Recommendation for Council Action (Purchasing)

Austin City Council		**Item ID:**	70893	**Agenda Number**	30.

Meeting Date:	June 8, 2017
Department:	Purchasing

Subject

Authorize negotiation and execution of a 12-month contract through the General Services Administration cooperative purchasing program with GEOGRAPHICAL INFORMATION SERVICES, INC., to provide geographic information systems data maintenance services, in an estimated amount of $138,600, with three 12-month extension options in an estimated amount of $138,600 per extension option, for a total contract amount not to exceed $554,400.

Amount and Source of Funding

Funding in the amount of $46,200 is available in the Fiscal Year 2016-2017 Operating Budget of the Communications and Technology Management Department. Funding for the remaining eight months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

A fiscal note is not required.

Purchasing Language:	Multiple cooperative purchase programs were reviewed for these services. The Purchasing Office has determined this Contractor best meets the needs of the department to provide the services required at the best value for the City.
Prior Council Action:	
For More Information:	Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@ austintexas.gov or the buyer, Gil Zilkha, at 512-974-2696 or Gil.Zilkha@ austintexas.gov
Boards and Commission Action:	
Related Items:	
MBE / WBE:	This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established.

Additional Backup Information

The contract is for geographic information systems (GIS) data maintenance services. Under this contract, the City will transmit electronic documents representing the development review cases to the vendor via a vendor-provided tracking website. The vendor will convert the document into a GIS format at their facilities, providing status updates through the tracking website. The vendor will then transmit the GIS formatted data back to the City for entry into the City's GIS database. Cost is per document processed, and will be billed on a monthly basis.

The development review case data is relied upon by the Development Services Department along with other City departments and residents involved in land development activities. Among others, this data is a critical component of Application Management and Data Automation, the public notices tracking system, and the property profile web map applications as well as the processes they support.

The subdivision lot data specifically is the fundamental building block for most of the City's GIS data, an essential component for managing the City's priority outcomes for economic opportunity and affordability, mobility, safety and health, as well as cultural and learning opportunities. This data is used in most of the City's GIS web map applications and is a primary component of all the City's GIS data collection and maintenance operations.

Data maintenance is currently performed by Communications and Technology Management department staff, but growth in the GIS industry has made managed services for data maintenance a viable and desirable option. Securing a managed service for data maintenance will allow the City to grow or shrink the service with changes in land development activities levels and will permit staff to focus on more technical, higher level projects.

GEOGRAPHICAL INFORMATION SERVICES, INC.				
	# months	Contract Amount	Contract Amendment	Revised Amount
Original Term	12	$ 138,600	n/a	n/a
Extension Option 1	12	$ 138,600	n/a	n/a
Extension Option 2	12	$ 138,600	n/a	n/a
Extension Option 3	12	$ 138,600	n/a	n/a
TOTAL	48	$ 554,400	$ -	$ -