

**AGENDA**



**Recommendation for Council Action**

**AUSTIN CITY COUNCIL**

**Regular Meeting: November 9, 2017**

Item Number: **041**

**Purchasing Office**

Authorize award and execution of a multi-term contract with Maldonado Nursery and Landscaping Inc., to provide grounds maintenance services for Austin Energy power plants, for up to five years for a total contract amount not to exceed \$475,000. (This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.)

<b>Lead Department</b>	Purchasing Office.
<b>Fiscal Note</b>	Funding in the amount of \$71,244 is available in the Fiscal Year 2017-2018 Operating Budget of Austin Energy. Funding for the remaining contract term is contingent upon available funding in future budgets.
<b>Purchasing Language</b>	The Purchasing Office issued an Invitation for Bids (IFB) GGH0202 for these services. The solicitation issued on March 27, 2017 and it closed on April 20, 2017. Of the four offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City’s Financial Services website, Austin Finance Online website. Link: <a href="https://www.austintexas.gov/financeonline/vendor_connection/solicitation/solicitation_details.cfm?sid=117147">Solicitation Documents &lt;https://www.austintexas.gov/financeonline/vendor_connection/solicitation/solicitation_details.cfm?sid=117147&gt;</a> .
<b>For More Information</b>	Inquiries should be directed to the City Manager’s Agenda Office, at 512-974-2991 or <a href="mailto:AgendaOffice@austintexas.gov">AgendaOffice@austintexas.gov</a> < <a href="mailto:AgendaOffice@austintexas.gov">mailto:AgendaOffice@austintexas.gov</a> > NOTE: Respondents to this solicitation, and their representatives,

	shall continue to direct inquiries to the solicitation's Authorized Contact Person: Brett Hardy, at 512-322-6122 or Brett.Hardy@austinenergy.com.
<b>Council Committee, Boards and Commission Action</b>	October 16, 2017 - Unanimously approved by the Electric Utility Commission on a 7-0 vote, with Commissioners Fath, Stout and Wray absent, and one vacancy.
<b>Client Department(s)</b>	Austin Energy.

---

**Additional Backup Information:**

The contract will provide grounds maintenance services for Decker Creek Power Station and Sand Hill Energy Center, including but not limited to commercial mowing, grounds maintenance and irrigation system services. The total combined area for both locations is 225 acres.

The contract requirements included: provide a consistent standard for landscaping, ground maintenance and irrigation services to ensure appropriate landscaping and lawn care management. The contractor will be responsible for providing and maintaining all equipment necessary for proper maintenance at each location.

The City intends to reduce emissions by requiring the use of cleaner-burning, reduced-emissions powered equipment on contracts for these types of services. The staff from the Office of Sustainability provided guidelines for emissions reduction, which were included in this project. These guidelines include use of alternative fuels, rather than gasoline powered equipment, and native plants and landscape materials.

This contract will replace the previous contract that expired on December 14, 2016 with a total expenditure of \$195,972. In the interim, Austin Energy established a short term contract to address their existing needs.

Without this contract, Austin Energy will not be able to maintain the areas around its facilities and provide a safe work environment for employees and contractors.

**Contract Detail**

**Contract                      Contract                      Contract                      Revised**

	<u>Term</u>	<u>Amount</u>	<u>Amendment</u>	<u>Amount</u>
Initial Term	1	\$ 95,000	n/a	n/a
Extension Option 1	1	\$ 95,000	n/a	n/a
Extension Option 2	1	\$ 95,000	n/a	n/a
Extension Option 3	1	\$ 95,000	n/a	n/a
Extension Option 4	1	\$ 95,000	n/a	n/a
<b>TOTAL</b>	<b>5</b>	<b>\$475,000</b>	<b>\$ -</b>	<b>\$ -</b>

.