

AGENDA AND NOTICE OF MEETING

Austin Convention Enterprises, Inc., a Texas non-profit public facility corporation (the “*Corporation*”), will hold a regular meeting of its board of directors (the “*Board*”). The meeting will be held in the administrative offices conference room at the Austin Convention Center, 500 East Cesar Chavez St., Austin, Texas 78701 at 10:00 A.M., October 9, 2017, for the following purposes:

1. Call to Order; determination of quorum.
2. Receive report from Mark Tester, Corporation president including a report from the annual Hilton owner’s national meeting.
3. Approve minutes for the June 29, 2017 Corporation Board meeting.
4. Receive report from the Hilton Austin (the “Hotel”) management team regarding the 2017 operating performance and general capital projects of the Hotel, year to date, as well as the forecasted performance through year end, compared to budget. Chad Sorensen, Asset Manager for the Corporation, will provide operations report analysis on the year to date performance.
5. Receive report from John Roberts on the status of cash distributions of the Corporation through YE 2017.
6. Discuss procedure and timing for receipt and review of the Hotel operating and capital budgets for 2018. Designate 2 board members to a budget committee to review details of the 2018 budgets with the Hotel management team and Chad Sorensen prior to the presentation to the full board for review/approval.
7. Receive report from the Hotel management team, John Roberts and Teo Gomez, construction consultant to the Corporation, regarding the status of the budgets for and construction work ongoing for the lobby and restaurant venues at the Hotel (the “EDG Project”) and the 4th and 6th floor ballroom renovation (the “Ballroom Project”).
8. Receive report from Mark Tester and John Roberts on the status of the Overhead Walkway (“OW”) project, including budgets, applications with the City for OW approval, and anticipated construction schedule.
9. Receive report from John Roberts and the Hotel management team on the status of Capital Metro’s design and construction of the convention center station.
10. Receive report from Hotel management team and Bruce Mills, asset manager for Austin Convention Condominium Association (ACCA), regarding the ongoing building exterior repair and paint project.
11. Receive report from John Roberts and Bruce Mills on the status of modifying the condominium map and master declaration for ACCA.
12. Discuss the need and status for a physical modification to the Hotel to provide better access from the garage to the front entry for valet parking. Vote to appoint Mark Tester to work with the Hotel management team, John Roberts and Chad Sorensen to develop a plan for identifying alternatives and evaluating the feasibility of same by engaging an experienced structural engineering firm.
13. Receive quarterly investment report for reserve funds from Mr. Alfaro.
14. Receive report from Corporation's representative to ACCA on various matters.

The Corporation reserves the right to go into executive session, if necessary, pursuant to Section 551.071 of the Texas Government Code, to receive advice from Legal Counsel regarding any item on this agenda.

THE CORPORATION AND THE CITY OF AUSTIN ARE COMMITTED TO COMPLYING WITH THE AMERICANS WITH DISABILITIES ACT (ADA). REASONABLE ACCOMMODATIONS, INCLUDING EQUAL ACCESS TO COMMUNICATIONS, WILL BE PROVIDED UPON REQUEST. PLEASE CALL 512-974-7600 (VOICE), OR RELAY TEXAS 1-800-735-2989 (TDD/TT) FOR MORE INFORMATION.

Posted: October____, 2017

Time: _____

Posted By: _____