

AUDIT AND FINANCE COMMITTEE MEETING MINUTES – WEDNESDAY, MAY 31, 2017



THE AUSTIN CITY COUNCIL **AUDIT AND FINANCE COMMITTEE** CONVENED IN A REGULAR MEETING ON Wednesday, May 31, 2017 AT 9:00 AM, AUSTIN CITY HALL, 301 W. 2nd STREET, AUSTIN, TEXAS.

Council Member Ellen Troxclair called meeting to order at 9:23 AM. In attendance were Mayor Pro Tem Kathie Tovo, Council Member Leslie Pool, and Mayor Steve Adler.

Agenda Item #1: Approve the minutes of the Audit and Finance Committee meeting of March 29, 2017.

The minutes of the March 29, 2017 Audit and Finance Committee meeting were approved on a motion from Council Member Pool, Mayor Pro Tem Tovo's second, on a 4-0 vote.

Agenda Item #2: Speakers signed up prior to the meeting being called to order will each be allowed three minutes to address their concerns regarding items not posted on the agenda.

No speakers.

Agenda Item #3: Proposed changes to Board and Commission bylaws (City Clerk).
[Notes: SPONSOR: Council Member Ellen Troxclair, CO 1: Mayor Pro Tem Kathie Tovo]

Deena Estrada, Office of the City Clerk, presented the proposed bylaw changes from the Environmental Commission. The bylaw changes were approved on a motion from Council Member Pool, Mayor Adler's second, on a 4-0 vote.

Agenda Item #4: Audit of Fleet Preventive Maintenance, which looked at preventive maintenance services for non-public safety light duty vehicles (City Auditor).
[Notes: SPONSOR: Council Member Ellen Troxclair, CO 1: Mayor Pro Tem Kathie Tovo]

Katie Houston, Assistant City Auditor, presented the audit of Fleet Preventive Maintenance and answered questions from Committee members. Jennifer Walls, Interim Fleet Services Officer, and Urcha Dunbar-Crespo, Deputy Fleet Services Officer, answered questions from Committee members. The audit was accepted on a motion from Mayor Pro Tem Tovo, Council Member Pool's second, on a 4-0 vote.

Agenda Item #5: City Auditor's Integrity Unit Fiscal Year 2017 Mid-Year Report (City Auditor).
[Notes: SPONSOR: Council Member Ellen Troxclair, CO 1: Mayor Pro Tem Kathie Tovo]

Nathan Wiebe, Chief of Investigations, presented the City Auditor's Integrity Unit Fiscal Year 2017 Mid-Year Report and answered questions from Committee members. The report was accepted on a motion from Mayor Pro Tem Tovo, Mayor Adler's second, on a 4-0 vote.

Agenda Item #6: Proposed amendments to the City Auditor's Fiscal Year 2017 Audit Plan (City Auditor).
[Notes: SPONSOR: Council Member Ellen Troxclair, CO 1: Mayor Pro Tem Kathie Tovo]

Corrie Stokes, City Auditor, presented the proposed amendments to the City Auditor's Fiscal Year 2017 Audit Plan and answered questions from Committee members. The amendments were approved on a motion from Council Member Pool, Mayor Adler's second, on a 4-0 vote.

Agenda Item #7: Acceptance of the 2017 Follow-Up Audit, which verified the implementation of selected recommendations issued in Fiscal Year 2012-Fiscal Year 2016 (City Auditor)
[Notes: SPONSOR: Council Member Ellen Troxclair, CO 1: Mayor Pro Tem Kathie Tovo]

The audit was accepted on a motion from Council Member Pool, Mayor Adler's second, on a 4-0 vote.

Agenda Item #8: Discussion of the Management of User Access for the Utility Billing System Audit (Security Audits, Section 551.076 of the Government Code).
[Notes: SPONSOR: Council Member Ellen Troxclair, CO 1: Mayor Pro Tem Kathie Tovo]

Discussion was held in executive session.

Agenda Item #9: Discussion of future agenda items.

No items.

Adjourn: Council Member Troxclair adjourned the meeting without objections at 10:52 am.

The minutes were approved on the 22nd^h day of AUGUST 2017 on Mayor Pro Tem Kathie Tovo's motion, Mayor Steve Adler's second on a 3-0 vote. Council Member Leslie Pool off dais.