



Required for Lobbyist Registration, Termination, or Quarterly Activity Reporting

Use this form to:

- 1) Register as a lobbyist in accordance with City Code Section 4-8-5;
- 2) Amend or update registration information previously provided in accordance with City Code Section 4-8-5;
- 3) Terminate registration as a lobbyist per City Code Section 4-8-5;
- 4) Report lobbying activities engaged in during the preceding calendar quarter in accordance with Section 4-8-6 of the City Code; or
- 5) For entities electing to register and report as a business entity per City Code Section 4-8-4, this form must be filled out for each individual lobbyist employed by the entity.

For detailed instructions on how to complete this form, see the Lobbyist Reporting Form: Individual Reporting Guide

This form must be submitted in its original digital format. Please do not print or scan this form.

LOBBYIST NAME	Title First Name* Amanda Last Name*	Middle Suffix	
EMPLOYING ENTITY	My employer is registered as a business entity, pays a behalf Entity/Organization Name* Metcalfe, Wolff, Stuart & Williams, LLP	an entity registration fee, and is reporting on n	my
LOBBYIST PERMANENT BUSINESS STREET ADDRESS	Permanent Business Street Address* 221 West 6th St. City* Austin	Apartment or Suite Number #1300 State* Zip Code* TX 78701	
LOBBYIST BUSINESS MAILING ADDRESS	Business Mailing Address* 221 West 6th St. City* Austin	Apartment or Suite Number #1300 State* Zip Code* TX 78701	



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	I am registering as a new lobbyist		
	I am renewing my annual lobbyist registration		
	I am updating my current registration information outside of a Quarterly Activity Reporting Period		
REPORT TYPE *	□ I am submitting my Quarterly Activity Report, including client compensation and expenditures, for the following activity reporting deadline:		
Check all that apply			
	I am correcting the information provided on a previously filed report Previous Report Type: Previous Report Date		
	I am terminating my Lobbyist Registration with the City of Austin and this report is my final activity report.		



Required for Lobbyist Registration, Termination, or Quarterly Activity Reporting

Section 2: Municipal Question

For each municipal question on which the individual lobbyist will lobby, provide a separate page with

1) a specific description of each municipal question

- 2) an address or legal description of the real property, if real property is the subject of the municipal question
- 3) the subject matter(s) from the list of subjects below that apply to the specific municipal question

To report more than one Municipal Question, click the "Add Additional Municipal Question" button below.

Entitlements related to proposed zoning and any related site permits.		
This municipal question pertains to real property. *If checked, either a property address or legal description is required.		
Address Suite or Apartment Number		
3101 and 3003 Manchaca		
City	State	Zip Code
Austin	тх	78704
Property Legal Description		
	 This municipal question pertains to real property. *If cl description is required. Address 3101 and 3003 Manchaca City Austin 	Image: Section of the section of th

Accessibility or Persons with Disabilities	Environmental Matters, Air or Water Quality, or Watershed Protection	Permits (Building, Site Plans)
Affordability	Finance, Budget, or Investments	Permits (Other)
Animals	Health, Healthcare, Mental Health, or Human Services	Public Safety, Policy, Fire, EMS, or Emergency Planning and Response
Annexation	Historic Preservation	Public Utilities, Energy, Water, Solid Waste, or Recycling
Arts, Music, Film, Cultural or Creative Industries	Hospitality, Tourism, Events, or Convention Center	Quality of Life Affairs
Aviation	Human Rights or Immigration	Real Estate
City Infrastructure or Public Works	Labor or Workforce	Rules, Proposed Rules, or Rule Making
Civil Service, Municipal Employment, or Retirement Systems	☐ Land Development or Land Use	Taxation or Fees
Code Compliance	Municipal Court	Technology or Communications
Construction	Municipal Legislation	Transportation or Mobility
Contracts or Procurement	Neighborhoods	Zoning or Platting
Diversity, Equity, or Inclusion	Parks, Recreation, Libraries, or Museums	
Economic Development	Other:	



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SPECIFIC DESCRIPTION OF THE MUNICIPAL QUESTION*	Entitlements related to subdivision and site plan approval and permitting.		
	This municipal question pertains to real property. *If checked, either a property address or legal description is required.		
PROPERTY ADDRESS	Address	Suite or Apartment	Number
OR	4907 Springdale		
LEGAL DESCRIPTION	City	State	Zip Code
	Austin	ТХ	78723
	Property Legal Description		

