

AUDIT AND FINANCE COMMITTEE MEETING MINUTES – WEDNESDAY, MARCH 29, 2017



THE AUSTIN CITY COUNCIL **AUDIT AND FINANCE COMMITTEE** CONVENED IN A REGULAR MEETING ON Wednesday, March 29, 2017 AT 9:00 AM, AUSTIN CITY HALL, 301 W. 2nd STREET, AUSTIN, TEXAS.

Council Member Ellen Troxclair called meeting to order at 9:11 AM. In attendance were Mayor Pro Tem Kathie Tovo and Council Member Leslie Pool, with Mayor Steve Adler off the dais.

Agenda Item #1: Approve the minutes of the Audit and Finance Committee meeting of February 6, 2017.

The minutes of the February 6, 2017 Audit and Finance Committee meeting were approved on a motion from Mayor Pro Tem Tovo, Council Member Pool's second, on a 3-0 vote with Mayor Adler off the dais.

Agenda Item #2: Speakers signed up prior to the meeting being called to order will each be allowed three minutes to address their concerns regarding items not posted on the agenda.

No speakers.

Agenda Item #3: The Comprehensive Annual Financial Report by Deloitte & Touche LLP, the City's external auditor (Financial Services Department). [Notes: SPONSOR: Council Member Ellen Troxclair, CO 1: Mayor Pro Tem Kathie Tovo]

Diana Thomas, City Controller, Tracy Cooley and Blake Rogers of Deloitte & Touche LLP presented the Comprehensive Annual Financial Report and answered questions from Committee members.

Agenda Item #4: Audit of the City's Harassment, Discrimination, and Retaliation Investigation Practices, which reviewed the City's practices and compared them to other organizations and best practices (City Auditor). [Notes: SPONSOR: Council Member Ellen Troxclair, CO 1: Mayor Pro Tem Kathie Tovo]

Alan Pennington, Matrix Consulting Group, presented the audit of the City's Harassment, Discrimination, and Retaliation Investigation Practices and answered questions from Committee members. Citizens Mapi Vigil, Gus Peña, and Susan Scallon spoke. Joya Hayes, Human Resources Director, and Jeff Burton, Acting Human Resources Assistant Director and Division Manager of Employee Relations, provided a response to the audit and answered questions from Committee members. The audit was approved on a motion from Council Member Pool, Mayor Pro Tem Tovo's second, on a 3-0 vote with Mayor Adler off the dais.

Agenda Item #5: Audit of the City Utility Street Cut Repairs, which looked at whether street cut repairs were completed in an effective and timely manner to minimize safety impacts to the public, and whether the current model is cost-

effective (City Auditor). [Notes: SPONSOR: Council Member Ellen Troxclair, CO 1: Mayor Pro Tem Kathie Tovo]

Walt Persons, Assistant City Auditor, presented the audit of City Utility Street Cut Repairs. Richard Mendoza, Public Works Director, and Robert Hinojosa, Public Works Assistant Director, provided a response to the audit and answered questions from Committee members. Greg Meszaros, Austin Water Utility Director, answered questions from Committee members. The audit was approved on a motion from Council Member Pool, Mayor Pro Tem Tovo's second, on a 3-0 vote with Mayor Adler off the dais.

Agenda Item #6: Audit of Parks and Recreation Department Cash Handling, which looked at whether the Parks and Recreation Department accounted for all the money it received (City Auditor). [Notes: SPONSOR: Council Member Ellen Troxclair, CO 1: Mayor Pro Tem Kathie Tovo]

Patrick Johnson, Assistant City Auditor, and Andrew Keegan, Auditor-In-Charge, presented the audit of Parks and Recreation Department Cash Handling. Kimberly McNeely, Interim Director of Parks and Recreation, and Angela Means, Interim Assistant Director of Parks and Recreation, provided a response to the audit and answered questions from Committee members. The audit was approved on a motion from Mayor Pro Tem Tovo, Council Member Pool's second, on a 3-0 vote with Mayor Adler off the dais.

Agenda Item #7: 2017 Follow-Up Audit, which verified the implementation of selected recommendations issued in Fiscal Year 2012-Fiscal Year 2016 (City Auditor). [Notes: SPONSOR: Council Member Ellen Troxclair, CO 1: Mayor Pro Tem Kathie Tovo]

Olga Ovcharenko, Quality Assurance Coordinator, and Rachel Castignoli, Auditor-In-Charge, presented the 2017 Follow-Up Audit and answered questions from Committee members. The audit will be slated for next month's agenda when the committee has quorum.

Discussion of future agenda items.

Mayor Pro Tem Tovo identified the committee antidiscrimination follow-up discussion in about six months.

Adjourn: Mayor Pro Tem Tovo adjourned the meeting without objections at 12:03 pm.

The minutes were approved on the 31st day of May 2017 on Council Member Pool's motion, Mayor Pro Tem's second on a 4-0 vote.