

**Austin Area Comprehensive HIV Planning Council
Allocations Committee Meeting Minutes
July 18th, 2017**

MEMBERS PRESENT

L.J. Smith, AACHPC Committee Chair
Barry Waller, Committee member

Jessica Pierce, AACHPC Committee member
Dale Thele, Committee member

MEMBERS ABSENT

None

AACHPC STAFF PRESENT

Crystal Flores, Program Manager
Laura Still, Planner
Dwight Scales, Admin

ADMINISTRATIVE AGENT STAFF PRESENT

Patricia Niswander

HIV Resources Administration Unit

OTHERS PRESENT

Leah Graham
Todd Logan
Paul Scott
Madge Whistler

I. Call to Order: AACHPC Chair, L.J. Smith at 6:10pm

II. Certification of Quorum: Quorum was established and certified by the AACHPC Vice Chair, L.J. Smith.

III. Introductions/Announcements: None

IV. Approval of the June 20th, 2017 Minutes: The minutes were reviewed and approved as submitted.

V. Review of Administrative Agent Expenditure Report

Patricia Niswander, AA (HRAU) reviewed the Ryan White Part A as of May 31st, 2017 expenditure report. Discussed the current variances: How expenditure variance is calculated: The service category expenditure year-to-date is compared to the contract term lapsed percentage. For example, if 50% of the contract term has lapsed, the YTD service category expenditure should be at 40%-60%. Service categories that do not have a variance of more than 10% are indicated as "Within Variance."
Note: Explanations and Projections shown below were provided by HIV services agencies in their Monthly Expenditure Variance Reports.

VI. Prioritizing and Ranking Service Categories:

Crystal Flores, Program Manager reviewed and discussed the process of the Prioritizing and Ranking Service Category past processes.

1. Austin Area HIV Planning Council TGA Growth Rate Calculation

Year	Census Population[i] (TGA)	# of PLWHA (TGA) (cases)	Calculated Rate {PLWHA/pop} (per 100,000)	PLWHA Growth Rate (percentage)	New Diagnoses Austin[ii] (TGA) (cases)	New diagnosis by population {New DX/pop} (per 100,000)	Growth Rate ND (percentage)
2001	1,324,426	2,444	184.53				
2002	1,353,176	2,895	213.94	18.45%	293	21.65	
2003	1,382,693	3,134	226.66	8.26%	248	17.94	-15.36%
2004	1,418,999	3,327	234.46	6.16%	277	19.52	11.69%
2005	1,464,309	3,732	254.86	12.17%	280	19.12	1.08%
2006	1,528,958	3,950	258.35	5.84%	293	19.16	4.64%
2007	1,594,525	4,166	261.27	5.47%	270	16.93	-7.85%
2008	1,654,100	4,293	259.54	3.05%	260	15.72	-3.70%
2009	1,705,075	4,413	258.82	2.80%	223	13.08	-14.23%
2010	1,716,289	4,352	253.57	-1.38%	230	13.40	3.14%
2011	1,783,519	4,676	262.18	7.44%	296	16.60	28.70%
2012	1,834,303	5,084	277.16	3.34%	294	16.03	-0.68%
2013	1,883,051	5,254	279.02	4.30%	293	15.56	-0.34%
2014	1,887,642	5,480	290.31	0.75%	301	15.95	2.73%
2015	1,940,305	5,521	284.54		318	16.39	
2016	2,056,405						
Averages			253.28	5.90%	276.86	16.93	0.76%
<p>[i] Data derived from the American Community Survey conducted by the U.S. Census Bureau available at http://www.census.gov/acs/www/Products/</p> <p>[ii] Texas Department of State Health Services and http://www.dshs.state.tx.us/hivstd/reports/Texas_2014_HIV_Surveillance_Report.pdf</p>							

2. Five Year Utilization by Service Category 2012-2017

- 5 year funding
- 5 year Part A
- 5 year MAI.

3. FY 2017- 2018 Part A Grant Application Quantification of Need

- Quantification Table
- M1 ARIES Projection Data 2018-2019
- Method 3 Calculations
- Method 4 Calculations
- Method 5 Calculations

4. HIV Resources Inventory

5. Priority Setting Tool Scoring 2018 Draft and Descriptions:

- Ground Rules
- Sorting Method Descriptions
- Priority Setting Tool
- Individual Scores
- Year Rank Comparisons
- Access to Care and/or Maintenance in Care

The Allocations Committee decided to make changes to the following Service Categories based on definition changes and different uses of services that aid more need than others.

Specific Service Category Changes: Criteria Factors

Payer of Last Resort Category (10%):

Aids Pharmaceutical Assistance Local priority ranking was **reduced** from an **8** to a **3**

Emergency Financial Assistance priority ranking was **increased** from a **3** to an **8**

Access to Care and/or Maintenance in Care (30%):

Oral Health Care priority ranking was **increased** from a **5** to an **8**

Specific Gaps/ Emerging Needs (20%):

Housing Services priority ranking was **increased** from a **5** to an **8**

Emergency Financial Assistance priority ranking was **increased** from a **3** to a **5**

Outreach Services priority ranking was **increased** from a **3** to a **5**

After extensive review the Allocations Committee decided to accept these Service Category changes and voted to move this Draft to full Business Council meeting on July 25th.

Service Category	<u>2018-19 Rank</u>
Outpatient Ambulatory Medical Care	1
Medical Case Management (Including Treatment Adherence)	2
Substance Abuse Services - Outpatient	3
Case Management (Non-Medical)	4
Housing Services	4
Health Insurance Premium and Cost Sharing Assistance	6
Substance Abuse Services - Residential	6
Emergency Financial Assistance	8
AIDS Pharmaceutical Assistance - Local	9
Oral Health Care	10
Food Bank / Home Delivered Meals	11
Medical Transportation Services	12
Home and Community Based Health Services	13
Early Intervention Services	14
Outreach Services	14
ADAP	16
Mental Health Services	17
Medical Nutrition Therapy	17
Child Care Services	19
Psychosocial Support Services	20
Home Health Care	20
Linguistic Services	22
Hospice Services	23
Referral for Health Care/ Support Services	23
Rehabilitation Services	23
Respite Care	26
Legal Services	27
Treatment Adherence Counseling (Non-Medical Personnel)	27
Health Education Risk Reduction	29

Vote 4 to 0 Motion Approved (*Motion made by Barry Waller Seconded by Dale Thele*)

VII. Meeting Adjourned at 7:32pm

NEXT SCHEDULED MEETING

**City Hall
301 W 2nd St, Austin, TX 78701
Room 1029
Tuesday, August 18th, 2017
6:00 P.M**