



## **M E M O R A N D U M**

**City of Austin  
Financial Services Department  
Purchasing Office**

**DATE:** November 3, 2017  
**TO:** Memo to File  
**FROM:** Liz Lock, Procurement Specialist II  
**RE:** MA 5500 NA180000023

This Master Agreement Contract was created and administered by Economic Development for the Fiscal Year 2018 Cultural Arts Contracts. All original documents are located with the department. The Purchasing Office is not responsible for any procurement action for this Master Agreement Contract other the creation of the payment mechanism for accounting purposes.