Accessibility or Persons with Disabilities	Environmental Matters, Air or Water Quality, or Watershed Protection	Permits (Building, Site Plans)
Affordability	Finance, Budget, or Investments	Permits (Other)
Animals	Health, Healthcare, Mental Health, or Human Services	Public Safety, Policy, Fire, EMS, or Emergency Planning and Response
Annexation	Historic Preservation	Public Utilities, Energy, Water, Solid Waste, or Recycling
Arts, Music, Film, Cultural or Creative Industries	Hospitality, Tourism, Events, or Convention Center	Quality of Life Affairs
Aviation	Human Rights or Immigration	Real Estate
City Infrastructure or Public Works	Labor or Workforce	Rules, Proposed Rules, or Rule Making
Civil Service, Municipal Employment, or Retirement Systems	🔀 Land Development or Land Use	Taxation or Fees
Code Compliance	Municipal Court	Technology or Communications
Construction	Municipal Legislation	Transportation or Mobility
Contracts or Procurement	Neighborhoods	Zoning or Platting
Diversity, Equity, or Inclusion	Parks, Recreation, Libraries, or Museums	
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To report more than one Municipal Question, click the "Add Additional Municipal Question" button below.

SPECIFIC DESCRIPTION OF THE MUNICIPAL QUESTION*	Entitlements related to rezoning and assistance with site plan review approval and permitting.		
	This municipal question pertains to real property. *If checked, either a property address or legal description is required.		
PROPERTY ADDRESS	Address	Suite or Apartment	Number
OR LEGAL DESCRIPTION	2005 South Lamar		
LEGAL DESCRIPTION	City	State	Zip Code
	Austin	тх	78704
	Property Legal Description		

Accessibility or Persons with Disabilities	Environmental Matters, Air or Water Quality, or Watershed Protection	Permits (Building, Site Plans)
Affordability	Finance, Budget, or Investments	Permits (Other)
Animals	Health, Healthcare, Mental Health, or Human Services	Public Safety, Policy, Fire, EMS, or Emergency Planning and Response
Annexation	Historic Preservation	Public Utilities, Energy, Water, Solid Waste, or Recycling
Arts, Music, Film, Cultural or Creative Industries	Hospitality, Tourism, Events, or Convention Center	Quality of Life Affairs
Aviation	Human Rights or Immigration	Real Estate
City Infrastructure or Public Works	Labor or Workforce	Rules, Proposed Rules, or Rule Making
Civil Service, Municipal Employment, or Retirement Systems	☐ Land Development or Land Use	Taxation or Fees
Code Compliance	Municipal Court	Technology or Communications
Construction	Municipal Legislation	Transportation or Mobility
Contracts or Procurement	Neighborhoods	Zoning or Platting
Diversity, Equity, or Inclusion	Parks, Recreation, Libraries, or Museums	
Economic Development	Other:	



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SPECIFIC DESCRIPTION OF THE MUNICIPAL QUESTION*	Entitlements related to alternative equivalent compliance.		
	This municipal question pertains to real property. *If checked, either a property address or legal description is required.		
PROPERTY ADDRESS	Address	Suite or Apartment	Number
OR	2425 East Riverside Dr.		
LEGAL DESCRIPTION	City	State	Zip Code
	Austin	ТХ	78741
	Property Legal Description		

Accessibility or Persons with Disabilities	Environmental Matters, Air or Water Quality, or Watershed Protection	Permits (Building, Site Plans)
Affordability	Finance, Budget, or Investments	Permits (Other)
Animals	Health, Healthcare, Mental Health, or Human Services	Public Safety, Policy, Fire, EMS, or Emergency Planning and Response
Annexation	Historic Preservation	Public Utilities, Energy, Water, Solid Waste, or Recycling
Arts, Music, Film, Cultural or Creative Industries	Hospitality, Tourism, Events, or Convention Center	Quality of Life Affairs
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Contracts or Procurement	Neighborhoods	Zoning or Platting
Diversity, Equity, or Inclusion	Parks, Recreation, Libraries, or Museums	
Economic Development	Other:	



Section 3a: Client Information

For each distinct client on whose behalf the individual lobbyist will lobby, provide a separate page with the information below.

For additional clients, click "Add Another Client Page" below.

NO CLIENTS TO REPORT	I represented no clients and received no clients reporting period	nt compensation	during the applicable
CLIENT NAME Client is an individual	Client Title Client First Name* Daniel Organization Name or Client Last Name, as applicable*	Client Suffix	Middle
	Carl		
CLIENT	Client Business Address [*] 4021-B Valley View Rd.	Client Apartme	nt or Suite Number
ADDRESS	Client City*	Client State*	Client Zip Code [*]
ADDRESS	Austin	ТХ	78704
NATURE OF	Nature of Client's Business [*]		
BUSINESS	Real Estate Development		

Section 3b: Client Compensation

Leave these fields blank if you are not submitting a Quarterly Activity Report or a Termination of Registration.

