

13.0 Coordinating Committee

City and ESD 4 shall each appoint representatives to serve on a Coordinating Committee to oversee contract performance, budgeting and spending.

13.01 The Coordinating Committee will include the following membership:

- AFD Assistant Chief over Operations
- AFD Assistant Chief over Logistics
- AFD Assistant Director over Administrative Services
- AFD Finance Manager
- AFD Planning and Research Manager
- ESD 4 Commissioners President
- ESD 4 Commissioners Finance Manager
- ESD 4 Commissioners Treasurer
- ESD 4 Commissioners appointed Community Representative
- Council appointed ESD 4 Community Representative
- Council appointed ESD 4 Community Representative

13.01.01 Council appointed Community Representatives (2) must reside or ~~do~~ ^{own} business in the neighborhoods where the City of Austin extra-territorial jurisdiction overlaps with or is adjacent to ESD 4's jurisdiction.

13.01.02 All Council Members with Districts overlapping with or adjacent to ESD 4 will, as a group, select two Council appointed ESD 4 Community Representatives by March 15, 2018. The representation will begin with Council appointed ESD 4 Community representatives from District 10 and District 1.

13.01.03 The Council appointed ESD 4 Community Representative coming from District 10 overlapping with or adjacent to the ESD 4 will serve through January 2021 and thereafter will be selected by the Council Members with Districts overlapping with or adjacent to ESD 4.

13.01.04 The Council appointed ESD 4 Community Representative coming from District 1 overlapping with or adjacent to the ESD 4 will serve through January 2021 and thereafter will be selected by the Council Members with Districts overlapping with or adjacent to ESD 4.

13.01.05 The ESD 4 Community Representative will be selected by March 15, 2018, and will serve a two year appointment.

13.01.06 Such other agent(s) as designated by a party with expertise, responsibility, or authority is helpful to the committee process may attend meetings as invited guests of the coordinating committee.

13.01.07 Appointing entities will select alternates for their appointees. Alternates may attend meetings on an ongoing basis and will stand in for appointees to the Coordinating Committee in case an appointee cannot attend.

13.02 The Coordinating Committee will utilize AFD Planning and Research Manager as an assigned coordinator to take meeting minutes, develop meeting agendas, and manage its meetings calendar. The committee shall meet in April/May each year to:

13.02.01 Review facility operations and related issues; and

13.02.02 Recommend any revisions to City and ESD 4 procedures related to the operation of the facilities and the provision of emergency services; and

13.02.03 Review performance measures and periodically provide a status report to the ESD 4 Commissioners and City Fire Chief; and

13.02.04 Review ESD 4 revenue lost to City annexations; and

13.02.05 If necessary, recommend how to pro-rate City firefighter operating costs as ESD 4 Fire Stations provide increased service to City of Austin jurisdiction by virtue of ESD 4 property annexations and other City service needs; and

13.02.06 If necessary, recommend revisions to the Agreement to ESD 4 Board of Commissioners, the Fire Chief, and City Council.

13.03 The Coordinating Committee shall convene in September each year to review final forecasted operating costs, and amend and adopt a budget for the fiscal year beginning October 1.

13.04 No recommendation, advice, or conclusion shall be attributed to the Coordinating Committee, unless such recommendation, advice, or conclusion has been reached by consensus of the Coordinating Committee members. Members of the Coordinating Committee are encouraged to provide information and participate in discussion, yet consensus on final decisions shall be based on the will of the official Coordinating Committee members.