Austin Area Comprehensive HIV Planning Council
Executive Committee Meeting Minutes
May 2nd, 2017

MEMBERS PRESENT

Justin Smith, AACHPC Chair
L.J. Smith, AACHPC Vice-Chair
Glenn Crawford, Secretary

MEMBERS ABSENT

None

AACHPC STAFF PRESENT

Crystal Flores, Program Manager	Laura Still, Planner	Dwight Scales, Admin

ADMINISTRATIVE AGENT STAFF PRESENT

None

OTHERS PRESENT

I. **Call to Order:** AACHPC Chair, Justin Smith at 6:01pm

II. **Certification of Quorum:** Quorum was established and certified by Chair, Justin Smith

III. **Introductions/Announcements:** None

IV. **Approval of April 4th, 2017 Minutes:** *Chair, Justin Smith motioned the minutes to be Approved as submitted*

V. **Potential Planning Council Membership Interview:**
The Executive Committee interviewed potential Planning Council member Akeshia Johnson Smothers. The Committee voted to recommend Akeshia Johnson-Smothers to the AACHPC.

   Voted: 3 to 0 Motion Carried

The Executive Committee interviewed potential Planning Council member Whitney Bulna. The Committee voted to recommend Whitney Bulna to the AACHPC.

   Voted: 3 to 0 Motion Carried

The potential members will be reviewed and voted on at the Planning Council full Business meeting on May 23rd, 2017.

VI. **Review of AACHPC and Committee Attendance:**
   ➢ The Chair, Justin Smith expressed concerns about the Planning Council being below HRSA requirements and discussed strategies to recruiting new members as well as consumers to reflect our HRSA requirements and bring more diversity. The council also reviewed current attendance. Chair, Justin Smith noted we officially have 11 Planning Council members with (2) membership pending.

VII. **Sub-Committee Agendas:**

VIII. <u>HIV Planning Council Staff Report</u> :
  ➢ Ongoing Training
  ➢ Boards and Commissions Training/Presentations
  ➢ Priority Setting Resource Allocations (PSRA) Timeline Review
  ➢ HIV in the Transgender Community Forum Planning Update
  ➢ Discuss the AACHPC Participation in the Red Ribbon Guardians Event

IX. <u>Meeting Adjourned at 8:15 pm</u>

<u>**NEXT SCHEDULED MEETING**</u>
City Hall 301 W 2nd St, Austin, TX 78701 Room 2003
Tuesday, June 6th, 2017 6:00 P.M.