

A G E N D A



Recommendation for Council Action

Austin City Council	Item ID	71258	Agenda Number	17.
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Meeting Date:	6/8/2017	Department:	Parks and Recreation
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Subject

Approve an ordinance amending the Fiscal Year 2016-2017 Parks and Recreation Department Operating Budget Special Revenue Fund (Ordinance No. 20160914-001) to appropriate a \$32,500 grant award from the Asian American Resource Center, Inc. for previously-incurred salary expenses for a grant-funded position at the City of Austin Asian American Resource Center.

Amount and Source of Funding

Funding in the amount of \$32,500 was available from the Asian American Resource Center, Inc. for the six months the grant was active. A city match in the amount of \$18,166.84 was required and is in the FY 2016-17 Operating Budget of the Parks and Recreation Department to cover the remaining base salary above the total grant award and costs of benefits, contractals and commodities for this grant-funded position.

Fiscal Note

A fiscal note is attached.

Purchasing Language:	
Prior Council Action:	April 2, 2015--Council Approved Ordinance No. 20150402-008
For More Information:	Laura Esparza, Division Manager (512) 974-4001; Suzanne Piper, Financial Manager (512) 974-6753; Vera Labriola, Business Process Specialist (512) 974-6716
Council Committee, Boards and Commission Action:	
MBE / WBE:	
Related Items:	

Additional Backup Information

The mission of the City of Austin Asian American Resource Center (Center) is to provide public resources, collaborative and educational programming, and a cultural destination for Austin's Asian and Asian-American community. The Asian American Resource Center, Inc. (Nonprofit), a 501(c)(3) nonprofit corporation formed in 2006, has been a partner with the City in the creation of the Center and continues to support and assist the Center.

The Nonprofit awarded a grant to the Parks and Recreation Department to support the hiring and assignment of a grant-funded City employee (Assigned Employee) to work under the guidance of Nonprofit to manage certain activities at the Center that are aligned with the purposes of the Center. These activities include assisting with Asian and Asian-American cultural protocol, programming, and marketing for the Center. The grant-funded employee has been an employee of the City during the grant period.

The initial grant period started in April of 2015 and was for 12 months. The grant agreement permitted the Nonprofit to continue to provide annual funding of up to \$65,000 a year for an additional three years after the first year with written consent of the parties. The agreement was effective until terminated by the resignation, termination, or retirement of the Assigned Employee, or by written notice of termination by the parties. In addition, the Assigned Employee, in a grant-funded position, was provided all due consideration as set forth in the City's Municipal Civil Service Rules. The acceptance of the Nonprofit's grant award supported the purpose of the Center.

The City signed a grant extension in September 2016, and this made the grant retroactively effective for 12 months beginning May 2016. The Assigned Employee resigned December 2016. The Nonprofit did not hire a new Assigned Employee, and the grant program was terminated by written notice on December 20, 2016. This council action will allow grant revenue received and expenditures incurred to be recorded in the grant account from May 2016 to December 2016.

Neither the General Fund nor the Nonprofit were or will be required to contribute additional funds beyond those currently budgeted to this grant or to the funding of this position. This action is necessary to record revenue and grant expenditures for this previously accepted grant award inadvertently left out of the Fiscal Year 2016-2017 Budget.