased, through the life of the contract, based on the needs of a particular assignment and will follow the established rotation list policies and procedures. If the City is unsuccessful in negotiating a satisfactory agreement with a recommended firm(s), if a selected firm ceases practice during the contract period, or if the City elects to terminate its agreement with one of the selected firms, the remaining assignments will be assigned to the remaining firm(s) for the duration of the contract period.

A delay in approval of this contract will result in delayed implementation of the 2016 Mobility Bond.

**TOP RANKED FIRMS:**

MWM DESIGN GROUP, INC., is located in Austin, TX

KLOTZ ASSOCIATES, INC., dba RPS KLOTZ ASSOCIATES., is located in Austin, TX

HDR ENGINEERING, INC., is located in Austin, TX

CIVILITUDE, LLC, is located in Austin, TX