



**BICYCLE ADVISORY COUNCIL (BAC)
TUESDAY MAY 16, 2017 – 6:00 PM
CITY HALL – ROOM 1027
301 W. SECOND STREET
AUSTIN, TEXAS 78701**

MEETING MINUTES

CALL TO ORDER: The meeting was called to order at 6:08 p.m. by Chair Sophia Benner.

Full Members in Attendance:

Sophia Benner – Chair
Tomasita Louviere-Ligons – Vice
Chair

Tommy Eden
Kathryn Flowers
Miller Nuttle

David Orr
Mike Sledge
Tom Wald

Alternate Members in Attendance:

Katie Deoloz
Patricia Schaub

Stanton Truxillo
Pete Wall

Full Members Absent:

Rebecca Brenneman

Alternate Members Absent:

Louis Alcorn
Teresa Anderson

Brianna Frey
Jeremy Hernandez

Alicia Santiago
Tom Thayer

Staff in Attendance:

Emily Smith, Austin Transportation Department (ATD)

Ashley Frederick, ATD

Guests in Attendance:

John Woodley, ADA
Janel Sterbentz
Carson Chavana, Bike Austin
Larry Murphy

Leo Anderson, Bike Austin
Matt Maschek, Austin Pedicab Company
David Knipp, Movemint Bike Cab

1. INTRODUCTIONS

2. CITIZEN COMMUNICATION

None.

3. REVIEW AND APPROVAL OF APRIL MEETING MINUTES

The April meeting minutes were unanimously approved (8-0) on Mike Sledge and David Orr second. The [approved minutes](#) can be found on the BAC's meeting documents [webpage](#).

4. ITEMS FROM BAC

A. Street Closures and Pedicab Access During Special Events – Discussion and Possible Action

The BAC considered [draft recommendation language](#) submitted by David Orr based on conversations both at the full BAC in April and at the May 3 technical subcommittee convened to discuss this topic further.

No action taken. Stanton Truxillo will organize a virtual subcommittee via email to further refine the draft recommendation language for the BAC's consideration at their next regular meeting in June.

B. Code Requirements Regarding Bicycle Access at Drive Through Facilities – Discussion and Possible Action

BAC member Mike Sledge submitted draft recommendation language for the BAC's consideration which, after debate and amendment, read as follows:

“NOW, THEREFORE, BE IT RESOLVED, the BAC recommends that the City of Austin create, adopt, and provide ongoing enforcement of code amendments, city ordinances, policies or similar with the effect of requiring that:

- a) When a drive-through facility is open for motor vehicle access the business or entity must allow bicyclists to utilize that same facility; or
- b) The business or entity may provide bicycle racks or similar secure bicycle parking so that bicyclists can park and access their facility as a pedestrian AND maintain operating hours for their pedestrian entrance(s) that begin no later and close no earlier than their drive-through facilities.”

Action taken: A motion to approve the recommendation as amended passed unanimously (7-0) on David Orr motion and Miller Nuttle second.

The [recommendation](#) can be found on the BAC's meeting documents [webpage](#).

C. Update on Survey to Gather Feedback on Vegetation Overgrowth for the Public Works Department Urban Forestry Program – Discussion and Possible Action

Staff liaison Emily Smith updated the BAC on an idea for a survey that arose during a briefing at the BAC to gather feedback from bicyclists on areas where vegetation overgrowth is of particular concern. The City's Public Works Department (PWD) will develop a survey and ask that the BAC share the survey amongst local cycling networks to gather data that will aid PWD in their proactive maintenance efforts.

D. Planning for 2017 Membership Elections Application and Recruitment Process – Discussion and Possible Action

The BAC members discussed the value of getting ahead on planning for the upcoming summer/fall recruitment and elections processes laid out in their bylaws, including the need to revisit their bylaws language, BAC application form language, and recruitment, outreach, and nomination processes.

No action taken. Sophia Benner will organize a subcommittee meeting to discuss the topic further and provide recommendations for the BAC's consideration at their next regular meeting in June.

5. FUTURE ITEMS

This is a running list of potential future agenda items that have been proposed by BAC members and/or staff which may be placed on a future BAC agenda. These items were not discussed by the BAC as part of this agenda.

- Pedicab Access During Street Closures and Special Events (June)
- Planning for 2017 Membership Elections Application and Recruitment Process (June)
- Austin B-Cycle Expansion (June)
- Share the Road Texas campaign (July)
- TxDOT and City of Austin roadway maintenance and planning
- Walk + Bike Talks

6. ANNOUNCEMENTS/ADJOURN

Meeting was adjourned at 8:01 pm by Chair Sophia Benner.