

A G E N D A



Recommendation for Council Action

Austin City Council	Item ID	75138	Agenda Number	24.
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Meeting Date:	9/28/2017	Department:	Neighborhood Housing and Community Development
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Subject

Authorize negotiation and execution of a 12-month contract with PEOPLEFUND to fund and administer the Community Development Bank program, to support job creation and expansion of small businesses by providing loan services, in an amount not to exceed \$150,000 with one 12-month extension option in an amount not to exceed \$150,000 per extension option, for a total contract amount not to exceed \$300,000.

Amount and Source of Funding

Funding is available in the Fiscal Year 2017-2018 Operating Budget of the Neighborhood Housing and Community Development Office. Funding is contingent on the release of Fiscal Year 2017 federal funds from U.S. Department of Housing and Urban Development, Community Development Block Grant. Funding for the 12-month extension option is contingent upon the availability of funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	
Prior Council Action:	September 22, 2016 – Council approved a one-year service agreement to expire September 30, 2017.
For More Information:	Contact Rosie Truelove, Interim Director, Neighborhood Housing and Community Development, 512-974-3064; or Fernando Hernandez-Garza, Program Manager, Neighborhood Development, 512-974-3114.
Council Committee, Boards and Commission Action:	
MBE / WBE:	
Related Items:	

Additional Backup Information

If approved, funding will be provided for a one-year contract to PeopleFund with one 12-month extension option subject to the approval of the Subrecipient and the City Purchasing Officer or their designee. Continuation of the Contract beyond the initial 12 months is specifically contingent upon the availability and allocation of funding by City Council. In addition, annual performance measures will be negotiated as part of the extension option.

Services to be provided by PeopleFund include loan packaging and loan administration services to small businesses. PeopleFund will create or retain six permanent jobs through qualified program participants. The contract term shall be from October 1, 2017 to September 30, 2018.

The Community Development Bank program provides funding to a Community Development Financial Institution to administer loan programs offering flexible capital and technical assistance to small and minority businesses that are

expanding or relocating to a low-income area.

NHCD hereby designates PeopleFund as a subrecipient for the Community Development Bank Program contract for fiscal year 2017-18 based upon their experience for more than 12 years. PeopleFund is a specialized provider of small business development programs. PeopleFund has a record of meeting contract performance goals and achieving success with program requirements.