CLIENT	Compensation Category*	(\$) Exact Amount
COMPENSATION		
CONFENSATION	Per City Code Section 4-8-6(A)(j), the exact compensat for compensation totaling \$500,000 or more. If you fail to provide the above Client Compensation informa	
	Disclosure of client compensation is not provided because such disclosure would violate applicable state law in Disciplinary Rule 1.05 and Chapter 81 of the Texas Government Code.	
* Indicates a required field		

Add Another Client Page



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For each distinct client on whose behalf the individual lobbyist will lobby, provide a separate page with the information below.

For additional clients, click "Add Another Client Page" below.

NO CLIENTS TO REPORT	I represented no clients and received no client compensation during the applicable reporting period		
CLIENT NAME			
Client is an individual	Organization Name or Client Last Name, as applicable*		
	Client Business Address* 2200 East River Rd.	Client Apartment #115	or Suite Number
CLIENT ADDRESS AND	Client City*	Client State*	Client Zip Code*
NATURE OF BUSINESS	Nature of Client's Business* Real Estate Development		

Section 3b: Client Compensation

Leave these fields blank if you are not submitting a Quarterly Activity Report or a Termination of Registration.

CLIENT	Compensation Category*	0.0	(\$) Exact Amount
COMPENSATION		OR	
COMPENSATION	Per City Code Section 4-8-6(A)(j), the exact compensation amount is required for compensation totaling \$500,000 or more. If you fail to provide the above Client Compensation information, provide your reason(s) (250 char. max):		
	Disclosure of client compensation is not provided becau Disciplinary Rule 1.05 and Chapter 81 of the Texas Gove		
* Indicates a required field			

Add Another Client Page

Page 8 of 16 Revised: 9/25/2017



Section 3a: Client Information

For each distinct client on whose behalf the individual lobbyist will lobby, provide a separate page with the information below.

For additional clients, click "Add Another Client Page" below.

NO CLIENTS TO REPORT	I represented no clients and received no client compensation during the applicable reporting period		
CLIENT NAME Client is an individual	Organization Name or Client Last Name, as applicable*		
	Opus Group		
	Client Business Address* 7500 Rialto Blvd.	Client Apartment of Bldg. 1, #250	or Suite Number
CLIENT ADDRESS AND	Client City* Austin	Client State*	Client Zip Code*
NATURE OF BUSINESS	Nature of Client's Business* Real Estate Development		

Section 3b: Client Compensation

Leave these fields blank if you are not submitting a Quarterly Activity Report or a Termination of Registration.

CLIENT	Compensation Category*	0.0	(\$) Exact Amount
COMPENSATION		OR	
COMPENSATION	Per City Code Section 4-8-6(A)(j), the exact compensation amount is required for compensation totaling \$500,000 or more. If you fail to provide the above Client Compensation information, provide your reason(s) (250 char. max):		
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* Indicates a required field			

Add Another Client Page



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For additional clients, click "Add Another Client Page" below.

NO CLIENTS TO REPORT	I represented no clients and received no client compensation during the applicable reporting period		
CLIENT NAME	Organization Name or Client Last Name, as applicable*		
	Urban Genesis		
CLIENT ADDRESS AND	Client Business Address* 600 Congress Ave. Client City* Austin	Client Apartment o	r Suite Number Client Zip Code [*] 78701
NATURE OF BUSINESS	Nature of Client's Business* Real Estate Development		

Section 3b: Client Compensation

Leave these fields blank if you are not submitting a Quarterly Activity Report or a Termination of Registration.

CLIENT	Compensation Category*	0.0	(\$) Exact Amount
COMPENSATION		OR	
COMPENSATION	Per City Code Section 4-8-6(A)(j), the exact compensation amount is required for compensation totaling \$500,000 or more. If you fail to provide the above Client Compensation information, provide your reason(s) (250 char. max):		
	Disclosure of client compensation is not provided becau Disciplinary Rule 1.05 and Chapter 81 of the Texas Gove		
* Indicates a required field			

Add Another Client Page



For each person employed or retained by the individual lobbyist for the purpose of assisting in or preparing for lobbying (excluding purely clerical or administrative assistance), provide a separate page with the information below (City Code Section 4-8-5(B)(4)(c)). If the lobbyist has retained no employees, leave this page blank.

For additional employees, click "Add Another Employee Page" below.

