

AGENDA



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	72863	Agenda Number	30.
Meeting Date:	August 17, 2017			
Department:	Purchasing			
Subject				
<p>Authorize award and execution of a 36-month contract with DHL ANALYTICAL, INC. (MBE), to provide priority and regulated pollutant analyses, in an estimated amount of \$178,500, with two 12-month extension options in an estimated amount of \$59,500 per extension option, for a total contract amount not to exceed \$297,500.</p>				
Amount and Source of Funding				
<p>Funding in the amount of \$9,917 is available in the Fiscal Year 2016-2017 Operating Budget of the Watershed Protection Department. Funding for the remaining 34 months of the original contract period and extension options are contingent upon available funding in future budgets.</p>				
Fiscal Note				
<p>A fiscal note is not required.</p>				
Purchasing Language:	<p>The Purchasing Office issued an Invitation for Bids (IFB) ISR0019 for these services on March 13, 2017 and it closed on April 11, 2017 with three offers received. The recommended offer is the lowest offer submitted by a responsible offeror. Additional information on the solicitation is included below the line. The recommended offeror is the current provider for these services.</p>			
Prior Council Action:	<p>█</p>			
For More Information:	<p>Inquiries should be directed to the City Manager’s Agenda Office, at 512-974-2991 or AgendaOffice@ austintexas.gov</p> <p>NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation’s Authorized Contact Persons: Sandy Wirtanen, at 512-974-7711 or Sandy.Wirtanen@ austintexas.gov or Irene Sanchez-Rocha, at 512-974-2554 or Irene.Sanchez-Rocha@ austintexas.gov</p>			
Boards and Commission Action:	<p>█</p>			

Related Items:	
-----------------------	--

MBE / WBE:	This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established.
-------------------	---

Additional Backup Information

The contract will provide pollutant analyses for routine and special sediment quality lab testing for the Watershed Protection department. Sediment sampling and analyses are required under various programs including but not limited to:

- The City of Austin’s Texas Pollutant Discharge Elimination System municipal separate storm sewer system permit specifies sediment analysis of toxic constituents as one of the required measures in the City’s Stormwater Management Program.
- Organic compounds and metals in sediments are analyzed in lake and creek sediments for the Texas Clean Rivers Program which submits data through the Lower Colorado River Authority to the Texas Commission on Environmental Quality (TCEQ) for its biennial statewide water quality assessment.
- Organic compounds, pesticides and metals analyzed from Austin water resources to identify areas of concerns for water pollution and enable prioritization of water quality improvement projects.

Sampling may also be required by unanticipated spills, releases, special studies or other events that may impact the environment.

If the City is unable to enter into a contract, Watershed Protection will not be able to perform sediment analyses which are critical to the City maintaining compliance with state storm water permits as well as various TCEQ programs. These analyses are also critical to citywide pollution identification and capital project prioritization.

Requested authorization amounts were determined by the department’s estimated sample needs for various types of samples.

BID TABULATION

IFB ISR0019

Priority and Regulated Pollutant Analyses Services

16 line items

<u>Vendor</u>	<u>Total Bid</u>
DHL Analytical, Inc. (MBE)	\$59,500
Analysys Laboratories	\$70,500
Lower Colorado River Authority	\$77,500

A complete solicitation package, including a bid tabulation, is on file in the City’s Purchasing Office and is available on the City’s Financial Services Austin Finance Online website. Link: [Solicitation Documents](#)

DHL ANALYTICAL, INC. (MBE)

	# months	Contract Amount	Contract Amendment	Revised Amount
Original Term	36	\$ 178,500	n/a	n/a
Extension Option 1	12	\$ 59,500	n/a	n/a
Extension Option 2	12	\$ 59,500	n/a	n/a
TOTAL	60	\$ 297,500	\$ -	\$ -