



Austin Travis County Food Policy Board



MEETING MINUTES Monday, May 8, 2017

The Austin Travis County Food Policy Board (ATCFPB) convened on Monday, May 8, 2017 at the Street Jones Building, 1000 East 11th St., 4th Floor, Room 400A, Austin, TX 78702 at 6 p.m.

CALL TO ORDER

Board Vice-Chair Alexandra Evans called the meeting to order at 6:05 p.m.

Board Members in Attendance:

Alexandra Evans (Vice Chair), Kathy Green (Chair), Michael Hanan, Adrienne Haschke, Jake Carter, Dustin Fedako, Karen Magid, Sharon Mays, Felipe Camacho

Absent Board Members:

Jessica Gaffney, Errol Schweizer

Staff in Attendance:

Amanda Rohlich, Meredith Gauthier, Sarah Stein-Lobovits

1. CITIZEN COMMUNICATION: GENERAL

Speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

2. STAFF BRIEFINGS

- a) Sara Behunek, Corridor Program Implementation Office, Update on 2016 Mobility Bond (see back-up materials for presentation)
- b) Dr. Alexandra Evans, University of Texas School of Public Health; Healthy Food Access Evaluation update (see back-up materials for presentation)

Adrienne Haschke approached dais at 6:32 pm

3. APPROVAL OF MINUTES FROM APRIL MEETING

Board Member Jake Carter motioned to approve the meeting minutes from April 10, 2017 with Board Member Dustin Fedako seconding the motion to approve. All are in favor of approving with none opposing.

4. OLD BUSINESS

a) Board Infrastructure & Protocol

- 1) Review Board Members' meetings with City and Council Officials
 - a. Jake Carter met with County Commissioner Brigid Shea's office
 - b. Kathy Green and Edwin Marty met with Commissioner Jeff Travillion
 - c. Karen Magid on panel with Commissioner Brigid Shea
 - d. Felipe Camacho met with Brenden Washington with Sierra Program funding opportunities
- 2) Review use of Austin Food Notes and options for working group meeting notification
 - a. Keep Austin Food Notes – add note to check in with chair of working group to confirm meeting location and time

- b. Board Members are responsible for managing meeting cancellations
- b) Board Recommendations Follow-up**
 - 1) Local and Healthy Food Procurement – Amanda Rohlich provided updates on the Good Food Purchasing Program. Looking at supply chain. Able to use GFPP to work and influence vendors. Not as many examples of GFPP applied at University setting. Meeting scheduled with Austin Convention Center to discuss next steps including conducting the baseline measurement. Conversation about how to incorporate into policy.
 - 2) Healthy Food Access funding – Sarah Stein-Lobovits gave updates on pending contracts
 - a. Administer Nutritious Food Incentive Program
 - b. Expand Farmshare contract for expanded programming and development and research around micro food hub
 - c. Business Consultant for Healthy Corner Store Initiative
 - d. Marketing consultant for Fresh for Less
 - e. SNAP research contract fund to stay in social services and contract will move over to Chronic Disease
 - f. Food Environment Analysis. Publishing results in next two months. Initial results in May and final report end of summer. Will also do a Customer Behavior Study to learn about the community’s relationship to food retail. Also surveying all Food Pantries to better understand current capacity and needs.
 - g. Adrienne Haschke made a request for breakdown of budget. Sarah Stein-Lobovits to send as follow-up.

5. NEW BUSINESS

- a) Debrief of the Joint Sustainability Board meeting – Adrienne Haschke provided updates March 22, 2017 Timeline for approving and recommending amendments to the Austin Community Climate Plan.**
- b) Working Group Briefings and Recommendations**
 - 1) Food and Climate— WG is working on layout of white paper—find linkages that are already laid out in Austin Community Climate Plan. Finalize edits and approve in next board meeting. Will bring all amendments in August. Consumption based calculation. Food estimates based on life cycle analysis factors.
 - 2) Budget and Policy – Kathy Green; no updates.
 - 3) Codes and Ordinances – Sharon Mays; looking at code and identifying gaps. Reviewing Section 23 of the Draft Code, CodeNEXT analysis—compiling all mentions of agriculture in Draft language. Cross checking food language in Imagine Austin – Next meeting May 15, 2017.
 - 4) Farmland Preservation and Access – Meeting three Tuesdays a month. No formal meeting in April. Conversations are being held around Land Link, Food Hubs, and a Cooperative Specialist.
 - 5) Healthy Food Security and Access – Kathy Green provided update. Reviewed recommendations. Propose calling a special meeting once recommendation dropped in resolution language.
 - 6) Food Recovery – Dustin Fedako provided update and reviewed budget and policy proposal. Better guidelines for restaurants who want to donate food.
 - 7) Institutional Food Purchasing – Jake Carter; no updates

6. REVIEW OF BOARD MEMBER ASSIGNMENTS

- a) Sarah Stein-Lobovits to follow-up with board with a breakdown of the current status and spend down of Healthy Food Access funds
- b) All board members to send any ideas for Food and Climate white paper to Adrienne Haschke
- c) Sarah Stein-Lobovits to look into City of Austin options for routing grant funds to school districts
- d) Amanda Rohlich to send out doodle poll for calling a special meeting with board to vote on finalized recommendations
- e) Dustin Fedako and Kathy Green to talk through draft recommendation language and produce final resolution for review by full board at special meeting (date TBD)

7. FUTURE AGENDA ITEMS

- a) June – Office of Sustainability presentation to board on preliminary Food Environment Analysis
- b) June – Kathy Green to provide legislative update

8. ADJOURNMENT

Chair Kathy Green adjourned the meeting at 8:10 p.m. without objection.