NO EMPLOYEES TO REPORT	I employed or retained no employee	es during the applicable re	eporting period
	Title First Name*		Middle
PERSON EMPLOYED OR	Last Name *	Suffix	
RETAINED	Employer*	Occupation*	
BUSINESS	Business Address*	Apartment or	Suite Number
ADDRESS	City*	State*	Zip Code*
MAYOR/COUNCIL RELATIVE OR	 Is the person identified above related (with Council Member, or a member of their hou If yes, describe the nature of their employme 	usehold, as defined in City Co	ode Section 4-8-6(A)(5)?
OR HOUSEHOLD MEMBER	First Name of Mayor/Council Member	Last Name of Mayor	/Council Member

* Indicates a required field

Delete this page



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Sections 5, 6 and 7 are for filing Quarterly Activity Reports or a Termination of Lobbyist Registration.

If you are not submitting this form during a quarterly activity reporting deadline or to terminate your lobbyist registration, proceed directly to Section 8: Declaration and Electronic Submission.



STATEMENT OF NO EXPENDITURES MADE AND NO COMPENSATION RECEIVED

Lobbyists who have **no reportable activity** for the reporting period must submit a Statement of No Activity to the Clerk's Office (City Code Section 4-8-6(D)).

By checking the **No Activity Confirmation**, I affirm that I have no reportable activity during this reporting period, as defined by the four conditions below.

- I received no Client Compensation during this activity period (§4-8-6(A)(2)).
- I made no Expenditures for lobbying during this activity period (§4-8-6(A)(3)).
- I have not exchanged money, goods, services, or anything of value totaling more than \$500 with a business entity in which a City Official has a substantial economic interest during this reporting period (§4-8-6(A)(4)).
- I have no employees who are household members or related (within third degree of consanguinity or affinity) to the Mayor or a Council Member to report during this reporting period (§4-8-6(A)(5)).

No Activity Confirmation

□ I have read the four conditions above and confirm that I have no reportable activity to disclose during this reporting period



Section 6: Expenditure Totals

Provide the total amount of expenditures for lobbying, sub-totaled by the categories listed below. A blank value will be interpreted as 0 spent in that particular category (4-8-6(A)(3)).

Cumulative expenditures of more than \$50 by an individual lobbyist per day per City Official in the expense categories listed below must be itemized on an Expenditure page.

	(\$) Reimbursement to Others	
	(\$) Food and Beverages	
	(\$) Transportation and Lodging	
	(\$) Gifts (other than Awards and Mementos)	
EXPENDITURE	(\$) Entertainment	
TOTALS	(\$) Awards and Mementos	
(Blank values	(\$) Honorariums	
will be interpreted as \$0)	(\$) Attendance of Council Members at Charitable Events or Fundraisers	
	(\$) Media Communications (broadcast, print, advertising, etc.)	
	(\$) Payments to persons who assist with Media Communications as defined in §4-8-6(A)(3)(j)	



Lobbyist Reporting Form *Required for Lobbyist Registration, Termination,*

or Quarterly Activity Reporting

Section 7: Expenditure

For each itemized expenditure, provide a separate page with the information below. Cumulative expenditures of more than \$50 per day per City Official in the expense categories provided below must be itemized on an Expenditure Page (§4-8-6(A)(3)).

Per §4-8-6(A)(4), exchanges of money, goods, services, or anything of value to a business or business interest of a City Official that total \$500 or more during the reporting period must also be itemized on an Expenditure Page.

For additional expenditures, click "Add Another Expenditure Page" below.

PAYEE NAME	Organization Name or Payee Last Name, as applicable*	
BUSINESS	This payee is a business or business interest of a City	
Payee is an individual	If yes, First Name of City Official	Last Name of City Official
	Department of City Official	Job Title of City Official
PAYEE	Payee Address/ PO Box*	Payee Apartment or Suite Number
ADDRESS	Payee City*	Payee State [*] Payee Zip Code [*]
	(\$) Expenditure Amount [*] Expenditure Date [*]	Category*
EXPENDITURE	Purpose of the Expenditure*	

Identify each City Official who benefitted from or who may have been influenced by the expenditure, if applicable

City Official First Name	City Official Last Name	Department	Job Title



Section 8: Declaration and Electronic Submission

DECLARATION

By my signature below and subject to the penalty of perjury, I swear or affirm that the facts provided in this Lobbyist Reporting Form are true and correct to the best of my knowledge and belief and include all information required to be reported by me pursuant to City Code, Chapter 4-8.

I understand that pursuant to §4-8-9(E) of the Austin City Code, this report is made under oath regardless of whether there is any jurat or affidavit of verification, including a signature.

Amanda C. Brown	

Typed Name

10/10/2017

Report Date*

Electronic Submission and Signature

I have completed a Lobbyist Contact Information Form	, and my signature and e-mail
address are both on file at the City Clerk's Office.	

New or Renewing Lobbyist Registrations are not considered complete until the appropriate registration fee has been paid. If you are registering for the first time as a lobbyist or are renewing your annual registration, you must remit payment via cash, check, or money order.