



asian american
resource center
nonprofit

December 20, 2016

Sara L. Hensley

CPRP, Director Austin Parks and Recreation Department

200 S Lamar Blvd,

Austin, TX 78704

Dear Sara,

Please consider this letter notification to terminate the existing grant agreement between the Asian American Resource Center Nonprofit, Inc (AARC, Inc) and the City of Austin. As per the terms set in Section 1 Grant Terms, the agreement shall terminate upon the resignation of the Assigned Employee as an employee of the City of Austin.

As per our meeting on Thursday December 15, 2016, the AARC, Inc. values the relationship and partnership built with the City of Austin Parks and Recreation Department (PARD), and welcomes that to continue when we start to conduct a search for a new Executive Director in the first half of calendar year 2017. The AARC, Inc, will work with PARD HR staff to create a joint job description and preferred requirements for the position to renew the grant agreement.

In the meantime, the AARC, Inc. will continue to partner with the City of Austin staff to ensure transition and continued services to Austin's Asian American Community. The AARC, Inc. will be allowed to use the office provided at the Asian American Resource Center until a hire is made.

Best Regards,

Bobbi Kommineni

Chair

Asian American Resource Center Nonprofit

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