

## MEMORANDUM

**TO:** Mayor and City Council

FROM: Gregory I. Guernsey, Director

**Planning and Zoning Department** 

**DATE:** January 8, 2018

**RE:** Jackie Robinson Residential, District 1

NPA-2017-0015.03 (Neighborhood Plan Amendment)

C14-2017-0097 – (Zoning Case) Postponement Request by Staff

Staff requests postponement of the above referenced neighborhood plan amendment and rezoning case from the February 1, 2018 meeting to the February 15, 2018 meeting.

At the January 9, 2018 Planning Commission meeting, these items will be requested for postponement to the January 23, 2018 Planning Commission. The applicant would like time to discuss the Neighborhood Traffic Analysis with city staff.

If you have any questions about this item, please contact Assistant Director Jerry Rusthoven at (512) 974-3207.

**Gregory I. Guernsey, Director Planning and Zoning Department** 

x: Elaine Hart, Interim City Manager
Joe Pantalion, Interim Assistant City Manager