

AGENDA



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	72829	Agenda Number	26.
Meeting Date:	August 17, 2017			
Department:	Purchasing			
Subject				
<p>Authorize negotiation and execution of a 12-month contract with PORTER LEE CORPORATION, to provide software upgrade and maintenance services for the barcoded evidence analysis, statistics, and tracking laboratory information management system, in an estimated amount of \$166,425, with four 12-month extension options in an estimated amount of \$35,020 per extension option, for a total contract amount not to exceed \$306,505.</p>				
Amount and Source of Funding				
<p>Funding in the amount of \$149,425 is available in the Fiscal Year 2016-2017 Operating Budget of the Austin Police Department. Funding for the remaining 10 months of the original contract period and extension options are contingent upon available funding in future budgets.</p>				
Fiscal Note				
<p>A fiscal note is not required.</p>				
Purchasing Language:	Sole Source			
Prior Council Action:	█			
For More Information:	<p>Inquiries should be directed to the City Manager’s Agenda Office, at 512-974-2991 or AgendaOffice@ austintexas.gov or to the buyer, Sai Xoomsai Purcell, at 512-974-3058 or Sai.Xoomsai@ austintexas.gov</p>			
Boards and Commission Action:	█			
Related Items:	█			
MBE / WBE:	<p>Sole Source contracts are exempt from the City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established.</p>			
Additional Backup Information				

The contract will provide software upgrades and maintenance services for the Barcoded Evidence Analysis, Statistics, and Tracking (BEAST) Laboratory Information Management System (LIMS) used by the Austin Police Department (APD), Forensic Science Division. This software upgrade will assist in managing casework, evidence workflow and quality assurance safeguards that must be in place for state mandated accreditation.

The system is used to ensure that all administrative and technical reviews are adequately completed and documented, and that quality assurance activities are performed satisfactorily. In addition to evidence tracking, the system also accumulates a detailed electronic case file for all the forensic disciplines. This includes submission receipts, chain of custody, workbench notes, digital images, instrument data, and final reports. The system will provide a platform for City staff to obtain evidence lab analysis, maintenance records, and tracking inventory of equipment and supplies.

APD initially purchased the system in 2006 from the Porter Lee Corporation and has since contracted with the vendor for system upgrades, annual maintenance, and technical support. The contract includes cost estimates for custom software development and technical services such as training and onsite support during implementation of the upgrade. Porter Lee Corporation is the sole provider of the BEAST LIMS software and does not market its software through any reseller channels, and is the sole source for licensing, implementation, maintenance and support of the LIMS system.

A delay in approving or failure to approve this contract will result in the department reverting to manual case files which would severely impact the efficiencies of the Forensics Laboratory.

PORTER LEE CORPORATION				
	# months	Contract Amount	Contract Amendment	Revised Amount
Original Term	12	\$ 166,425	n/a	n/a
Extension Option 1	12	\$ 35,020	n/a	n/a
Extension Option 2	12	\$ 35,020	n/a	n/a
Extension Option 3	12	\$ 35,020	n/a	n/a
Extension Option 4	12	\$ 35,020	n/a	n/a
TOTAL	60	\$ 306,505	\$ -	\$ -