



## **M E M O R A N D U M**

**City of Austin  
Financial Services Department  
Purchasing Office**

**DATE:** April 6, 2016  
**TO:** Memo to File  
**FROM:** Terry V. Nicholson, Senior Buyer Specialist  
**RE:** MA 5700 PA160000034

This MA was created as a payment mechanism only. The original contract is with the Law Department.



City of Austin  
Law Department

301 W. 2<sup>nd</sup> Street, P.O. Box 1088  
Austin, Texas 78767-1088  
(512) 974-2268

(512) 974-2268  
Writer's Direct Line

(512) 974-2912  
Writer's Fax Line

April 1, 2016

Gregg A. Vagner, M.D.  
Orthopaedic Specialists of Austin  
4611 Guadalupe Street, Suite 200  
Austin, TX 78751

RE: John Pharr v. Christopher Wille et al

Dear Dr. Vagner:

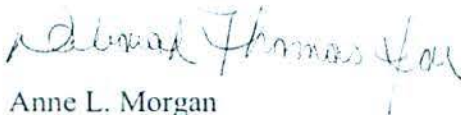
This letter confirms that you will provide consultation and/expert services for the City of Austin in the above referenced matter. The City requires consultants to follow certain policies outlined in the attached Terms of Engagement. Please sign and return this Engagement Letter to Teresa Medina in the enclosed envelope, confirming that you agree to these policies. Include proof of professional liability insurance with limits of \$200,000 per occurrence, per "Section II H" of attached Terms of Engagement. Additionally, you must register through the City's Vendor Connection System at [https://www.austintexas.gov/financeonline/vendor\\_connection/index.cfm](https://www.austintexas.gov/financeonline/vendor_connection/index.cfm) before any invoice can be paid. You must receive advance authorization from me or my designees before providing any other professional services.

Assistant City Attorney Lynn E. Carter is assigned to this project and will coordinate all services. The City will pay for the services you provide in a total amount **not to exceed \$9,400.00** for all fees and expenses billed under this agreement per the attached rate schedule. Further, we agree that fees will be billed on a monthly basis.

If you have any questions, please do not hesitate to call me or the Managing Attorney.

Sincerely,

AGREED:



Anne L. Morgan  
City Attorney

  
Gregg A. Vagner, M.D.

  
Date

Attachments: Terms of Engagement

ALM/tmm